

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 6th May
7.15pm
Remote meeting via Zoom

Present: -Cllr Taylor (Chair) Cllr Jaggar, Cllr Hicks, Cllr Eames.

Clerk to Council: Julia Talbot

District Cllrs:0

Public:1

021/0521 -To receive comments or questions from members of the public.

A member of the public attended the meeting raising concerns about the newsletter being shared in a public forum.

Cllr Hicks has been dealing with the matter and liaising with the administrator of the village Facebook page. It was agreed that consent would be required from the contributors of the newsletter to add the information when sharing online. If they do not consent, then it would be removed prior to going online publicly.

Written consent will be required with options to the contributor and filed accordingly in line with GDPR.

Matters considered:

State ownership of the Parish magazine by the Parish Council

Advertising in the magazine

Printing costs

To ask residents for their view on distribution of the newsletter.

022/0521-To receive apologies for absence and accept the reason.

District Cllr Manifold, Cllr Cummings, Cllr Heptinstall

023/0521-To receive any declarations of personal and /or prejudicial interests.

Cllr Taylor (Finance)

024/0521-To receive Parish information from District Councillors/inform the District Councillors of Parish issues.

Cllr Cummings sent a report regarding ongoing matters:

- The Lay-by at Old Royston that was used by Network Rail will not be subject to hardening as it is not part of the Highway network.
- Types on private land, Wakefield Council will not remove.
- Flesh Dyke, wall crumbling-reported to highways. Inspected 7/4/21 not deemed to be dangerous but will be repaired in due course.
- Playground bid-District Councillors are happy to support and match fund up to £5,000.
- Pothole -Smawell Lane car park-Repaired 14/4/21

- Fly tipping -the dyke Navvy Lane -Passed to highways for an inspection.

025/0521-To confirm the minutes of the meeting held on Thursday 1st April 2021 as a true and accurate record.

It was resolved to approve the minutes of Thursday 1st April meeting as a true and accurate record and duly signed by the Chair.

026/0521-Highway matters

No matters raised.

The Chair raised that the litter picking event organized by Cllr Jaggar had been successful with 40 volunteers attending.

027/0521-Planning Matters

a-To consider planning validated applications.

21/00794/ful-22 Ings well Drive, Notton WF4 2NF -Single Storey front extension

7.2-To receive information on planning decisions.

- **21/00470/FUL**-Bush House 8 Applehaigh Lane Notton Wakefield WF4 2NA

Demolition of Existing Bungalow & Erection of 3 No. Detached Dwellings in 4 Phases as follows:

Phase 1: Demolition of bungalow & preparation of compound for parking washing/storage etc. Construction of temporary/permanent perimeter fencing/boundary treatment.

Provision of services & infrastructure for Individual plots, including drainage & access.

Phase 2: Construct Dwelling on Plot 2

Phase 3: Construct Dwelling on Plot 3

Phase 4: Construct Dwelling on Plot 1

Application Approved

- **21/00238/FUL**-1 Ings well Drive Notton-Remove existing dormer flat roofs & replace pitched roof. **Application withdrawn.**
- **20/02520/FUL**-41, Applehaigh Lane Notton WF4 2NP-Two storey front extension **Awaiting Decision**
- **21/00472/FUL**-1B Bleakley Lane Notton WF4 2NA-Constuction of a detached ancillary annex

7.3-To receive information on any appeals.

7.4-To Consider correspondence and proposals from the developer of application

21/00470 on Applehaigh Lane and agree action.

The developer has requested to use the green for parking of vehicles to ensure that there is no congestion issue around parking for the shop and various activities.

The adding of a temporary surface was considered, as a permanent solution would require planning. Concerns were raised that if a solution was not found residents would use the green as they could not park on the road to access the shop and the area would be chaos during the time of the development. It was noted that the planning application states the developer will provide an area for parking once the bungalow has been demolished.

If an agreement were made the developer would need to reinstate the green to its original condition.

Cllr Callaghan raised concerns about parking on the green and the consideration of the legislation that would not permit this. Also considered was a temporary barrier. It was agreed a further meeting with the developer was required and discussed at the next parish council meeting.

028/0521-Financial matters

a. To approve accounts for payment for up to the 6th May 2021.

