



Notton Parish Council

Clerk to the Council: Julia Talbot
51, Bleakley lane
Notton
Wakefield WF4 2NU
Email: parish.clerk@notton-pc.gov.uk
Contact Phone Number: 07715573470

Dear Resident

2021 HANGING BASKETS

Invitation for sponsorship of Hanging Baskets for summer 2021 & invoice.

The Parish Council takes this opportunity to thank you for your enquiry in sponsoring a hanging basket for the Parish.

The Parish Council have requested licences from Wakefield Council to add baskets to hang the baskets throughout the main roads of the Parish, we cannot guarantee the location of the hanging basket request, however we will try to site the basket as close to your request as possible.

Please complete the details below: -

Hanging Basket Location	
Column number (These are numbers of the lamp posts)	
Plaque	Yes/No
Plaque inscription Max 30 words	

Charges		Quantity
Hanging Basket	£60.00	
Plaque	£25.00	
Hanging Basket & Plaque	£85.00	
Total amount to be paid		

**Payment is required when ordering the hanging basket to Notton Parish Council
To be made by Friday 28th May 2021.**

Payment:

Payments can be made by online payment or cheque.

Payments should be made to: Notton Parish Council –

Sort code – 60-83-01

Account number-20167075

quoting reference HB2021 followed by your surname or business name.

Cheques should be made payable to Notton Parish Council and posted to: Clerk to the Council, 51, Bleakley Lane, Notton WF4 2NU

Stolen baskets/Failed baskets: This will be taken up with the supplier by the Parish Council.

Should you have any queries or concerns in respect of the hanging basket scheme, please do not hesitate to contact me.

Yours sincerely

Julia Talbot

Clerk to Notton Parish Council

Please return this letter to the Parish Clerk on the above details to submit your request along with confirmation of how payment has been made. You will then receive a receipt confirming your lamp post and payment.

I wish to proceed with sponsorship for the 2021 Hanging Baskets.

I am paying by cheque/online banking (delete as applicable)

Amount to be paid: -

From:

Name and address

Sign

Date