

**NOTTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**Thursday 5<sup>th</sup> September 2019**  
**At Notton Village Hall – 7.30pm**

**059/0919. PRESENT**

Parish Councillors: Cllr Taylor (Chair) S .Jaggar, M.Callaghan, M. Eames, J. Hicks.

District Councillors: Cllr Cummings

Public present: 0

Parish Clerk: Julia Talbot.

**060/0919. PUBLIC CONSULTATION**

No members of the public attended.

**061/0919. APOLOGIES**

District Cllr A Manifold, Cllr FHeptinstall,

Apologies accepted by the Parish Council

**062/0919. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTERESTS.**

Cllr Taylor (Village Shop, Newsletter printing)

**063/0919. PARISH INFORMATION TO & FROM DISTRICT COUNCILLORS**

The Clerk sent out an action sheet to the District Cllrs prior to the meeting

Matters Raised: -

- **To consider capital spending from the District Cllrs.**

Proposed climbing frame for Hudson Avenue play area, to be funded from a WMDC capital grant. Cllr Cummings presented proposals to the meeting and all agreed to continue with the grant application.

- Sunken manhole on Grimpit Hill has been inspected, Yorkshire Water are responsible and have been informed.
- 25MPH signs on Chevet Lane are warning signs rather than a speed sign, to slow drivers towards the junction .Cleaning of the sign has taken place and the vegetation cut back.
- Stop sign at Old Royston is still obscured with vegetation. District Cllr to follow up.
- Fly tipping Applehaigh Lane: the van registration has been noted and followed up.
- Time scale for road markings to be updated at Notton crossroads: Cllr Cummings to request a time scale from highways.
- Hedge on Oakenshaw Lane discussed; the farmer is responsible.
- Resident complained to PC regarding “Notton” signage at Notton Crossroads and WMDC to consider.
- Boundary issue at The Oval - Cllr Manifold following up.
- Cllr Callaghan updated the meeting on the Casualty reduction partnership; the WMDC information is out of date. Cllr Cummings to follow up.
- Fly tipping, Keeper Lane: fly tipping address to identify offenders found.
- Bin in Smawell Lane car park set on fire has now been replaced.

**064/0919.TO CONFIRM THE MINUTES.**

All agreed the minutes of the meeting of the Parish Council to be a true and accurate account of the meetings on Thursday 11<sup>th</sup> July .The minutes were duly signed by the Chair.

**065/0919.HIGHWAY**

**a-To receive an update on the smiley SID and the colour upgrade.**

Cllr Jaggar gave an update on Smiley Sid. He will deploy it again around the village to collect more data.

Offer of 5% discount for the colour upgrade, but it was resolved to leave the colour as it is.

The tripod will be delivered to Cllr Callaghan.

Casualty reduction partnership update was raised by Cllr Callaghan with the requirements and statistics to request a fixed speed camera in the village: it was noted that the Parish did not qualify. However it would be possible subject to police resources, to have the mobile camera van occasionally.

**066/0919. FINANCE**

<b>Cheques to be Authorised</b>	<b>Payee</b>	<b>CQ No.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary		552	£188.94	
Clerks Expenses		553	£20.00	
PAYE (Clerk)	HMRC	554	£47.20	
Notice board			£2,448.00	£408.00
Data Protection register	ICO	555	£40.00	
Election Charges	WMDC	556	£101.50	
Parish Insurance	Zurich	557	£421.57	
Newsletter Printing		558	£176.00	

<b>Total Payments September 2019</b>	<b>£3,443.21</b>
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<b>Bank reconciliation</b>	
<b>31/08/19</b>	
Opening Balance	19,969.57
Total Receipts	£60.00
Total Payments	<b>£5,929.91</b>
<b>Closing Balance</b>	14,099.66

<b>Total cash book balance</b>	14,099.66
Unpresented Cheques	0.00

## **067/0919. PLANNING MATTERS**

- **19/01859/FUL**-Demolition of existing bungalow and erection of 3 dwellings and associated works.-The Paddock 10,Applehaigh lane, Notton WF4 2NA.
- **19/01747/FUL**-Craiglands, 33 Applehaigh lane Notton Wf4 2NA-Single Storey side garage extension with roof and terrace.

