

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 3rd September 2020
7.30pm
Remote meeting via Zoom

Present: -Cllr Taylor (Chair) Cllr Jaggar, Cllr Hicks, Cllr Eames, Cllr Callaghan

Clerk to Council-Julia Talbot

District Cllrs-Cllr Cummings

Members of the public 0

022/920 -To receive comments or questions from members of the public

No members of the public attended

023/920-To receive apologies for absence

District Cllr Manifold, Heptinstall

024/930-To receive any declarations of personal and /or prejudicial interests

None were noted

025/920-To receive Parish information from District Councillors/inform the District Councillors of Parish issues.

- Cllr Cummings updated the meeting on the recent remote PACT meeting, it was a great success with plenty of feedback from residents. Requested at the meeting was a possible speed limit reduction on George Lane. Residents have noted that it is not safe to walk on the roadside and would like a speed check. This Lane is national speed limit reducing to a 30MPH as you enter the village.
- Metal bins have been assigned for Smawell lane car park
- Lack of No HGV signage on Woolley Mill Lane was discussed
- Fly tipping on Keeper Lane has increased over the lockdown period and Wakefield Council will continue to monitor the situation
- The traveller site on Ellis Laithe was discussed. Cllr Cummings confirmed that there have been no retrospective applications to planning for the site. A drain has been constructed across the public footpath at the side of the site.
- Concerns were raised that planning application 20/01117/CPL was approved within a week and the residents were not informed. Cllr Cummings to follow up why the residents were not informed of the application

026/920-To confirm the minutes of the meeting held on Thursday 2nd July 2020 as a true and accurate record.

It was resolved to approve the minutes of the July meeting as a true and accurate record and duly signed by the Chair

027/920-Highway matters

a. To consider Bleakley crossroads and concerns raised by residents after the RTA

The recent accident was discussed and whether the new signage was of benefit to motorists when approaching the junction.

Cllr Jaggar raised that the Hedge at Seckar lane needs cutting

The litter is building up on the A61

Cllr Eames raised the foliage covering the road signs at Old Royston

Sign on the Bleakley Lane for the flashing sign needs cutting log a complaint to WMDC

The Clerk will log all these concerns on the Wakefield MDC site.

028/920-Planning Matters

a.To consider planning validated applications

- **20/01117/CPL-14**, Willow Beck Notton WF4 2QB-Use of existing dwelling house to provide residential accommodation and care for no more than three children (Use class C2 residential institutions) **Approved. Residents have raised concerns no notification has been received.**

b. To receive information on planning decisions

- **20/00295/FUL-6**, Seckar Lane Woolley WF4 2LE-Part two storey, part single storey rear extension with balcony to front elevation, timber car port to front and demolition of existing conservatory. **Awaiting Decision**

c.To receive information on any appeals

NO appeals noted.

029/920-Financial matters

a.To approve accounts for payment for up to the 3rd September 2020

Cheques to be Authorised	Payee	CQ No.	Amount	VAT
Clerks salary		626	188.94	
Clerk expenses		627	£56.98	
PAYE clerk	HMRC	628	£47.20	
Data protection register	ICO	629	£40.00	
Total Payments September 2020				£333.12
Bank reconciliation				
Opening Balance	12,214.33			
Total Receipts	£0.00			
Total Payments	£473.53			
Closing Balance	11,740.80			
Total cash book balance	11,740.80			
Unpresented Cheques	0.00			

b. To receive information on receipts

No income has been received

c. To consider the budget to date

Cllr Callaghan requested an approved payment list for the financial year. To be added to the budget monitor for the next meeting.

d. To consider the general power of competence and agree action

It was resolved for the Parish Council to adopt the GPC in accordance with the Clerk's previously circulated memorandum.

e. To note the 2020/21 NJC pay award for clerks at 2.5% backdated to 1/4/20 to be paid in October

030/920-To consider correspondence and take action where necessary

a- To consider the manner in which we communicate effectively with residents

Cllr Hicks noted that we communicate to residents via the website and What'sapp, as well as the newsletter.

Correspondence considered.

031/920-Grounds Maintenance

Complaints had been received about the bushes in the play area, as if you have two children in the play area you can't see through them. Cllr Taylor offer to trim the bushes back.

