

**NOTTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**Thursday 6<sup>th</sup> February 2020**  
**At Notton Village Hall – 7.30pm**

**163/0220. PRESENT**

Parish Councillors: Cllrs P Taylor (Chair) S Jaggar M.Eames, M Callaghan

District Councillors Heptinstall, Cummings and Manifold

Public present: 0

Parish Clerk: Julia Talbot.

**164/0220. PUBLIC CONSULTATION**

No members of the public attended the meeting

**165/0220. APOLOGIES**

Apologies received and accepted by the Parish Council.

Parish Cllr J Hicks

**166/0220. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTERESTS.**

None were declared.

**167/0220.PARISH INFORMATION TO & FROM DISTRICT COUNCILLORS**

The Clerk sent out an action sheet to the District Cllrs prior to the meeting

Matters Raised: -

- The crossroads at Bleakley discussed: signage plan presented to the meeting, more signs are proposed coming towards Notton from Old Royston.
- Green Lane /bridleway: Cllr Callaghan approached PROW team for a meeting to stop off road bikes accessing the footpath.
- Sunken manhole has been reported to Yorkshire Water- no action noted.
- The traveller site on Church Lane, Ellis Laithe: a traffic survey is being carried out; no planning application has been added to the planning portal. Cllr Eames raised concerns that smoke was coming from the site.
- Keeper Lane and fly tipping: convictions have been made and the vehicle used was crushed. Further fly tipping has been carried out in the area.
- Works schedule for 20/21 from WMDC Highways: Bleakley Lane will be refurbished.
- Fly tipping on Smawell lane: the furniture dumped has been removed but there are further rubbish bags remaining. District Cllrs to report.
- Litter pick confirmed 29/3/2020: 10am meeting at the village hall.
- Litter pickers from WMDC have carried out work at Old Royston.
- Play area equipment has been approved for the Hudson Avenue play area. Estimated date of installation will be the end of March beginning April.
- Cllr Jaggar informed the meeting that there is less litter on A61, it was reported and has been actioned by Wakefield Council
- Highways work on Common Lane junction at Chevet was discussed

### **168/0220.TO CONFIRM THE MINUTES.**

All agreed the minutes of the meeting of the Parish Council to be a true and accurate account of the meeting on Thursday 9<sup>th</sup> January 2020.The minutes were duly signed by the Chair.

### **169/0220.HIGHWAYS**

Lee Lane in Royston is closed for 8 weeks from the 10<sup>th</sup>February so an increase in traffic through the village is expected.

### **170/0220. FINANCE**

<b>Cheques to be Authorised</b>	<b>Payee</b>	<b>CQ No.</b>	<b>Amount</b>	<b>VAT</b>
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Clerks Salary		587	£188.94	
Clerks Expenses		588	£10.00	
PAYE (Clerk)	HMRC	589	£47.20	

<b>Total Payments Feb 2020</b>	<b>£246.14</b>
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<b>Bank reconciliation</b>	
Opening Balance	£10,971.81
Total Receipts	£0.00
Total Payments	<b>£781.88</b>
<b>Closing Balance</b>	£10,189.93

<b>Total cash book balance</b>	£9,189.93
Unpresented Cheques	1,000.00
586	

### **171/0220. PLANNING MATTERS**

#### **Validated Applications**

No new validated applications

#### **Planning Decisions**

- **19/01995/FUL**-Stables Navvy Lane Old Royston-New 4 stable block with associated tack room and hay store with hard standing. **Application Approved**

### **172/0220. CORRESPONDENCE**

Correspondence received by post and email was presented to the meeting:-

- YLCA-RoSPA-Playground inspection training 25/2/20
- WYP North East & Rural Newsletter
- YLCA-White Rose newsletter (weekly)
- YLCA-Spring Conference 28/3/20 Ossett
- YLCA-Wakefield Branch meeting 20/2/20 Havercroft skills centre
- YLCA-Launching of New website
- WMDC- Electoral register request
- YLCA-Governance and Accountability Joint Practitioners guide
- YLCA-Webinar training
- Email request history of Notton
- Archery club invite information
- NALC E bulletin

### **173/0220.GROUNDS MAINTENANCE**

Nothing to report

### **174/0220.ALLOTMENTS**

Nothing to report

### **175/0220. GOVERNANCE REVIEW**

a-To adopt the advised updated grievance and disciplinary policy - **Adopted**

### **176/0220.TO RECEIVE AN UPDATE ON THE COMMUNITY SPENDING (CIL)PROJECTS AND AGREE ACTION.**

#### **a. To consider planting on the green and agree action**

Cllr Callaghan explained the role of the District tree warden. 5,000 trees have been planted in the District; he is a volunteer from the Woodland Trust. He will meet Councillors on 7<sup>th</sup> February to give some advice about planting on the Green.

#### **b. To receive information on hanging baskets**

Cllr Callaghan updated the meeting on costs and the position of the baskets. The hanging basket cost will be £100 and £30 for the brackets. They will need to be ordered by the end of February  
All agreed to proceed with asking residents for sponsorship for the hanging baskets on a trial basis with the cost payable to the Parish Council and the Council purchasing the baskets to reclaim the VAT. It was resolved for the Parish Council would purchase one basket and bracket..

#### **c.To consider any grant applications.**

No application received

### **177/0220 TO RECEIVE AN UPDATE ON THE NEW WEBSITE AND THE NEW EMAIL ADDRESSES.**

The Clerk is to meet with Cllr Hicks and the Website Company for training to run the website, and councillors' new email addresses can be set up this week. Cllr Hicks was again thanked for his work.

**178/0220. POLICE UPDATE – SAFE SCHEME**

No report received.

**179/0220.PARISH MATTERS.**

Friday 8<sup>th</sup> May VE day /funding for flags etc for the day: it was agreed that the Council would pay for funding needed for the event up to around £500. The Village Hall has a VE Committee working on it.

The Appeal for the field on Smawell Lane has reached about half way.

The Clerk will contact WMDC about the overhanging hedge at the junction of Seckar lane and Barnsley Road.

**180/0220. MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**

**181/0220.DATE AND TIME OF THE NEXT MEETING.**

**Thursday 5<sup>th</sup> March 7.30pm at Notton Village Hall**

