

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 7th October 2021
7.30pm
Notton Village Hall

Present: -Cllr Taylor (Chair) Cllr Hicks, (vice chair) Cllr Callaghan, Cllr Eames, Cllr Jaggar
Clerk to Council-Julia Talbot

District Cllrs-Cllr Cummings.

2 members of the public

105/1021 -To receive comments or questions from members of the public.

The residents thanked the Parish Councillors for attending a site visit at the pond promptly. It was noted that the pond plants are overgrown, it was questioned whether the clearing was done by the ground's maintenance team last year.

Tree by the seating area needs crown lifting.

The straw in the stream should be removed when the pond is cleared.

Clerk to check with the grounds maintenance team when they will be carrying out the pond work this year

A grate was added to stop the ducklings going down, it was raised that it needed to be removed as the water is not flowing properly. Concern about flooding if the flow is blocked somewhere was raised by the residents. Cllr Jaggar and Cllr Hicks will carry out an inspection and update at the next meeting.

106/1021-To receive apologies for absence.

District Cllr Albert Manifold

107/1021-To receive any declarations of personal and /or prejudicial interests.

Cllr Taylor (VH finance)

108/1021-To receive Parish information from District Councillors/inform the District Councillors of Parish issues.

A new street sign was requested for Applehaigh Lane at the junction with George Lane. Street lights 34,35,36 at George Lane are not working. District Cllr Cummings to follow up. Cllr Cummings will follow up the provision of more salt bins.

Amey Street Lighting have insisted that hanging basket brackets are removed each winter to allow inspection of the lamp posts, thus increasing the cost of the hanging baskets. Cllr Cummings said that this was not negotiable. Water can ingress behind the bracket possibly causing them to rot.

WMDC would send notification for the inspections of the lamp posts and report about the condition of the lamp posts to the Parish Council.

If they are condemned, they can't be used to add the hanging baskets in the future.

The footway on Grimpt Hill is subsiding on the right going up. District Cllr Cummings to inspect and report.

The bunding round the field off Hudson Avenue has been added and grass seeded.

The PACT meeting will be held on the 13th October.

Request for the gullies to be cleared and clearing of pavements on Notton Lane – George Lane. Hedge needs cutting back

Cllr Cummings informed the meeting that it was unlikely that the District Council would replace the bin on Bleakley Lane after it had been set on fire several times.

109/1021-To confirm the minutes of the meeting held on Thursday 2nd September 2021 as a true and accurate record.

It was resolved to approve the minutes of the September ordinary meeting of the Parish Council as a true and accurate record and duly signed by the Chair.

110/1021-Highway matters

Nothing to report.

111/1021-Planning Matters

a-To consider planning validated applications.

No new planning applications

b-To receive information on planning decisions.

- **21/01941/FUL-80** George Lane Notton -Extensions and alterations to the dwelling- **Approved**
- **21/00472/FUL-1B** Bleakley Lane Notton WF4 2NA-Constuction of a detached ancillary annex-Awaiting decision

c-To receive information on any appeals.

d-To receive an update on the development on the green

Letters sent to the builder and the developer about parking, but no correspondence received and no issues.

The Clerk will check the details about CIL payments from this development on email and follow it up.

112/1021-Financial matters

a. To approve accounts for payment for up to the 7th October 2021.

Payments to be Authorised	Payee	CQ No.	Amount inc	
			Vat	VAT
Clerks Salary		Bp		213.95
Clerks Expenses		Bp		17.99
PAYE (Clerk)	HMRC	Bp		53.40
Tree work	Wakefield Council	Bp		582.55
Allotment rent	Wakefield Council	Bp		5.00
Bank charges	Unity Trust	DD		18.00
Hanging Baskets refund		Bp		25.00
Notice Board repair	Community workshop	Bp		35.00
Bulb planting	Cllr Expenses	BP		99.90
Total Payments October 2021				£1050.79
Bank reconciliation				
Opening Balance			10,693.00	
Total Receipts			0.00	
Total Payments			892.27	
Closing Balance			9,800.73	

b-To receive information on receipts- no receipts received

c-To consider the budget to date. Noted

113/1021-To consider correspondence and take action where necessary.

