

Notton Parish Council
Minutes of the Parish Council Meeting held at 7:30pm on the
5th October 2023 in Notton Village Hall.

Present: Cllr Taylor (Chair) Cllr Hicks, Cllr Pywell, Cllr Jaggar, Cllr Callaghan.

Clerk to the Council: Andrew Woodhead.

District Councillor: Cllr Cummings.

75/1023-To receive comments or questions from members of the public attending.

No members of the public present.

76/1023-To receive and consider apologies for absence.

Apologies for absence accepted from District Councillor Ali.

77/1023-To receive any declarations of personal and/or prejudicial interest.

Cllr Pywell declared an interest in 81/1023A(ii).

78/1023-To receive parish information from District Councillors/inform District Councillors of parish issues.

District Councillor Maureen Cummings reported:

a)-Hedge/Verges 395006 Vegetation overgrown on to pavement from A61 George Lane and also from Wolley Mill Lane was chased on the 30th September but work has not been done. Cllr Cummings will request action.

b)-White Edge Lines 395008 Wood Lane A61, tarmacked some lines replaced others still missing between Seckar Lane and Wood Lane. Reply 17th September There has not been any line marking beyond the ones that have been repainted and no additions are being made. Also 'Road Traffic Island' sign facing wrong direction. Reply 14th September, this has now been fixed and is facing the correct way.

c)-Ingswell Drive, Footpath 394999 Informed in December 2022 that this would be done. Chased up 18th September Patching order issued work to be undertaken this financial year.

d)-Overgrown hedge 395001 Lefthand side Secker Lane Jct A61, resident to be encouraged to cut back hedge. 17th September Notice issued by Wakefield Council.

e)-Noted Councillor Usman was still chasing highways on behalf of the Parish Council.

f)-October 23rd Road Closure on Church Lane, Havercroft 9:30 to 15:30

g)-November 10th Road Closure- 62 George Lane, Yorkshire Water, unclear if road or just path is to be closed.

Councillor Cummings was thanked for her report.

79/1023-To confirm the minutes of the Parish Council meeting held on Thursday the 7th September 2023 as a true and accurate record.

Resolved to approve the minutes of the 7th September 2023 as a true and accurate record.

80/1023-Highways Matters

i)-It was reported that the list of Highways questions formulated by Councillors and circulated for information had been taken the Wakefield Highways. Asking if the District Council would confirm that they agree that there is an issue with speeding traffic in Notton.

ii)-A series of traffic calming measures and the locations was also taken as part of the overall discussion.

iii)-It was noted that the Metro Mayor has asked Police to consider community requests for the van based mobile speed camera to be used. It was also noted that it would be useful to get this provision in to Notton as fines do deter people from excessive speed.

iv)-As part of this work Cllr Jagger has prepared a map of the village showing the speeding hot spots and the average speeds at these locations and the percentage of traffic exceeding the speed limit. Cllr Jagger was thanked for his work.

81/1023-Planning Matters

a)-To consider planning validated applications.

i)-23/01361/FUL 78 George Lane Notton Wakefield WF4 2ND Proposed garage to front, proposed single storey extension to front and rear, replacement openings and demolition of existing garage and conservatory. Noted

ii)-23/00653/FUL Seckar Lane, 3 new single storey dwellings- application withdrawn. Noted

b)-To receive information on planning decisions.

None this meeting

c)-To receive information on any appeals.

None this meeting

82/1023-Financial Matters

a)-To approve accounts for payment for September 2023

The follow items were noted and approved for payment;

SEPTEMBER 2023

Date	Item	Payee	£
05/10/2023	Clerks Salary	A Woodhead	214.59
05/10/2023	PAYE (Clerk)	HMRC	53.65
05/10/2023	RoSPA Playground Check	Playsafe Ltd	123.60
05/10/2023	ICO fee	A Woodhead	40.00
		Total	431.84

b)-To receive information on receipts and expenditure.

Noted that the paper on receipts and expenditure be accepted.

c)-To receive the bank reconciliation.

