

**NOTTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**Thursday 5<sup>th</sup> March 2020**  
**At Notton Village Hall – 7.30pm**

**182/0320. PRESENT**

Parish Councillors: Cllrs P Taylor (Chair), S Jaggar, M.Eames, M.Callaghan, Cllr J Hicks.

District Councillors Heptinstall, Cummings

Public present: 0

Parish Clerk: Julia Talbot.

**183/0320. PUBLIC CONSULTATION**

No members of the public attended the meeting

**184/0320. APOLOGIES**

Apologies received and accepted by the Parish Council.

District Cllr Manifold

**185/0320. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTERESTS.**

Cllr Taylor (Finance and the VE day grant application).

**186/0320.PARISH INFORMATION TO & FROM DISTRICT COUNCILLORS**

The Clerk sent out an action plan to the District Cllrs prior to the meeting.

Matters Raised: -

- Discussed was the diversion through the village due to the closure of Lee Lane, making the village very busy with a few minor accidents reported.
- Fly tipping, 6 incidents on Keeper Lane since the last meeting.
- Fly tipping has increased in various areas of the Parish and surrounding areas. Cllr Eames wished to thank the team that deals with the fly tipping in the District for all their hard work.
- It was noted that work has not begun at Notton Crossroads, but a plan is in place and the Parish Council will continue to liaise with WMDC highways.
- An order has been confirmed by WMDC for the play equipment at Hudson Avenue.
- No planning application has been received by WMDC Planning department for the Ellis Lane traveller site.
- The Parish Council was contacted by a member of the public to report fly tipping in Notton Woods. This was forwarded to the District Councillors by the Clerk.
- Litter pick arranged for 26<sup>th</sup> March Sunday 10.00am
- The PROW team has been contacted by Cllr Callaghan regarding Green Lane for a deterrent for off road bikes accessing the footpath. No further contact made. District Councillors will follow up with an email

### **187/0320.TO CONFIRM THE MINUTES.**

All agreed the minutes of the meeting of the Parish Council on Thursday 6<sup>th</sup> February 2020 to be a true and accurate account. The minutes were duly signed by the Chair.

### **188/0320.HIGHWAYS**

WMDC Highways still to complete the safety measures on Notton Crossroads.

The covering on Grimpit Hill is still sunk; it is the responsibility of Yorkshire Water who have been notified but the work has not been completed. The Clerk will contact District Councillors to follow up.

### **189/0320. FINANCE**

<b>Cheques to be Authorised</b>	<b>Payee</b>	<b>CQ No.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary		590	£188.94	
Clerks Expenses		591	£10.00	
PAYE (Clerk)	HMRC	592	£47.20	
Website build	ACS	593	£1,008.00	
Safe scheme	P&CC for West Yorkshire	594	£250.00	

<b>Total Payments Feb 2020</b>	<b>£1,504.14</b>
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<b>Bank reconciliation</b>	
Opening Balance	£10,189.93
Total Receipts	£0.00
Total Payments	<b>£1,246.14</b>
<b>Closing Balance</b>	8,943.79

<b>Total cash book balance</b>	£9,113.79
Unpresented Cheques	
Plus £170	Allotments

### **190/0320. PLANNING MATTERS**

#### **Validated Applications**

- **20/00295/FUL-6**, Seckar Lane Woolley WF4 2LE-Part two storey, part single storey rear extension with balcony to front elevation, timber car port to front and demolition of existing conservatory.

- **20/00228/NMC-** 14, High Ash Close Notton, Non material amendment to approved application 19/01875/FUL.  
(Demolition of existing conservatory and extension to rear, conversion of garage to habitable room, single storey rear extension and first floor side extension and first floor rear extension)
- **20/00182/FUL-**1 Notton Lane Notton –Creation of off street parking to front, dropped kerb to front and boundary treatment.

### **Appeals**

- **20/00003/REF-19/01100/FUL**-Nuses Barn, George Lane Notton –Extensions to side and rear of the existing dwelling and creation of sunken patio (part retrospective)  
**Appeal in progress**

### **Planning Decisions**

No new planning decisions

### **191/0320. CORRESPONDENCE**

Correspondence received by post and email was presented to the meeting:-

- YLCA-White Rose update(weekly)
- YLCA-Governance and Accountability-Joint Practitioners Guide
- WMDC-Electoral Register
- WYP- Newsletter
- NPT-PACT meetings
- Member of public fly tipping Notton woods(forwarded to District Cllrs )
- YLCA-Training programme

### **192/0320.GROUNDS MAINTENANCE**

The state of the Green and the damage from cars parking on it for the bonfire was discussed. It was agreed to wait till after the first mowing to reassess any remedial work..

### **193/0320.ALLOTMENTS**

Photos of the allotment will be taken to monitor progress and any changes throughout the year. Cllr Hicks and Jaggar to action.

### **194/0320. GOVERNANCE REVIEW**

a.To review the model publication scheme document- **Reviewed and adopted**

b.To review the financial regulations- **Reviewed and adopted**

### **195/0320.TO RECEIVE AN UPDATE ON THE COMMUNITY SPENDING (CIL)PROJECTS AND AGREE ACTION.**

Seeds for the meadow planting and preparation considered.

**a.To consider planting on the green and agree action**, quotes for the shrubs to be obtained.

**b. To receive information on hanging baskets**-Cllr Callaghan updated the meeting; five baskets have been confirmed for the summer. All agreed for the Parish Council to pay for overall invoice, to be

reimbursed by individual sponsors. The Council will sponsor one basket. An email will be sent out to key people in the Parish and an article will be added to the newsletter. .

**c.To consider any grant applications.**

- All agreed to the VE day grant application proposals. Funds to be claimed once items are purchased, to a maximum of £500.
- The application from the Cricket club was discussed. It was agreed that the PC would be happy to contribute to the benches to a maximum of £500. The Chair will discuss this with the Cricket club.

**196/0320 TO RECEIVE AN UPDATE ON THE NEW WEBSITE AND THE NEW EMAIL ADDRESSES.**

The Clerk will meet with Cllr Hicks to add content to the website. New .gov addresses for all Councillors are being set up and a date to start use will be agreed.

A Trusted Tradesman list for the website was discussed and all agreed to not add to the new website.

New email addresses to be put on the website and added to the notice board.

Footpath walks still need updating on the website.

The old website needs retiring so the new one comes up first when searched.

**197/0320. POLICE UPDATE – SAFE SCHEME**

Cllr Taylor has received the safe scheme report and will send to all, The decision to continue with the safe scheme and budget for £1000.00 for 2020/21 was confirmed

**198/0320.PARISH MATTERS.**

The Newsletter will go out in a couple of weeks and there was discussion whether to place adverts or leaflets posted with the newsletter.

Tree planting discussed - to be added to the next agenda.

**199/0320. MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**

None were noted.

**200/0320.DATE AND TIME OF THE NEXT MEETING.**

**Thursday 2<sup>nd</sup> April 7.30pm at Notton Village Hall/CANCELLED**

**To be confirmed**