- YLCA- White Rose Newsletter
- YLCA-Training programme
- YLCA-Various training webinars.
- Wakefield Council -Master plan consultation
- ICO- Receipt of payment confirmed.

114/1021-Grounds Maintenance

a-To consider the proposal for the grounds maintenance tender and agree action

The Councillors asked to meet T&D when they clear the pond. Confirmation of a date for the work to be carried out required.

The Chair presented draft tender paperwork and It was resolved to re-tender the contract from April 22 for 2 years, to be reviewed annually. The Clerk will draw up a tender list, including T+D.

Cllr Callaghan raised that the contractors need to slow down when cutting the green as there are circles on the green. Clerk to follow up.

115/1021-Allotments

a-To receive an update on the allotment tenants that have received letters to remove caravans on the site and agree action. Tenants had been contacted about the lack of cultivation and removal of caravans. The caravan had been moved from Plot 7, but a van was still present on Plots 8, 9, 10, and the shed discussed at the site meeting in the summer was still there. Termination of the tenancy will need to be considered if no action is taken by the holder of plots A waiting list is in place so if plots are not being cultivated then it is no longer acceptable to not use the plots properly.

A further letter will be sent out recorded delivery, A further site visit was considered to discuss the matter if required.

116/1021-Governance Review

a-To consider the amendments to the standing orders and agree changes

The amendments to Financial Regulations 2021 clause 10 were agreed by the Council. Dated 7/10/21 update.

117/1021-To receive an update on the community spending (CIL) project and agree action.

a-To receive updates regarding tree planting on the green, including funding opportunities and agree any action.

An offer of trees was discussed from Thornes Park. Considered was whether the village hall could contribute to the purchase of the trees. Larger trees were agreed. Costings discussed at £100 each and the location of the trees discussed. To update at the next meeting.

b-To receive an update on the hanging baskets and agree action.

Correspondence from the hanging basket contractor discussed, about the request from WMDC to remove the brackets at the end of each the flowering season.

He has also confirmed that he will offer free baskets for next year due to the disappointment last year these include: -

- March spring baskets free for next year

- Summer baskets free for next year.

The cost for the replacing of the brackets next year will be £420

c-To consider any grant applications. **Remove from the next agenda**

118/1021. To consider the play area refurbishment and the replacement of the see saw.

Quote to repair is £200 by the Community Workshop for the see -saw, but there is a further grant application in the process for the play area surface and equipment.

It was resolved to spend £200 to repair the see saw. Cllr Taylor to confirm proposed work

119/1021-. To receive an update on the pond area at Manor Close and agree any action

See above public consultation.

120/1021. To consider the arrangements for the Christmas tree and lights for 2021

The Village Hall will pay for the tree, but the Chair passed on a request from the Hall to the PC to pay the invoice for the Christmas lighting. This was agreed. Considered were contributors to the Christmas tree in the future to support the parish council.

121/1021. To receive any updates on the event for the Queens Jubilee as discussed at the Village Hall management trust and agree any action.

Picnic on the Green, with a band which is to be paid for by the Council

Sunday 5th June

Band 1.30 till 4.30pm

Closure of the road considered.

122/1021.To receive an update on the Police Safe Scheme report.

Report discussed

Speeding through the village raised as it is a concern of the residents.

123/1021-To consider Parish matters.

Grit for Ingswell discussed - Cllr Taylor confirmed there was still salt in the store.

Newsletter-to be distributed as soon as possible

Village Hall event - Crofton Silver Band will be at the village hall prior to Christmas.

124/1021 Remembrance Day

It was agreed that on 14th November the Union flag at the hall would be lowered to half-mast for the 2-minute silence at 11.00.

125/1021-Matters for the inclusion on the agenda of the next meeting

126/1021-Date and time of the next meeting

Next meeting is Thursday 4th November at 7.30pm Notton Village Hall.

Meeting end 9.10 pm