

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 1st October 2020
7.30pm
Remote meeting via Zoom

Present: -Cllr Taylor (Chair) Cllr Jaggar, Cllr Hicks, Cllr Eames.

Clerk to Council-Julia Talbot

District Cllrs-Cllr Cummings. Cllr Heptinstall

Members of the public 0

040/1020 -To receive comments or questions from members of the public

No members of the public attended

041/1020-To receive apologies for absence.

District Cllr Manifold

It was noted that Cllr Callaghan apologised for not submitted his apologies for the October meeting.

042/1020-To receive any declarations of personal and /or prejudicial interests.

Cllr Taylor (Finance)

043/1020-To receive Parish information from District Councillors/inform the District Councillors of Parish issues.

- District Cllr Cummings updated the meeting on the retrospective planning application for the Ellis Lane site. It was noted that there is a septic tank on the site and Wakefield Council were encouraging a planning application for the site.
- Cllr Cummings informed the meeting that she had sent correspondence relating to a recent planning application. Clerk to forward to the Parish Councillors.
- Fly tipping in the area discussed.
- District Cllr Heptinstall is working to support families that are struggling during COVID in the district.
- It was noted that COVID in the Wakefield district is increasing, with hospital admissions also increasing.
- Smawell car park was discussed,2 bins have been added. The Parish Council thanked WMDC for adding this bin to help with the litter in this area.
- PACT meeting dates: -
9th November 2020
24th March 2021

27th July 2021

These will be on Zoom unless otherwise stated.

044/1020-To confirm the minutes of the meeting held on Thursday 3rd September 2020 as a true and accurate record.

It was resolved to approve the minutes of the September meeting as a true and accurate record and duly signed by the Chair.

045/1020-Highway matters

Bulb planting to commence, a request for Notton Lane to be planted. The bulbs are now in the cricket pavilion.

It was noted that the hedge has been trimmed on the corner of Seckar Lane.

Litter picking completed on the A61

Cllr Eames reported that there was still foliage on the sign at Old Royston.

046/1020-Planning Matters

a. To consider planning validated applications.

b. To receive information on planning decisions.

- **20/00295/FUL-6**, Seckar Lane Woolley WF4 2LE-Part two storey, part single storey rear extension with balcony to front elevation, timber car port to front and demolition of existing conservatory. **Application refused.**

c. To receive information on any appeals.

No appeals noted.

047/1020-Financial matters

a.To approve accounts for payment for up to the 3rd September 2020

Cheques to be Authorised	Payee	CQ No.	Amount	VAT
Clerks Salary			£302.48	
Clerks Expenses			£24.39	
PAYE (Clerk)	HMRC		£75.60	
Newsletter printing			£158.40	
Parish Insurance	Cane & Company		£351.00	
Total Payments October 2020			£911.87	

Bank reconciliation

Opening Balance	11,740.80
Total Receipts	£0.00
Total Payments	£308.12

Closing Balance £11,432.68

Total cash book balance	£11,377.68
Unpresented Cheques	
618	15
629	40
 Total	 55

b. To receive information on receipts.

No income has been received.

c. To consider the budget to date.

048/1020-To consider correspondence and take action where necessary.

- YLCA-White Rose newsletter
- YLCA-NALC statement -Town and Parish councils and parish meetings and the rule of 6
- YLCA-Training E Bulletin
- YLCA-Wakefield branch meeting 15th October remotely
- YLCA-Clerks & Councillor discussion dates
- YLCA-White Rose newsletter
- YLCA-Transparency code for smaller council's webinar 2/10/20
- YLCA-YLCA- Councillor webinar Spreading your wings 3/10/20.
- YLCA-Roles and responsibilities of a councillor training 6/10/20.
- Resident x2-regarding barking dogs on the allotment.
- District Cllrs newsletter

049/1020-Grounds Maintenance

The Parish Council have cut the bushes down in the play area, this allows both play areas to be open.

050/1020-Allotments

The meeting considered the recent inspection.

All agreed two letters to be sent out to tenants and a further inspection to take place prior to the next meeting.

051/1020-Governance Review

a-To agree a date for the clerk's annual appraisal.

Date agreed for October 7th at 2.30pm at the Village Hall. Cllr Taylor and Cllr Hicks to attend

052/1020-To receive an update on the community spending (CIL) project and agree action.

a-To receive any updates regarding planting on the green.

Consider were planters for the corners of the green.

b-To receive an update regarding the hanging baskets and agree action.

Cllr Hicks to follow up on the hanging baskets, as permission for the lamp posts is required.

c-To consider any grant application.

No grant application received

053/1020. To agree the replacement of the Christmas lights

It was agreed to order colour replacement Christmas tree lights.

54/1029.To receive an update on the Police safe scheme report

a-To receive information relating to the future PACT meeting dates

- PACT meeting dates: -

9th November 2020

24th March 2021

27th July 2021

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It was noted that no report has been received, Clerk to follow up on the report.

055/1020-To consider Parish matters

a-To consider the replacement of NO cycling signs on footpath 2 &13

Both signs have been stolen on the footpaths, it was agreed not to replace the signs

Update on smiley SID-Cllr Jaggar updated the meeting, it was confirmed that he is leaving it longer in targeted areas. Raised was whether it was covered on the renewal of the parish insurance. Clerk to investigate further and update at the next meeting.

056/1020-Matters for the inclusion on the agenda of the next meeting

No matters raised

057/1020-Date and time of the next meeting

Thursday 5th November 2020 7.30pm remotely via Zoom.