

Notton Parish Council
Minutes of the Parish Council Meeting held at 7:30pm on the
7th September 2023 in Notton Village Hall.

Present: Cllr Taylor (Chair) Cllr Hicks, Cllr Pywell, Cllr Jaggar, Cllr Callaghan.

Clerk to the Council: Andrew Woodhead.

District Councillor: Cllr Cummings.

59/0923-To receive comments or questions from members of the public attending.

No members of the public present.

60/0923-To receive and consider apologies for absence.

Apologies for absence accepted from District Councillor Ali.

61/0923-To receive any declarations of personal and/or prejudicial interest.

None for this meeting.

62/0923-To receive parish information from District Councillors/inform District Councillors of parish issues.

- a)-Replacing the Litter Bin on Smawell Lane is not cost effective and so no replacement will now be fitted. It was noted that if community litter picks are undertaken, if someone can contact Cllr Cummings she will arrange for the collected refuse to be removed.
- b)-White lining on the A61 in the ward has been completed. Cllr Cummings was asked if the White Lines by the side of the road could be painted by the new development on the right hand side (Parch Wood View) travelling towards Newmillerdam to Wood Lane as there was a gap in the lining; furthermore a sign notifying of a new central reservation has been turned round on the same section and requires correcting.
- c)-The usual Bush in the grounds of the House on Sekar Lane requires cutting.
- d)-Parish Councillors reported that the PACT meeting had been well attended, the date of the next one was not known.
- e)-Martin Barnes is to meet with Parish Councillors to discuss issues of speeding through Notton Parish.
- f)-Pavement surface on Ingswell requires replacing as it has broken up.
- g)-Grass encroaching in areas on the footpath down George Lane, towards the A61 requires clearing off.
- h)-The Parish Council expressed thanks to District Councillor Cummings for her report and her efforts supporting the Parish.

63/0923-To confirm the minutes of the Parish Council meeting held on Thursday the 6th July 2023 as a true and accurate record.

Resolved to approve the minutes of the 6th July 2023 as a true and accurate record with the following amendment. Minute 47/0723 remove Cllr Hicks and replace with Cllr Jaggar; Minute 57/0723(b) remove Cllr Hicks and replace with Cllr Jaggar.

64/0923-Highways Matters

a)-It was stated that Councillors were to attend a meeting with the managers of the highways department, Cllr Pywell had circulated the questions that were to be asked at the meeting and requested that if Councillors wanted to send more questions he will add them to the list. This is to ensure we had a set list of questions which are phrased so as to give us the best reply.

b)-It was noted that the rationale for not fitting street lights to increase road safety at the George Lane/A61 junction has been that there is no power supply. It is noted that there are power cables in the adjoining field. The Clerk will raise this with WMDC Highways again.

65/0923-Planning Matters

a)-To consider planning validated applications.

None this meeting

b)-To receive information on planning decisions.

None this meeting

c)-To receive information on any appeals.

We have received notification under the town and county planning act 1990 of an appeal for outline planning permission for the erection of 10 new build residential units. Planning application 22/02509/OUT Inspectorate reference APP/X4725/W/23/3320611; Noted.

66/0923-Financial Matters

a)-To approve accounts for payment for July and August 2023

The follow items were noted and approved for payment;

PAYMENTS JULY & AUGUST 2023

DATE	ITEM	PAYEE	£
05/09/2023	Clerks Salary (July)	A Woodhead	214.59
05/09/2023	Clerks Salary	A Woodhead	214.59
05/09/2023	PAYE (Clerk) (July)	HMRC	53.65
05/09/2023	PAYE (Clerk)	HMRC	53.65
05/09/2023	Insurance	AJG (Gallagher)	431.73
05/09/2023	Bank Charges	Unity Trust Bank	18.00
05/09/2023	Cherry Lane (Repair kit for playground)	A Woodhead	69.98
05/09/2023	Safe Scheme QTR 1	West Yorkshire Combined Authority	150.84
05/09/2023	Data Protection fee renewal	ICO	40.00
05/09/2023	Remote IT support	ACS	30.00
05/09/2023	Domain Renewal	ACS	30.00

05/09/2022			
3	Newsletter	Lindleys (Invoice?)	198.00
		Total	1505.03

b)-To receive information on receipts and expenditure.

Noted that the paper presented be accepted.

c)-To receive the bank reconciliation.

The bank reconciliation presented was accepted by the Council;

Bank Reconciliation	Notton Parish Council	£
Cash brought forward from 2022-2023		10790.69
	Income to date	15553.27
	Total	26343.96
	Expenditure to date	9468.36
	Current Balance	16875.60

Awaiting payment	214.59
	214.59
	53.65
	53.65
	431.73
	18.00
	69.98
	150.84
	40.00
	30.00
	30.00
	198.00
Total	1505.03

Date 1st September 2023

STATEMENT NUMBER 238

Bank Balance	18380.63
Awaiting payment	1505.03
Balance	16875.60

d)-To receive the current budget

The current budget was presented to the Council, there have been three overspends, none are significant and within expectation. The Council accepted the budget figures.

e)-Appointment of Internal Auditor

The Clerk stated that he had two contacts, once he had a third he would ask them to quote for the work, this information would be brought to the Council for a decision.

67/0923-To consider correspondence and take action where necessary.