032/920-Allotments

a-To receive an update on a report that dogs are being kept on the allotment over night

Dogs had been noted on one allotment, following a theft, in contravention of the Allotment Rules. Cllr Callaghan updated the meeting on his discussion with tenants. A date for inspection to be arranged before the next meeting.

b. To receive information and consider asbestos concerns

A Tenant has reported that there is asbestos on an allotment plot. Cllr Taylor confirmed that there was no asbestos on the site when he cleared plots 3 - 7 many years ago, so any such material must have been brought in by the present tenant.

c. To consider the allotment rent for 2021/22 and agree action.

It was agreed that the rents per plot are to increase to £25.00 (full rent), £12.50 for OAPs. The Clerk will add this to the pending renewal letters and also write to inform the people on the waiting list.

033/920-Governance Review

a. To consider insurance quotes and agree action

Two quotes were considered. It was resolved to proceed with Cane & Company, with a premium of £351.00.

b. To consider insurance liabilities for the Parish Councillors

All agreed with Information received from Cane and Company regarding liabilities for Parish Councillors

034/920-To receive an update on the community spending (CIL) project and agree action.

a- To consider and agree a budget for planting on the Green

No budget was confirmed

b- To receive an update from the meeting with WMDC regarding planting on the Green

Cllr Callaghan updated the meeting on a recent meeting with a representative from WMDC: at the meeting they discussed the Green and the fields off Smawell Lane. Trees were considered for the Green. Concerns were raised about possible interference with events on the Green. The benefits of having trees on the Green were discussed, including concerns about the size of the trees and the sight lines.

The Parish Council would need to seek permission for the owners of the Green, and to get information about any utilities under any proposed planting pits.

Planting on the corners of the Green were discussed, and a quote is being followed up. The Clerk advised that two other quotes would be required.

Cllr Taylor confirmed he had added some information on the proposed planting on the Green in the newsletter, to get peoples' opinions.

Hanging baskets were considered: they will need to be ordered by November - add to the next agenda. Confirmation of lamp posts to be used was required.

c. To consider any grant application

No grant applications

035/920-Staff and Training Matters

a. To consider the Clerk's future development and qualification opportunities and agree action. It was resolved to contribute £300 per year to the cost of the Clerk's training and development course for the next two years.

b. To consider information relating to the Clerk's salary increment for completion of CiLCA and agree action.

It was resolved to increase the Clerk's salary in accordance with NALC recommendations and the Chairman's previously circulated memorandum.

c. To receive information on training taken place and training opportunities from YLCA

Cllr Hicks confirmed he will update on his training experiences and send any relevant paperwork from the sessions.

036/920 -To receive an update on the police safe scheme report

The report was discussed.

Cllr Callaghan discussed the hours allocated for the safe scheme and how the Parish Council would request targeted areas.

037/920-To consider Parish matters

- The Newsletter will be going to print shortly, and Cllr Taylor checked who was available to distribute.
- The Christmas Tree lights were considered for replacement, as they had been stolen from the Village Hall. The Village Hall will be providing a tree again this winter, and would pay for replacement lights from their insurance payout. The Clerk was asked to order a new set similar to the originals, but with coloured lights.
- Cllr Eames requested more flower bulbs for the verges. It was resolved to spend £200. The areas where the bulbs are to be planted are on Navy Lane and Bleakley Lane. Some planting on the green was also agreed.

- Cllr Eames requested a piece in the newsletter about planting of the daffodils, this will also be added to social media to encourage volunteers and inform the community of the work carried out by the Parish Council.
- The date of the next PACT meeting is unknown and there has also been a community surgery at the Post Office, Cllr Taylor offered the Hall for a meeting (if permitted) to liaise with the NPT to keep this contact in the Parish for residents.

038/920-Matters for the inclusion on the agenda of the next meeting

- Christmas lights
- Hanging baskets
- PACT meeting dates
- Replacement of No Cycling signs on Footpaths 2 and 13.
- Allotment inspection findings

039/920-Date and time of the next meeting

Thursday 1st October 2020 7.30pm remotely via Zoom.