

**NOTTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**Thursday 5<sup>th</sup> December 2019**  
**At Notton Village Hall – 7.30pm**

**125/1219. PRESENT**

Parish Councillors: Cllrs P Taylor (Chair) S Jaggar, M Eames, J Hicks, M Callaghan

District Councillors: District Cllrs A Manifold, M Cummings

Public present: 0

Parish Clerk: Julia Talbot.

Two representative of the village shop attended the meeting.

**126/1219. PUBLIC CONSULTATION**

Representatives of the village shop to update on the position of the funding to the shop.

Update on the air conditioning unit, it has been ordered and they are waiting for it to be delivered. Installation has been arranged with fitting next week. It will improve the temperature in the shop and help the shelf life of the products on the shelves. The business seems to have stabilized with an analysis undertaken to understand the profits of all areas of the shop .Publicity of the shop discussed and advertising of similar products in the area to encourage customer through the door. Signage for the shop also discussed, all the signs will be considered and propose the best way forward.

Community interest funding update, there may be an option which would allow the shop to obtain more funding, but it would involve re-structuring the company.

**127/1219. APOLOGIES**

Apologies received and accepted by the Parish Council.

District Cllr Heptinstall

**128/1219. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTERESTS.**

Cllr Taylor (Village Shop, Finance), Cllr Jaggar (finance)

**129/1219.PARISH INFORMATION TO & FROM DISTRICT COUNCILLORS**

The Clerk sent out an action sheet to the District Cllrs prior to the meeting

Matters Raised: -

- Update on Bleakley Lane crossroad for the colour strip on the crossroads: Cllr Cummings reported that there will be a site meeting and will update the Clerk when it is confirmed.
- Update on boundary hedge issue at the Oval – resolved and hedge will be trimmed.
- Nothing to report for Ellis Lane traveller site
- Fly tippers prosecuted /details of the case discussed.
- Play area equipment has been ordered, a PID has been carried out and Street Scene has been instructed to remove the damaged frames.
- Cllr Eames informed the meeting that she had thanked WMDC workers cleaning areas in the Parish

- Cllr Jaggar reported that the verges have been cut in Sandal and Chevet and n litter picking is required.
- The District Cllr reported the use of drones for lamping in the area, with deer being targeted. Report to the District Cllr if anything suspicious is seen in the Parish.

**District Councillors wished the meeting a Merry Christmas and Happy New Year.**

**130/1219.TO CONFIRM THE MINUTES.**

All agreed the minutes of the meeting of the Parish Council to be a true and accurate account of the meeting on Thursday 7<sup>th</sup> November 2019.The minutes were duly signed by the Chair.

**131/1219.HIGHWAYS**

The Clerk reported on the Town and Parish Liaison meeting presentation, including Highways interventions levels and a new approach to work carried out on pot holes.

All agreed to check the salt levels in the Parish bins.

**132/1219. FINANCE**

<b>Cheques to be Authorised</b>	<b>Payee</b>	<b>CQ No.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary		572	£188.94	
Clerks Expenses		573	£10.00	
PAYE (Clerk)	HMRC	574	£47.20	
Parish Online	Parish online	575	£36.00	
Padlock/salt		576	£33.88	
Carol concert		577	£34.80	
Wild Flower seeds		579	£49.95	
Newsletter Printing		580	£228.00	
CiLCA training Clerk	SLCC	578	£83.33	
<b>Total Payments December 2019</b>			<b>£712.10</b>	

<b>Bank reconciliation 30/11/19</b>	
Opening Balance	12,751.23
Total Receipts	£0.00
Total Payments	<b>£816.14</b>
<b>Closing Balance</b>	<b>£11,935.09</b>

<b>Total cash book balance</b>	£12,751.23
Unpresented Cheques	0.00

### **To consider the budget for 2020/21**

Figures for the draft Budget for the next financial year were discussed, to be finalized at the January meeting. The precept may have to be increased to £9,000 due to increased costs, but the level of reserves could be drawn down.

### **133/1219. PLANNING MATTERS**

#### **Validated Applications**

No new validated applications

#### **Planning Decisions**

- **19/01995/FUL**-Stables Navvy lane Old Royston-New 4 stable block with associated tack room and hay store with hard standing. **Awaiting Decision**
- **19/01859/FUL**-Demolition of existing bungalow and erection of 3 dwellings and associated works -10, Applehaigh Lane, Notton WF4 2NA.**Approved**

### **134/1219. CORRESPONDENCE**

Correspondence received by post and email was presented to the meeting:-

- YLCA-How to deal with loneliness
- North east rural newsletter
- YLCA-Membership fees 2020/21-2.25% increase
- YLCA-Chief Executive Bulletin
- YLCA-White Rose newsletter
- YLCA-Wood land trust –Tree charter day and free trees
- YLCA-Legal topic note Disciplinary and grievance arrangements-Add to the next agenda
- NPT-PACT meeting 7<sup>th</sup> January 7.30PM The cricket pavilion

### **135/1219.GROUNDS MAINTENANCE**

Hedge at Manor close has now been cut that that was obstructing the sight line.

### **136/1219.ALLOTMENTS**

The Clerk confirmed all correspondence has been sent out to tenants as discussed at the last meeting.

### **137/1219. GOVERNANCE REVIEW**

**a. To consider the grant awarding policy and agree changes.** All agreed to changes and to adopt.

**b.To consider the asset register and any updates**

Christmas lights have not added to the asset list, Chair to contact WMDC regarding insurance during the lighting period of the tree.

**138/12/19.TO RECEIVE AN UPDATE ON THE COMMUNITY SPENDING (CIL)PROJECTS AND AGREE ACTION.**

- a. To receive an update relating to the Wildflower meadows.** On hold due to the weather work will continue the in spring
- b. To receive an update for timber bollards for the green and agree action.** The bollards will be erected next week, Cllrs to attend to decide the position
- c.To consider planting on the green and agree action-**Cllr Callaghan discussed planting on the Green. All agreed to an onsite meeting to discuss further. Hanging baskets were suggested, and Cllr Hicks will investigate further and report to the next meeting.
- d. To consider any grant applications -no applications**  
The Clerk said that there was still eighteen months for the CIL grant to be spent.

**139/1219 TO RECEIVE AN UPDATE ON THE NEW WEBSITE**

The Website is almost ready to go live, the headings for the front page were discussed and the Clerk will work with Cllr Hicks to set up the website information. .gov email addresses will be allotted to all Councillors. Contact details for the website were agreed.

**140/1219. POLICE UPDATE – SAFE SCHEME**

The targeted hours for the coming year were discussed, and all agreed to keep it at two hours per month. The Chair will contact the Police accordingly. Smiley Sid can be deployed to assist with control of speeding in the Parish.

**141/1219.PARISH MATTERS.**

- Newsletter distribution areas agreed.
- A narrow pavement in the village discussed – no action.
- Advertising in the newsletter considered, adverts have been in the newsletter previously.
- The proposed purchase of land off Smawell Lane by the village was discussed. The suggestion that the Council buy the land, financed by an increased precept, was discounted in that it would unfairly impose a burden on households which had no interest or benefit from the acquisition.

**142/1219. MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**

- Budget consideration.
- Planting on the green

**143/1219.DATE AND TIME OF THE NEXT MEETING.**

**Thursday<sup>9<sup>th</sup></sup> January 7.30pm at Notton Village Hall**

