

NOTTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Thursday 14th July 2022
7.30pm
Notton Cricket Pavilion

Present: -Cllr Taylor (Chair) Cllr Eames, Cllr Callaghan, Cllr Jaggar and Cllr Hicks.

Clerk to Council- Andrew Woodhead

District Cllrs-Cllr Cummings, Cllr Ali

Member of the Public- Mr R Aspinall

53/0722 -To receive comments or questions from members of the public.

Mr Aspinall addressed the Council stating that the Hanging Baskets had been a real disappointment, nearby villages had really nice displays and Notton had until recently Hanging Baskets full of dead plants.

The Council thanked Mr Aspinall for his observation and shared with his disappointment, the Parish Council will be considering Hanging Baskets for 2023, but needs to find a reliable supplier.

54/0722-To receive and consider apologies for absence.

No apologies.

55/0722-To receive any declarations of personal and /or prejudicial interests.

None

56/0722-To receive Parish information from District Councillors/inform the District Councillors of Parish issues.

a)-District Cllr Cummings reported:

- Staff permitting, the lay-by at Old Royston that has been part tarmacked will be finish when they next have spare material, no timescale could be given for this.
- The next PACT meeting will be on the 13th September
- Cedar Lodge, this property had been broken into the building has now been secured, the Police have been asked to monitor.

b)-Parish Councillors reported:

- A number of gullies along Applehaigh Lane were blocked, one by the Shop completely.
- The gully by the chicane on George Lane still required cleaning as it was missed last time
- It was noted that George Lane to the A61 needed the hedge to be cut further back to widen the pavement, this was the responsibility of the Farmer.
- The same path needs to be cleared of encroaching side vegetation; this was last undertaken several years ago.

57/0722-To confirm the minutes of the meeting held on Thursday 3rd March 2022 as a true and accurate record.

Resolved to approve the minutes of the 29th June extra ordinary meeting of the Parish Council as true and accurate record and duly signed by the Chair.

58/0722- Highway matters

It was reported that the Hedge by the house at the end of Sekar Lane by the A61 junction needed to be cut further back as it restricted sight lines. The District Council was asked to communicate with the property owner and request that action be taken.

59/0722-Planning Matters

a-To consider planning validated applications.

No items.

b-To receive information on planning decisions.

22/00643/FUL-123 George Lane, Notton, Demolition of existing dwelling and erection of 2 dwellings with associated amenity space, car parking and creation of new vehicular access; Permission granted- Noted.

c-To receive information on any appeals.

No appeals.

60/0722-Financial matters

a. To approve accounts for payment for up to the 14th July 2022.

The following items were noted, and payments approved.

PAYMENTS JUNE 2022

Date	Item	Payee	£
14-Jul	Clerks Salary	A Woodhead	214.59
14-Jul	PAYE (Clerk)	HMRC	53.65
14-Jul	Internal Audit fee	Yorkshire Internal Audit Services	200.00
14-Jul	Expenses (Clerk Jan-June 2022)	A Woodhead	60.00
14-Jul	SID Power pack	Traffic Technology Ltd	174.00
Total			702.24

b-To receive information on receipts-

No changes since last report.

c-To receive the Quarter One Budget figures

Quarter one budget figures were noted.

QTR 1 Notton Parish Council Budget 2022-23

Number	Expenditure	Approved Budget	Acc heading	£	Balance
	Administration			Spend TD	
1	Clerks salary & staff contributions	3500	A,B	1070.29	2429.71
2	Expenses (All)	250	C	65.44	184.56
3	Insurance (All)	350	F	0.00	350.00

4	Annual Audit fee	250	F	200.00	50.00	
5	YLCA Subscription	320	D	324.00	-4.00	
6	Subs to Council Societies (& SLCC Subs)	470	D	0.00	470.00	
7	Village Hall Hire	170	G	0.00	170.00	
8	Training (All)	600	E	0.00	600.00	
9	Printer ink	150	G	0.00	150.00	
10	Website	400	G	25.00	375.00	
	Parks/Open spaces				0.00	
11	Planting on the Green & Bulb planting	700	H	52.00	648.00	
12	Grass Cutting/tree maintenance	2600	H	0.00	2600.00	
13	Allotment costs	50	G	0.00	50.00	
14	Playground safety inspection & maintenance	650	H	0.00	650.00	
15	Seats & Noticeboard maintenance	100	H	0.00	100.00	
16	Refuse collection	200	G	204.10	-4.10	
17	Village Hall Council Tax contribution	0	K	0.00	0.00	
18	Christmas Tree & lighting	900	H	1092.50	-192.50	
19	CIL spend	2578.39	G	145.00	2433.39	New
20	Capital Grant Jubilee Trees	2,405.17	L	1831.17	574.00	New
	Other					
21	Bank Charges	70	F	18.00	52.00	
22	Newsletter printing	800	G	149.95	650.05	
23	Parish on-line subs (e.map)	40	G	0.00	40.00	
24	Misc. (contingency)	0	G	37.49	-37.49	
25	Police Safe Scheme	1000	J	221.84	778.16	
26	Grant Payments (S137)	500	K	0.00	500.00	
27	ICO	40	F	0.00	40.00	
28	Election costs	0			0.00	
					0.00	
		19093.56		5436.78	13656.78	
		VAT	639.23	639.23		
			Check	6076.01		

d- To consider the Bank Reconciliation

Bank Reconciliation

Notton Parish Council

QTR ONE

£

Cash brought forward from 2021-2022

5276.07

Income to date 17839.13

Total 23115.20

Expenditure to date

6076.01

Current Balance 17039.19

uncashed chqs	214.59
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and payments	53.65
not on statement	200.00
or awaiting	60.00
authorisation	174.00
Total	702.24

Date 30th June 2022

STATEMENT NUMBER 220

Bank Balance	17741.43
Uncashed Chqs	702.24
Balance	17039.19

Noted and accepted.

