

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 10thOctober 2019
At Notton Village Hall – 7.30pm

081/1019. PRESENT

Parish Councillors: Cllr Taylor (Chair) S .Jaggar, M.Callaghan, M. Eames, J. Hicks.
District Councillors: District Cllr A Manifold, Cllr F Heptinstall,

Public present: 0

Parish Clerk: Julia Talbot.

Two members of the village shop committee attended the meeting.

082/1019. PUBLIC CONSULTATION

No members of the public attended.

083/1019. APOLOGIES

Apologies received and accepted by the Parish Council
Cllr Cummings

084/1019. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTERESTS.

Cllr Taylor (Village Shop) Cllr Eames (finance)

085/1019.PARISH INFORMATION TO & FROM DISTRICT COUNCILLORS

The Clerk sent out an action sheet to the District Cllrs prior to the meeting

Matters Raised: -

- Land off Church Lane near Ellis Laithe: the occupiers of the site have been approached, they have been advised they need to apply for a change of use. Cllr Eames believes there is a covenant on the land. If this is the case it would be a civil matter.
- The casualty prevention partnership document has been removed from the WMDC website and will be updated in the future
- Proposed work on Bleakley Lane crossroads will commence in October
- The Boundary matter at the Oval discussed and an update received. The hedge belongs to Yorkshire Housing, Cllr Manifold to continue to liaise with Yorkshire Housing.
- Cllr Eames reported foliage covering of the following signs: - Old Royston, give way sign, the stop sign coming towards Notton, speed limit sign coming from Royston.

086/1019.TO CONFIRM THE MINUTES.

All agreed the minutes of the meeting of the Parish Council to be a true and accurate account of the meetings on Thursday 5th September 2019. The minutes were duly signed by the Chair after the following amendment - the Parish Council agreed at the last meeting to add a comment on the planning portal for planning application 19/01859/FUL.

088/1019.HIGHWAYS

Clr Jaggar updated the meeting on Smiley Sid; residents felt overall it had had a positive impact on the roads through village. The Parish Council still have not received the tripod.Clr Callaghan to action.

Considered was the proposed planting and posts on the Green, concerns raised about the sight line coming out from the Green in a car.

089/1019. FINANCE

Cheques to be Authorised	Payee	CQ No.	Amount	VAT
Clerks Salary			£188.94	
Clerks Expenses			£10.00	
PAYE (Clerk)	HMRC		£47.20	
Playarea Inspection	RoSPA		£120.00	£20.00
Allotment rent	WMDC		£5.00	
Safe scheme	WYPCC		£250.00	
Bulbs			£84.66	
Total Payments October 2019			£705.80	

Bank reconciliation		
30/09/19		
Opening Balance	14,099.66	
Total Receipts	£370.58	VAT
Total Payments	£1,013.21	
Closing Balance	£13,457.03	

Total cash book balance	
Unpresented Cheques	0.00

090/1019. PLANNING MATTERS

Validated Applications

- **19/01875/FUL-14**,High Ash Close Notton ,Demolition of existing conservatory and extension to rear, conversion of garage to habitable, single storey rear extension and first floor side extension and first floor rear extension.

Planning Decisions

- **19/01100/FUL**-Nuses Barn, George Lane Notton –Extensions to side and rear of the existing dwelling and creation of sunken patio (part retrospective)- **Awaiting Decision.**
- **19/01859/FUL**-Demolition of existing bungalow and erection of 3 dwellings and associated works.-The Paddock 10,Applehaigh lane, Notton WF4 2NA.**Awaiting Decision.**
- **19/01747/FUL**-Craig lands, 33 Applehaigh lane Notton Wf4 2NA-Single Storey side garage extension with roof and terrace. **Awaiting Decision.**

091/1019. CORRESPONDENCE

Correspondence received by post and email was presented to the meeting:-

- Resident-Notton Village sign
- YLCA-Grievance and Disciplinary
- BT phone box consultation-respond by 26/11/19
- YLCA-NALC-Chief Executive Bulletin
- YLCA-Launches webinar training
- YLCA-Wakefield Branch meeting (power to provide Vehicular activated signs) 17/10/19 South Kirby.
- YLCA-White Rose update October
- WMDC-Review of polling districts
- RoSPA Playarea inspection
- WMDC-Agenda for council
- YLCA-FOI training /Data protection.

