

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 6th January 2022
7.30pm
Notton Village Hall

Present: -Cllr Taylor (Chair) Cllr Eames, Cllr Jaggar, Cllr Callaghan, Cllr Hicks (Vice Chair)
Clerks to Council-Julia Talbot, Andrew Woodhead

District Cllrs-Cllr Cummings, Cllr Stockhill, 2 prospective District Council candidates, no members of the public.

168/0122 -To receive comments or questions from members of the public.

No items this meeting.

169/0122-To receive and accept apologies for absence.

No apologies.

170/0122-To receive any declarations of personal and /or prejudicial interests.

None

171/0122-To receive Parish information from District Councillors/inform the District Councillors of Parish issues.

District Cllr Cummings report:

- The CIL payment from the development on Applehaigh Lane 19/01859/FUL has still to be passed to the Parish Council. This has been followed up today, once a reply has been received it will be passed to us.
- The gradual encroachment of the vegetation onto the footways, in particular George Lane , was reported as having been cleared. Parish Councillors stated that this area in particular had not been cleared as of today. Can we investigate please.
- Concerns with overgrowth on Applehaigh Lane at the back of the footway are still outstanding due to uncertainties of land ownership.
- Roadworks notice (item 17*/0122)
- Please be aware of the Community Governance Review consultation period
- The Gate for the bund at Hill Top is imminent.
- The PACT meeting scheduled for the 29th March will now be held online.

District Cllr Cummings stated that in order to address long standing requests for safety measures at the George Lane & A61 junction, an enquiry about a solar powered sign on the Barnsley to Wakefield side of the A61 would be requested. It was noted that this is in Wakefield Rural Ward.

It was noted that there were still a number of blocked gullies in the village, the Chair will send an e-mail list of locations

Fly tipping along Keeper Lane has increased substantially, considerations are being given to possible solutions, included blocking one end of the Lane to traffic.

It was stated that there was an amount of litter from cars on the sides of the road around the junction of Chevet Lane and Notton Lane, the verge side of the A61 towards Newmillerdam was also heavily littered. It was requested that Cllr Cummings report this in with a view to getting the sites cleared.

District Cllr Maureen Cumming thanked Julia for her seven years of Clerking for the Parish Council, this being Julia's last Parish Council meeting as Clerk.

171/0122-To confirm the minutes of the meeting held on Thursday 2nd December 2021 as a true and accurate record.

It was resolved to approve the minutes of the December ordinary meeting of the Parish Council as a true and accurate record and duly signed by the Chair.

172/0122- progress on handover of Parish Clerk/RFO duties

a- Council Computer and Files

The Council Computer will be handed over next week on completion of the final paperwork, current files will also be handed over at this point.

b- Paper files

All other Paper files have now been handed over together with all the keys belonging to the Parish Council.

c- Cash Book

This will be handed over with the Council Computer next week.

d- Registration with HMRC

Registration with HMRC has been completed

e- notton-pc.gov.uk e-mail address

Passwords have been handed across so that this can be finalized.

173/0122- Highway matters

George Lane Closure; 12th January 2022 from 21:30 hours to 23:30 hours, or until completion of the work, whichever is the soonest; noted.

174/0122-Planning Matters

a-To consider planning validated applications.

No new planning applications.

b-To receive information on planning decisions.

No planning decisions.

c-To receive information on any appeals.

No appeals.

175/0122-Financial matters

a. To approve accounts for payment for up to the 6th January 2022.

Payments to be Authorised	Payee	CQ No.	Amount	
			inc Vat	VAT
Clerks Salary	J Talbot	Bp	213.95	
Clerks Expenses	J Talbot	Bp	17.99	
PAYE (Clerk)	HMRC	Bp	106.80	
Clerks Salary	A Woodhead Barnsley Com.	BP	213.95	
Seesaw repair	Workshop	BP	200.00	
Total Payments Jan 2022			752.69	
Bank reconciliation	8067.20			
Total Receipts	458.84			
Total Payments	0.00			
Closing balance	7608.36			

b-To receive information on receipts- no receipts received

c-To consider the budget to date. Noted

d-To approve the Budget for 2022-23

The Notton Parish Council Accounts, Proposed Budget, Final Draft budget 2022-23 with an increased precept to £12,000.00 was presented to the meeting.

It was resolved to accept the paper as it stood and increase the precept to £12,000.

It was asked if consideration could be given to reducing the frequency of the Parish Newsletter in order to reduce the cost.

176/0122-To consider correspondence and take action where necessary.

- YLCA- Training programme
- YLCA- White Rose Weekly bulletin
- YLCA- West Yorkshire Transport focus
- Barnsley MBC Consultation
- YLCA- Law & Governance
- YLCA- Wakefield Branch meetings
- First Impressions-Estimate of costs

177/0122-Grounds Maintenance

a-To receive an update on the clearance of the grass cutting retender

Paperwork has been issued; the tenders have been requested back for the 1st February 2022.

b-To receive an update on the current water level of the pond

It was stated that work had been undertaken to clear the gully from the pond that takes the water under the road, this has resulted in a better flow and the issue seems to have resolved.

178/0122-Allotments

Noted that a resident had reported hearing a Cockrell in the Allotments, enquires had failed to substantiate this; matter closed unless further evidence is brought forward.

179/0122-Governance Review

a-To Consider the Council's Risk Management documents

The Council's Risk Management documents were reviewed and accepted as current.

180/0122-To receive an update on the community spending (CIL) projects and agree action.

a-To receive updates regarding tree planting on the green, including funding opportunities and agree any action.

Cllr Callaghan stated that locations for 8 trees had been identified on The Green, Rowan and Silver Birch would be the main species. It was noted that if the Queen's Jubilee timescale was to be met a Wakefield Council Capital Grant application would be required.

b-To receive an update on the hanging baskets and agree action.

First Impressions have supplied an estimate number 493 dated 5th January 2022 stating that the 20 Summer Hanging Baskets would be free of charge for 2022. The Council resolved to accept the estimate.

181/0122.To receive an update on the Police Safe Scheme report.

It was noted that the safe scheme report has not been received, as has been the case for several months. The Clerk was requested to correspond with Richard Close of West Yorkshire Police stating that we would like to discuss the Safer Scheme current and future.

182/0122-To consider Parish matters.

It was noted that the Christmas Tree had been very nice this year.

It was agreed that Cllr Hicks would update the website with current Council agendas and verified minutes.

It was requested that the Parish notice boards be updated with a new list as the current ones were out of date and did not show Cllr Hicks as Vice Chair

As this was Julia Talbot's last meeting as Clerk to the Council, the Chair thanked her for her work on behalf of the Council and presented her with flowers.

183/0122-Matters for the inclusion on the agenda of the next meeting

- The Clerk to update on the current back up system for the Parish Council.
- Formal archiving of Parish Council records

184/0122-Date and time of the next meeting

Next meeting is Thursday 3rd February 2022 at 7.30pm Notton Village Hall.

Meeting end 8.30pm

To do –

- Parish Clerk e-mail?
- Letter to WYP
- Report for Archive
- Correspondence List
- Bank paper to scan and send
- Update Dist Councillors Action Plan
- Put the accounts section in these mins
- Precept paperwork to complete
- Update Councillor list on notice boards
- Notton PC letterhead for correspondence?
- Agenda