Correspondence July and August 2023, Noted;

- YLCA Joint Annual Meeting, Saturday 22 July 2023
- NFP Workshops- Jul to Oct Training Dates
- NALC Chief Executive Bulletin
- ROSPA Notification of play area inspection in September for Notton Parish Council
- YLCA Co- Chair opportunity for Yorkshire and Humber Climate Commission - Communities and Engagement Panel (YHCC)
- WMDC- Planning Appeal Notification for 22/02509/OUT
- YLCA Publications
- YLCA Jul to Oct Training Dates
- NALC Chief Executives Bulletin - 20 July
- WMDC Notton Planning application- TPO
- YLCA Law and Governance Bulletin July 2023
- YLCA Information Bulletin & Training - 24 July 2023
- Re: Frequent power outages, Notton village
- YLCA Annual Review
- NFP Workshops Aug to Oct Training Dates
- WMDC- Cllr Cummings's Portfolio Roundup - July 2023
- ACS Change of Circumstances
- Notton Parish Council Renewal Quote [Quote Ref: 593752978]
- YLCA D Day 80 - 6 June 2024, Updated Guide
- YLCA Information Bulletin & Training 6 April
- NFP Workshops Aug to Oct Training Dates
- Rospa Notification of play area inspection in September for Notton Parish Council
- YLCA Remembrance events- letter from the National Association of Local Councils (NALC), Local Government Association (LGA) and the Royal British Legion (RBL)
- NALC Chief Executives Bulletin 18 August
- YLCA Information Bulletin & Training 18 August
- Notton Safe Scheme Report July/August

68/0923-Grounds Maintenance

It was noted that the Rowan trees in the Jubilee Trees were looking stressed, the year had been very hot and dry in June, very cool and wet in July and August and very hot and dry in September. Cllr Pywell and Cllr Callaghan agreed to water them, in the hopes that they would survive. Cllrs were thanked for there help.

69/0923-Allotments

a)-The first draft of additions to the allotment policy was presented to the Council, and it was decided that the keeping of game would be permitted with the exclusion of Cockerels, as these are anti-social. The Clerk will merge the items in the draft, with minor amendments, into the current lettings agreement and bring back to Council for a decision.

b)-It was noted that a letter requesting that a Plot holder refrain from burning refuse had received a reply stating that the culprit was in the next Plot and that they shared the Councils concerns.

70/0923-Governance

a)-Annual Playground Safety Check

It was noted that RoSPA have contacted the Council and the Playground Safety Check is in hand and will be sent to the Council once completed.

b)-Budget 6 month review

Noted under finance (66/0923d).

c) Parish Council Insurance

It was noted that there had been a communication issue with the Insurance Company last year: this has now been addressed and the insurance quotation has been received and accepted by the Council. The payment is on the payments schedule 66/0923(a).

71/0923-To receive information on the community spending (CIL) and other projects and agree action.

a)-To receive an update on CIL Money

It was noted that the Council currently had £4541.66 in CIL funds as stated in the accounts.

b)-To received information on Cherry Trees on the Green

It was stated that funding paperwork had been submitted, but no more information had been received. The Clerk was asked to enquire after the application.

c)-To receive an update on the Hanging Baskets

It was noted that the hanging baskets had failed to live up to expectations with many showing stress, with dead sections and sorry looking plants limping along. The Clerk was asked to contact the company to express the Councils disappointment and the Council would need to consider options for next year as this was the third year in a row that the displays had been poor.

d)-To consider the issue of power outages and agree action to be taken.

It was noted that on the 6th September Northern Power Grid had communicated that the Power in most of the village would be turned off, whilst works were undertaken to fix the long standing issue. The problem should now be resolved, although we will only know this if there is no issue with the power in the future. Cllr Pywell stated that he had thanked the people he had been in communication with to resolve this. The Council expressed thanks to Cllr Pywell for his commitment to seeing this issue through to a successful conclusion.

e)-To consider the state of the playground equipment and the possibility of a repainting contract.

The Clerk reported that he had asked an officer in Wakefield Council for advice and possible contractors to undertake the works required. Despite chasing there has been no response. The Clerk would follow this up asking Cllr Cummings to assist if required.

72/0923-To receive an update on the Police safe scheme.

Police Safe Scheme Reports were received for May/June and July/August, both were noted by the Council. The Council thanked the Police for there work in the Village.

73/0923-To consider Parish Matters

a)-Work on the Playground

It was noted that a repair kit had been purchased by the Council and used to repair the surface of the play area. The repair has been completed and it seems to be standing up to use.

b)-Horse Shelter, Smawell Lane

It was noted that the tenant has notified their intension to quit, they may take the Horse Shelter with them which would void the requirements of planning permission, an update would be made at the next Council meeting.

c)-Events on the Village Green

Cllr Callaghan expressed concern that the Council did not appear to have control over the Village Green, a recent summer event held by a showman could be expanded over the years and the Council should have an input. It was noted that the event this year was badly affected by the rain. However, it was asked that the Council give consideration to how it oversees and monitors use of the Green by third parties. It was noted that the Council is the custodian, but ownership sits with a third party. As a Village Green both the owner and the Council are limited in the powers and authority they have.

d)-Clerk's Appraisal

Arrangements will be made for the Clerk's Appraisal in the near future.

74/0923 Matters for inclusion on the agenda of the next meeting.

- Hanging Baskets
- Internal Auditor 2023-24
- Horse Shelter Smawell Lane
- Derelict house at Cedar Lodge – site meeting soon.

The meeting closed at 9:15pm

Andrew Woodhead
Clerk to the Council