

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 5th November 2020
7.30pm
Remote meeting via Zoom

Present: -Cllr Taylor (Chair) Cllr Jaggar, Cllr Hicks, Cllr Eames, Cllr Callaghan
Clerk to Council-Julia Talbot

District Cllrs-Cllr Cummings.

Members of the public 0

058/1120 -To receive comments or questions from members of the public

No members of the public attended

059/1120-To receive apologies for absence

District Cllr Manifold, Cllr Heptinstall

060/1120-To receive any declarations of personal and /or prejudicial interests

Cllr Taylor, Cllr Eames (Finance)

061/1120-To receive Parish information from District Councillors/inform the District Councillors of Parish issues.

- Reporting of the missing 40MPH sign and post: a new one has been ordered
- Fly tipping on Keeper Lane again is highly active.
- Update COVID-19: bereavement services limited due to staff at WMDC testing positive. Commercial waste has been closed. Household refuse sites to remain open during lockdown
- Weekly bin collections to continue under the current restrictions
- Last garden bin collection 5/11/20
- Fly tipping at Smawell Lane removed.
- After a response from WMDC public rights of way team, Cllr Callaghan requested that District Cllr Cummings follow up on the gates for Green Lane, to prevent the off-road bikers, as he had had a response from PROW. It was noted that they said this area might be used for mobility scooter access. It is a public bridleway so all can use. A horse stile could be accessible for other users. Cllr Cummings to follow up
Considered was whether the PC could contribute.
- Two bins have been burnt out at Smawell Lane carpark, Cllr Cummings to follow up on the bins
- The foliage covering signage at Old Royston has been trimmed back

062/1120-To confirm the minutes of the meeting held on Thursday 1st October 2020 as a true and accurate record.

It was resolved to approve the minutes of the October meeting as a true and accurate record and duly signed by the Chair

Cllr Callaghan apologized for not sending apologies for the last meeting

063/1120-Highway matters

Cllr Jaggar reported on the data from Smiley SID when it was located on Bleakley Lane. Data has been sent to all Councillors for analysis. Concerns were raised about traffic speeds coming from Wakefield on Bleakley Lane.

Cllr Jaggar explained the different options for collecting data and the colour change for different speeds. Cllr Callaghan proposed to send the report to Sergeant Steen Considered was the colour software change for £500, but all agreed the colour change might not make any difference to speeding motorists.

064/1120-Planning Matters

a. To consider planning validated applications

No new planning applications

b. To receive information on planning decisions

No planning decisions

c. To receive information on any appeals

No appeals noted.

065/1120-Financial matters

a.To approve accounts for payment for up to the 5th November 2020

Cheques to be Authorised	Payee	CQ No.	Amount	VAT
Training webinars *	YLCA	635	30	
Bulbs *		636	£188.78	
Safe scheme*	P&CC	637	£146.52	
Clerk salary		638	£214.40	
Clerk expenses		639	£38.08	
HMRC/PAYE	HMRC	640	£53.40	
Christmas tree lights	Xmas Plus	641	£399.06	
Play area repairs	P Taylor Playsafety	643	£7.44	
Play area inspection	LTD	642	£115.80	
Bank charges	Unity Trust	DD	£18.00	
Training webinars	YLCA	644	£15.00	
Total Payments November 2020		20	£1,226.48	

Bank reconciliation	
Opening Balance	11,414.68
Total Receipts	£0.00
Total Payments	£1,292.17

Closing Balance	10,122.51

Total cash book balance	£10,162.51
Unpresented Cheques	40.00

*Paid 5/10/20

b. To receive information on receipts

No income has been received

c. To consider the budget to date

The Clerk explained that the cash book was a composite record of expenditure against budget heads and a record of the current cash position.

066/1120-To consider correspondence and take action where necessary

- YLCA-White Rose newsletter
- YLCA-NALC statement -Town and Parish councils, parish meetings and the rule of 6
- YLCA-Training E Bulletin
- YLCA-Wakefield branch meeting 15th October remotely
- YLCA-Clerks & Councillor discussion dates
- YLCA-White Rose newsletter
- YLCA-Transparency code for smaller council's webinar 2/10/20
- YLCA-YLCA- Councillor webinar Spreading your wings 3/10/20
- YLCA-Roles and responsibilities of a councillors training 6/10/20
- Resident x2-regarding barking dogs on the allotment.
- District Cllrs newsletter

All agreed to look at the local plan for next meeting

067/1120-Grounds Maintenance

Playground Inspection: It was agreed to do a walk around the park to look at the recommendations in the RoSPA report, with an update to the next meeting.

068/1120-Allotments

a. To consider the allotment inspection findings and agree action

No change on the plots notified of non-cultivation after the last inspection. It was agreed to monitor the situation in the spring.

The plot holder concerned had withdrawn his allegations of asbestos on the site, and furthermore, no further noise from the dogs had been reported by residents.

b. To receive an update on allotment rents

All received except two, Letters to be sent to remind them.

069/1120-Governance Review

a- To note the completed Clerk's appraisal

The appraisal had been satisfactorily completed with no matters to be reported back.

070/1120-To receive an update on the community spending (CIL) project and agree action.

a- To receive any updates regarding planting on the green

A fixed planter on the corner of the Green was discussed, versus digging those corners out.

Planting could begin in Spring.

Cllr Jaggar offered to do a visual for the PC to get a better understanding. Resident feedback (not much) was discussed. It seems that residents were not opposed to it. It was agreed that the corners of the green would be good areas to be softened with planting

b- To receive an update regarding the hanging baskets and agree action

Cllr Callaghan updated the meeting on the hanging baskets, Clerk to send to details to AMEY and the garden centre. It was agreed to add Bleakley Lane lamp post numbers.

c- To consider any grant application

No grant application received

c. Consider signage for the village shop

Signage on the Green for the Shop was agreed earlier in the year, that the PC would contribute to the signage to tidy this area up, as there are lots of signs on the green. The position and cost of the sign was discussed. Cllr Taylor will try to get an estimate from WMDC Sign Shop. WMDC planning department to be approached. Cllr Callaghan to investigate further and update the council at the next meeting.

071/1120. To consider the complaint received to the Parish Council from a member of the public

It was agreed, at no time did Parish Councillor Eames claim that she was speaking on behalf on the Parish Council, or that other Members of the Parish Council shared her views. On a motion of the Chair all Councillors (Cllr Eames abstaining) resolved that the obligations listed in points 1 – 14 of the Code of Conduct do not apply, and that there is no case to answer. It was resolved that the complaint was closed and should the complainant wish to proceed it would be a matter for the monitoring officer at Wakefield Council."

The Complaints procedure to be updated and added to the next agenda.

072/1129.To receive an update on the Police Safe Scheme report

The Safe Scheme report had been received but the sums invoiced appeared strange. The Clerk will email Tracy Collins to clarify the invoices.

073/1120-To consider Parish matters

- Christmas Tree to be delivered on Monday 9th November
- A Resident has complained that there was a cone in the beck Cllr Jaggar has removed the cone from the beck.

074/1120-Matters for the inclusion on the agenda of the next meeting

Complaints procedure review

057/1020-Date and time of the next meeting

Thursday 3rd December 2020 7.30pm remotely via Zoom.