The bank reconciliation presented was accepted by the Council;

Bank Reconciliation

Notton Parish Council

£

Cash brought forward from 2022-2023

10790.69

Income to date

15553.27

Total	26343.96
Expenditure to date	9881.20
Current Balance	16462.76

Awaiting payment	214.59
	53.65
	123.60
	40.00
Total	431.84

Date 1st October 2023

STATEMENT NUMBER 239

Bank Balance	16894.60
Awaiting payment	431.84
Balance	16462.76

d)-To receive the current budget

Item deferred to next meeting.

e)-Appointment of Internal Auditor

item deferred to next meeting.

83/1023-To consider correspondence and take action where necessary.

- Correspondence September 2023, Noted.
- NALC Chief Executive's Bulletin 7 September 2023
- White Rose Bulletin 8 September
- NALC Chief Executive's Bulletin 14 September
- YLCA Information/Vacancies and Training Bulletins 15 September
- YLCA Breakthrough Communications Webinar Training Sessions
- NFP Workshops Sep to Dec Training Dates
- Chief Executive's Bulletin 21 September
- Effective Communications Webinar Part 1 - Wednesday, 1 October
- White Rose Bulletin - 22 September
- NALC direct election to Larger and Smaller Councils' committees
- Invitation from NALC to take part in a new national data collection on the 2023 local elections
- Effective Communications Webinar Part 1 - Wednesday, 4 October
- YLCA South Pennine Branch Meeting - Wednesday, 11 October
- YLCA Training Day - Friday, 10 November
- Rospa Report 2023
- Notton safe scheme report September 2023 [OFFICIAL]
- NFP Workshops Oct to Dec Training Dates

84/1023-Grounds Maintenance

Cllr Callaghan was thanked for watering the Rowan Trees in the Queens Green Canopy on the Green, they are looking in much better shape. No grounds maintenance issues to report.

85/1023-Allotments

- a) The second draft of the Councils Allotment Policy was presented to Council, the Clerk was instructed to ensure that the Policy, rules and the tenancy agreement were aligned in preparation for them being adopted at the next meeting.
- b) The Clerk was instructed to inform the holder of three plots that the Council would take possession of one, the plot to be handed back to be determined by the holder.
- c) The Clerk stated that Invoices for Allotments would be posted out within the next 7 days.

86/1023-Governance

a)-Annual Playground Safety Check

The Rospa Playsafe Inspection Report, Annual Inspection 20th September 2023 was received and accepted by the Council. It was noted that only minor issues had been identified and the Council would address these in the coming weeks. It was decided that the Conical Climbing Frame would be removed from the site.

b)-Public statement on level of reserves

The Councils reserves of 3 months running costs remained unchanged.

c)-Clerk's pay versus hours

It was noted that the Clerk's pay and hours remained unchanged.

d)-Staff review

The Clerks appraisal has now taken place, there are no areas of concern. It was noted that the Clerk has started CiLCA training and the cost for this was being paid for by Anston Parish Council as the Clerk worked more hours for that Council.

e)-Risk review

The risk review had been undertaken, minor changes have been made to the Risk Management Scheme to ensure it is current. The Council accepted the changes and noted the paper.

87/1023-To receive an update on the Police safe scheme

The Police Safe Scheme report for September was noted by the Council, it was hoped that the scheme would continue despite changes in the area policing model.

88/1023-To consider Parish Matters

a)- Derelict house, Cedar Lodge

A site meeting with Officers of Wakefield Council has been held, they agreed to secure the building. It was noted that the power supply is still on, so it is important to ensure that it is secure. We will follow developments and report back if required. Cllr Cummings has been informed of this.

b)-Horse shelter – Smawell Lane

It was noted that Planning permission for two horse shelters has now been granted.

c)-Cherry Trees on the Green

The Clerk reported that Wakefield Councils funding team had requested more information, the Clerk would find this and send it to them so that they can assess the application.

The meeting closed at 9:00pm

Andrew Woodhead
Clerk to the Council