Payments to be Authorised	Payee	CQ No.	Amount	VAT
Clerks Salary		Bp	213.95	
Clerks Expenses		Bp	32.38	
PAYE (Clerk)	HMRC	Bp	53.4	
Safe Scheme (Quarter 4)	P&CC	Bp	287.86	
Refuse	Wakefield Council	Bp	199.16	
Membership/Clerk	SLCC	BP	70	
Training webinar	YLCA	BP	15	
Service charge	Unity bank	DD	18	
Newsletter Printing		BP	270	45
Total Payments May 2021			1159.75	
Bank reconciliation				
Opening Balance	6823.47			
Total Receipts	10,041.66			
Total Payments	929.03			
Closing Balance	15,918.10			
Total cash book balance	15,918.10			

b-To receive information on receipts-£10,041.66 received Precept payment for 2021/22.

c-To consider the budget to date. Noted

029/0521-To consider correspondence and take action where necessary.

YLCA-HRH Prince Philip -Additional Information

YLCA-Remote Conference
YLCA-White Rose Newsletter
YLCA-Remote training programme
YLCA-Training Bulletin
YLCA-New Law and Governance Bulletin
YLCA-NALC Chief Executive Bulletin
YLCA-FDCMS Rural Broadband Consultation
YLCA-Annual Governance and Accountability Return webinar training.
District Cllr Cummings-Update on the action plan

030/0521-Grounds Maintenance

Still awaiting confirmation of a date to start the work on the Oak tree at Manor Close. Clerk to follow up with Wakefield Council.

031/0521-Allotments

a-To receive an update on allotment tenants' inspections and correspondence.

An inspection took place and the findings discussed. It was agreed to send letters to two plot holders regarding cultivation. One of the plot holders has been asked to dismantle a structure to allow for cultivation with a time scale for completion by October 2021.

The leaflet from Wakefield Council considered as good guidance for plot holders. The Clerk was asked to seek a copy of the lease details for the land rented from Wakefield Council.

032/0521-Governance Review

a. To consider the proposed new code of conduct for councillors and agree action

It was agreed to adopt the new code of conduct as advised by NALC.

b. To receive information on the policies of the council and review dates.

The Clerk presented an update on current policies in place and review dates. It was agreed these will be reviewed over the year. It was noted that a privacy policy is required and will be added to the next agenda to consider.

c.To consider the clerks scale and rate of pay for 2020/21as advised by NALC.

No advised updates noted.

033/0521-To receive an update on the community spending (CIL) project and agree action.

a-To receive updates regarding tree planting and planting on the green.

Cllr Jaggard updated the meeting on the recent planting on the green. Also discussed were the trees for the green, the details of the meeting with a tree expert discussed and considered. Advice on advised trees and their position. It was noted they would not affect events on the green such as the gala.

The cost of the trees to be investigated by Cllr Jaggard and Cllr Callaghan and report to the next meeting. With a proposed cost of around £2,000. This would need to be funded by the CIL funds from the development on the green or grant funding as it was noted that the budget was £500 for tree planting.

b-To receive an update on the hanging baskets and agree action.

The Clerk updated the meeting on the hanging baskets and the interest by resident to date.

Paperwork agreed and to be sent to residents that have submitted an interest. To be received by Friday 28th May with full payment.

c-To consider any grant application.

No grant application received.

d-To receive an update on signage for the shop and agree action.

The sign has now been erected.

034/0521. To receive an update on the replacement of the play area surface and additional equipment with an update on the grant funding application

035/0521. To consider the costs for grit bins for Old Royston, Hilltop and Beck View and agree action.

Cllr Eames confirmed that the Hilltop bin has been returned. To follow up with the District Cllr for the other areas.

036/0521.To receive an update on the Police safe scheme report.

It was noted that the report has not been received for a while. Clerk to follow up and investigate hours carried out and the point of contact. Cllr Callaghan to contact Sergeant steen for an update.

37/0521-To consider the recent complaints regarding the newsletter and agree action required.

It was agreed that consent would be required from the contributors of the newsletter to add the information when sharing online. If they do not consent, then it would be removed prior to going online publicly.

Written consent will be required with options to the contributor and filed accordingly in line with GDPR.

38/0521-To consider the article in the newsletter regarding Smwell Lane and correspondence received.

It has been raised by residents, from the newsletter article about consideration to close Smawell Lane to vehicles to stop fly tipping. It was considered and agreed that the fly tipping would not stop. It was agreed it would be good to have CCTV same as Keeper lane.

39/0521--To consider Parish matters.

House at Grimpit Hill raised, as the Parish Council has received complaints about the builder's yard and the access at the bottom of the garden. Chair proposed to send a letter to Wakefield Council planning as the house is a new build raising concerns.

40/0521-Matters for the inclusion on the agenda of the next meeting

No matters raised.

41/0521-Date and time of the next meeting

Thursday 8th July 2021 7.30pm Notton Village Hall