61/0722-a)-To consider correspondence and take action where necessary.

The following correspondence was noted:

- YLCA- Councillors Discussion Forum - Tuesday, 7 June
- YLCA- Play Area Inspections – Doug Bellfield, Streetscape Products and Services Ltd, (RoSPA qualified) Webinar
- Barnsley Council - Transport Strategy Consultations
- YLCA Conference 23 September 2022
- White Rose Weekly Bulletin - 10 June 2022
- YLCA Webinar Training Programme August and September 2022
- YLCA WEBSITE – Councillors log-in updated (please retain this e-mail as it contains a new password)
- WAKEFIELD DISTRICT LOCAL PLAN 2036 - PRE-MAIN MODIFICATIONS CHANGES TO GREEN BELT SETTLEMENT INFILL BOUNDARIES
- YLCA White Rose Weekly Bulletin
- YLCA Appointing, Structuring and Using Committees for Council Business Webinar Session - Thursday, 30 June 2022
- YLCA CLOUDY IT FREE WEBINAR TRAINING – HOW TO DRIVE THE ADOPTION OF DIGITAL BEST PRACTICES IN YOUR COUNCIL
- WMDC Notton CIL payments
- YLCA Exciting new Training Opportunities: being delivered nationally via the Civility and Respect Project
- YLCA White Rose Weekly Bulletin 24 June 2022
- YLCA Training/Webinar Sessions and Discussion Forums 5 July to 14 July 2022
- YLCA A Basic Understanding of the Planning System, Andrew Towleron, Planning Consultant - Tuesday, 5 July
- YLCA Conference 23 September 2022
- YLCA Developing Your Skills as a Councillor Webinar Sessions - 6 & 7 July
- YLCA White Rose Weekly Bulletin - 1 July
- YLCA Developing your skills as a Councillor Webinars in July
- KOMPAN Set Pulses Racing on The Outdoor Fitness Roadshow
- YLCA Risk Assessments – Financial and Corporate Webinar – Wednesday, 14 July
- YLCA Virtual Question and Answer Session with Insurance provider Webinar - Thursday, 14 July
- White Rose Weekly Bulletin - 11 July 2022
- Virtual Question and Answer Session with Insurance provider Webinar - Thursday, 14 July
- Councillor's Discussion Forum - Tuesday, 19 July

61/0722-Grounds Maintenance

The Clerk suggested that the Village Hall committee may wish to do more bulb planting within the village. If they would like to undertake this activity the Clerk will assist with any possible grant funding applications required to facilitate the project.

62/0722-Allotments

It was noted that we have had a communication regarding the waiting time for Allotments, this is currently seven years.

63/0722-Governance Review

a-Public Statement on Level of reserves

It was noted that the Current reserve policy was updated in May and the Council intends to adhere to the updated policy.

b-Records Management Policy

The records management policy has been reviewed and accepted as current by the Council.

c- Grievance & Discipline procedure

The Grievance & Discipline procedure has had minor revisions following a review and are accepted as current by the Council.

64/0722-To receive an update on the community spending (CIL) projects and agree action.

a)-To receive update on CIL money

It was noted that a letter requesting a more detailed explanation of how the CIL figure had been calculated was yet to be answered. The Clerk was instructed to chase the matter and bring the response to the next meeting. There is currently £2578 in the CIL "pot".

b)-To receive an update on the Jubilee Tree Planting on the Green.

The Clerk reported that the Trees had been ordered and paid for. A letter for information will be sent to Mr J Kidson in his capacity as landowner.

c)-To receive an update on Hanging Baskets

i)-It was noted that Councillors had removed the dead hanging baskets and these are now at the back of the Parish Hall. The Clerk was instructed to inform the company to collect and a letter stating how disappointed we are and ending the contract will be sent.

ii)-The Clerk was instructed to identify Hanging Basket suppliers for next year, and report the information back to the Council.

65/0722.To receive an update on the Police Safe Scheme report.

The Police Safe Scheme report was accepted by the Council.

66/0722-To consider Parish matters.

a- To consider the School Catchment Area issue

It was noted that the Clerk had contacted the Clerk at Woolley Parish Council and it was reported that no catchment issue had been brought to Woolley Parish Councils attention.

67/0722-Matters for the inclusion on the agenda of the next meeting

Nothing extra to add at this point

68/0722-Date and time of the next meeting

Next meeting of the Parish Council on Thursday 1st September 2022 at 7.30pm Notton Village Hall.

Meeting end 8.30pm