

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 6th June 2019
At Notton Village Hall – 7.30pm

019/0619. PRESENT

Parish Councillors: P.Taylor (Chair), S Jaggar M Callaghan, M Eames, J Hicks.
District Councillors: Cllr Cummings, Cllr Heptinstall,
Public present: 0
Parish Clerk: Julia Talbot.

Internal Auditor attended the meeting to present the report.

020/0619. PUBLIC CONSULTATION

No members of the public attended.

021/0619. APOLOGIES

None Received.

022/0619. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTERESTS.

All declarations of interest received to send to WMDC.

023/0619.PARISH INFORMATION TO & FROM DISTRICT COUNCILLORS

The Clerk sent out an action sheet to the District Cllrs prior to the meeting

Matters Raised:-

4.1-To consider capital spending from the District Cllrs

- Meeting with WMDC Highways on 25th June at 1.30pm to discuss Notton crossroads. Residents raised concerns and the District Cllrs had requested a meeting.
- Replacement of equipment in the Hudson Ave play area discussed, awaiting costing, funding from the ward's Capital Grant..
- The humps at Old Royston have been replaced.
- Defects on George Lane repaired, a full reconstruction will take place in July, together with surface dressing on Woolley Mill Lane. There will be notice when the work will be carried out.
- Dirty signs around the Parish were mentioned.
- Barrier at Smawell Lane car park has been updated which has restricted fly tipping.

024/0619.TO CONFIRM THE MINUTES.

All agreed the minutes of the meeting of the Parish Council and the Annual meeting to be a true and accurate account of the meetings on Thursday 9th May. The minutes were duly signed by the Chair.

025/0619.HIGHWAYS

1-To receive an update on the Smiley SID and the colour upgrade.

Data logging had been carried out in various areas of the parish by Cllr Jaggar and Cllr Hicks showing that most vehicles were exceeding the speed limits by some margin.

Changing the sign face to dual colour which will cost £450 was discussed. WMDC have purchased a bulk order of the Smiley Sids, so it was suggested that WMDC be approached to contact the company to get all the devices updated on a bulk order. Cllr Jaggar will follow up and defer until the next agenda.

2-To Confirm attendance - meeting with highways- 25th June 1.30pm.

All agreed to put together questions and considerations to focus the meeting. All to attend the meeting and raise other highway concerns in the Parish.

026/0619. FINANCE

Cheques to be Authorised	Payee	CQ No.	Amount	VAT
Clerks Salary		529	£188.94	
Clerks Expenses		530	£10.00	
PAYE (Clerk)	HMRC	531	£47.20	
Newletter Printing		532	£176.00	
Dog signage Playarea	WMDC	533	£119.00	19.83
Training/Cllrs	YLCA	534	£230.00	
SLCC membership	SLCC	535	£53.00	
Grounds Maintenance	T&D	537	£2,146.80	357.8
HP instant ink		536	£7.00	1.17
Total Payments June 2019			£2,977.94	

Bank reconciliation 31/5/19	
Opening Balance	22,067.08
Total Receipts	£0.00
Total Payments	£1,301.37
Closing Balance	20,765.71

Total cash book balance	£0.00
Unpresented Cheques	

027/0619. PLANNING MATTERS

No Validated applications

No Planning Decisions

028/0619. CORRESPONDENCE

Correspondence received by post and email was presented to the meeting.

- YLCA-Update of Chairs details
- WYP North East & Rural Newsletter
- YLCA Chief Executive Bulletin.
- YLCA-New Councillor training (Booked for 19th July Cllr Hick & Cllr Callaghan)
- Cllr Cummings –Regarding the reinstating of the speed hump at Old Royston
- YLCA-Celebrating the 75th Anniversary of VE Day 8th May 2020.
- Cllr Heptinstall-Schedule of programmed work(Surface dressing A61 to George Lane)
- YLCA-White Rose newsletter.
- WMDC-Confirmation of meeting with Highways 25/6/19 at 1.30pm Wakefield One.
- YLCA-Playarea training 25/7/19- Fairburn Community Centre.
- YLCA-Updating of the website.
- YLCA Training Programme June to November.(**To Consider**)
- YLCA-Resolutions for debate.
- Cllr Jaggar –Smiley Sid data readings.
- YLCA-Councillors right to time of work.

All agreed for the Clerk to attend the Experienced Clerk training and the cost to be split between the two other Parish Councils the Clerk is employed by.

029/0619.GROUNDS MAINTENANCE

Invoice received. Clerk to check the contract against the invoice.

A resident has complained about the grass cutting and the cutting of the flowers on the green. Proposed was to tidy the area around the stone.

030/0619.ALLOTMENTS

Update of Allotment inspection-no inspection taken place.

The Clerk updated the Parish council on the waiting list.

Considered were the current tenants.

To review the allotment policy document and add a point about adding structures to the allotments to be approved as of the change in rules.

All agree to continue to monitor the situation.

031/0619. GOVERNANCE REVIEW

1.Data Protection review (to send to all new Cllrs)

2. Complaints procedure -reviewed no updates noted.

032/0619.TO COMPLETE THE ANNUAL RETURN 2018/19

1. It was resolved to approve the annual governance statement, and to submit the exemption certificate to the external auditor.

2. It was resolved to approve the accounting statements and to consider the Internal Auditors report 2017/18 and agree action.

The Internal Auditor attended the meeting to present her report. (Send new members last year's report) Clerk to forward the internal audit to all

Internal control of the Parish Council was discussed and it was noted that there are apparent transparency issues.

Add to the next agenda to agree an action plan.

033/0619.TO CONSIDER PROPOSED IDEAS FOR COMMUNITY

1. To receive an update relating to the Wildflower meadows.

No wildflower growth seen but will continue to monitor. The area at the side of Gill Bridge to have some flowers once leveled. Any earthworks required can be done at the same time as tidying up around the new pavilion by the Village Hall. Works at The Ings were discussed. A cost of up to £100 was agreed.

2.To receive an update on the notice board /map for the post office and agree action.

Nearly completed but the exact position of the notice board needs agreeing. The company will provide and install the sign for £2,600 including VAT and this sum was agreed.

Some work on the village green (bollards on the corners) had been suggested, and was deferred to the next meeting.

The walk leaflets in the shop have been a success.

3.To consider any grant applications. No grant application received.

034/0619 TO CONSIDER THE 75TH VE DAY CELEBRATIONS

Considered what event the Parish Council could do for the celebrations, the first thing would be to register an interest. Proposed was a VE gala. All agreed to raise at the next Village Hall committee meeting for support with an event.

035/0619. POLICE UPDATE – SAFE SCHEME

Brief report discussed, no crimes reported.

036/0619.PARISH MATTERS.

Residents' comments about measures to prevent fly tipping and suggested closing of certain lanes to help were considered. Keeper Lane was discussed and the access for the farmers. Consultation would be required.

037/0619. MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

Smiley Sid update

VE day celebrations

Allotments

Action Plan for audit report

038/0619.DATE AND TIME OF THE NEXT MEETING.

Thursday 11th July 2019 7.30pm at Notton Village Hall

Cllr Taylor presented apologies for missing the next meeting. Cllr Jaggarr will chair the meeting.