092/1019.GROUNDS MAINTENANCE

No issues raised, considered was adding wildflower seeds to be added to the Green, planting of the seeds discussed. Cllr Eames has added seeds to Old Royston green. Cllr Jaggar to purchase further seeds to add to the Ings. Approved was £50 spend.

093/1019.ALLOTMENTS

a. To receive an update on the allotment correspondence.

Rent letters have been sent to all tenants, with letters added from inspection matters raised.

b.To agree a date prior to the next meeting to carry out a further inspection

c.To consider the review of the allotment rules and agreed to adopt.

It was resolved to adopt the updated allotment rules and send to all tenants

094/1019. GOVERNANCE REVIEW

a. To adopt the changes to the financial regulations. -Adopted

b.To agree the Clerks appraisal date-Agree date Cllr Taylor/Cllr Hicks to attend

c.To review risk assessment policy. Send to all to consider for the next meeting.

d. To consider the reserve level against the budget. Reserves policy considered - Clerk to research on a reserves policy/ EMR,for the next meeting

095/10/19.TO RECEIVE AN UPDATE ON THE COMMUNITY SPENDING (CIL)PROJECTS AND AGREE ACTION.

a.To receive an update relating to the Wildflower meadows. Further Seeds purchased.

b.To consider the quote for wood bollards for the green and agree action.

Cllr Taylor to approach Earnshaws for a quote. Considered was to plant around the bollards and planting on the green. Cllr Callaghan proposed making the green more attractive, with low level shrubs.

c. To consider any grant applications.

One application received from the shop. Council to consider in agenda item15

096/1019 TO CONSIDER THE 75TH VE DAY CELEBRATIONS

The Village Hall social committee has now received a grant application form to apply for funding to support the event.

097/1019 TO CONSIDER THE VILLAGE SHOP AND HOW THE PARISH COUNCIL CAN SUPPORT IT IN THE FUTURE AND AGREE ANY ACTION.

The shop has applied for a grant for various items, including signage for the shop to direct people from Bleakley Lane and the A61 to the shop, but a request has been made to Wakefield Council and they are considering the request.

The committee members updated the meeting on the progress of improving the shop to keep it open.

The Parish Councillors considered a proposal to fund the air conditioning unit to improve the shelf life of the products in the shop.

The Chair put the proposal to the meeting to vote,(the vote excluded the Chair as he had declared an interest) It was resolved to fund the air conditioning unit at a cost of £570.The power to be used for spend was LGA 1972 section 137(1)

098/1019 TO CONSIDER THE FOOTPATH SURFACE TOWARDS WOOLLEY MILL LANE.

The footpath is now passable.

099/1019 TO CONSIDER THE UPDATING OF THE WEBSITE AND THE ACCESSIBILITY REGULATIONS AND AGREE ACTION.

Cllr Hicks presented other quotes for website, and ongoing costs to the council. Previous website considered .New website name, email addresses will be included.

It was resolved to go with the original quote for £895, £260 2nd year and £330 ongoing costs to the council for set up and maintenance. Cllr Hicks to action.

100/1019. POLICE UPDATE – SAFE SCHEME

No report has been received, invoice for the quarter has been added to the payment schedule

101/1019.PARISH MATTERS.

The findings from the RoSPA report considered, all agreed to replace the swing seats at a cost of £147. The Chair will order and fit the seats and request an invoice for the company.

Manhole cover on Grimpit lane has sunk again as the original repair was not sufficient, Clerk to email the District Cllr to action.

Bonfire event – the Bonfire committee will support the shop.

102/1019. MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

- Christmas tree provision

103/1019. DATE AND TIME OF THE NEXT MEETING.

Thursday 7th November 7.30pm at Notton Village Hall