## **Planning Decisions**

- **19/01100/FUL**-Nuses Barn, George Lane Notton –Extensions to side and rear of the existing dwelling and creation of sunken patio (part retrospective)- **Awaiting Decision.**
- **19/01329/FUL**-Devoran(land to rear)Notton Lane ,Notton-1 detached dwelling- **Approved**

## **068/0919. CORRESPONDENCE**

Correspondence received by post and email was presented to the meeting:-

- Zurich Insurance –Renewal information
- YLCA-NALC chief executive bulletin
- Zurich insurance –managing risk
- Police-North East and Rural newsletter.
- YLCA-Model financial regulations update
- YLCA-White Rose newsletter.
- Agenda for Council.WMDC
- YLCA-Revised templates for Disciplinary and Grievance
- YLCA-Training events in September

## **069/0919.GROUNDS MAINTENANCE**

Footpath 2 has now been strimmed

Nettles etc at Grimpit Hill have been removed by PC

Japanese Knotweed at the bottom of Grimpit Hill has been reported to WMDC

## **070/0919.ALLOTMENTS**

- To Consider updating of the allotment rules**-Clerk to do changes and send to all
- To agree a date for inspection to take place, as** Cllr Taylor reported that some plots were not being maintained properly. Clerk to action.

## **071/0919. GOVERNANCE REVIEW**

- To consider the internal audit and agree action.** Clerk updated the meeting on actions needed.
- To consider the Parish Council insurance renewal.** The insurance is on a fixed term until 2021.Payment added to payment schedule.

## **072/09/19.TO RECEIVED AN UPDATE ON THE COMMUNITY SPENDING (CIL)PROJECTS AND AGREE ACTION.**

- To receive an update relating to the Wildflower meadows.** Not growing as yet
- To receive an update on the notice board.** All agreed it was a fantastic asset to the Parish
- To receive feedback from the village green meeting and consider proposed work on the village green and agree action.** Planting later in the season on the corner of the green as you approach on

George Lane. Cllr Taylor to obtain quote for wood posts on the green.

**d.To consider any grant applications.**

Cllr Eames requested bulbs. It was resolved to spend £200

**073/0919 TO CONSIDER THE 75<sup>TH</sup> VE DAY CELEBRATIONS**

**a. To appoint a working group to deal with the arrangements for the event.**

The Village Hall social committee is to arrange a Party in the park for VE day celebrations. The Committee can apply for a grant for the Parish Council to support financially.

**074/0919 TO CONSIDER THE VILLAGE SHOP AND HOW THE PARISH COUNCIL CAN SUPPORT IT IN THE FUTURE AND AGREE ANY ACTION.**

Shop Directors attended the meeting to discuss the future of the Village Shop, which is suffering from low sales and loss of support. The Council agreed that the shop and post office are vital to the village and will consider requests for grants for specific items, but not a general donation. The Clerk will send a grant application

**075/0919 TO CONSIDER THE FOOTPATH SURFACE TOWARDS WOOLLEY MILL LANE.**

Clerk to send a letter to the farmer

**076/0919 TO CONSIDER THE UPDATING OF THE WEBSITE AND THE ACCESSIBILITY REGULATIONS AND AGREE ACTION.**

Cllr Hicks update the meeting on his research. It would cost £1,500 to make the current unsatisfactory website accessible, and this was rejected. The costs to set up a new site with a commercial provider would be around £900 in the first year and about £300 pa thereafter.

It was agreed that the Council should proceed on this basis, including adding“accessibility” on set up. Cllr Hicks was thanked for his research, and he will continue to move the project on: once the site is set up the Clerk will maintain it.

**077/0919. POLICE UPDATE – SAFE SCHEME**

No invoice received

**078/0919.PARISH MATTERS.**

Fire in field discussed.

**079/0919. MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**

- footpath letter
- Clerk Appraisal date to be agreed at the next meeting
- Website

**080/0919.DATE AND TIME OF THE NEXT MEETING.**

**Thursday 10<sup>th</sup> October 7.30pm at Notton Village Hall**

