

Notton Parish Council
Minutes of the Parish Council Meeting held at 7:30pm on the
2nd November 2023 in Notton Village Hall.

Present: Cllr Taylor (Chair) Cllr Hicks, Cllr Pywell, Cllr Jaggar, Cllr Callaghan.

Clerk to the Council: Andrew Woodhead

District Councillors: Ali

Present: Three members of the public

89/1123- To receive comments or questions from members of the public attending

a)-A resident stated that he has received a letter from the Council requesting that he hand an allotment plot back, following representation the Council agree to consider the argument and would inform the resident of the outcome.

b)-A resident who lives on the Oval stated that a row of three trees near his property required cutting to reduce the height. The trees are on Wakefield Council land and the item needed to be referred to them. Cllr Ali took the details and would follow this up.

c)-The proposal to demolish a bungalow and replace it with a large house by the side of the Village Shop was brought to the attention of the Council by a resident. The Council stated that it was an agenda item, and a response would be considered at this meeting.

90/1123 To receive and consider apologies for absence.

Apologies received from District Councillor Cummings, accepted.

91/1123 To receive any declarations of personal and /or prejudicial interests

None.

92/1123 To receive parish information from District Councillors/inform the District Councillors of Parish issues.

a)-Councillor Ali presented a paper to the Council on the outcome of the series of questions that Council had raised with of Wakefield Councils Highway department. It was accepted that vehicles are travelling at excessive speed through parts of the village. Cllr Ali ended by giving the papers to Cllr Pywell who informed the meeting that he would circulate them to all Councillors.

b)-Cllr Ali was asked if he would look at the issue of flooding in the field by 31 Notton Lane to see if anything could be done to alleviate the problem.

c)-It was asked if two or three lamp posts could be fitted at the end of Notton Lane towards Grimpit Hill on the left side of the road heading towards the A61.

d)-It was reported that that the new central island sign at Kings Glade on the A61 had again been turned round and required turning back round.

93/1123 To confirm the minutes of the Parish Council meeting held on Thursday 5th October 2023 as a true and accurate record.

Resolved to approve the minutes of the 5th October 2023 as a true and accurate record.

94/1123 Highway Matters

It was noted that the question to Wakefield Highways regarding the power lines in the adjacent field by George Lane/A61 Junction has not been replied to. The Clerk was instructed to chase.

95/1123 Planning Matters

a)-To consider planning validated applications.

23/01961/FUL 4A Applehaigh Lane Notton, DEMOLITION OF THE EXISTING DWELLING AND THE ERECTION OF A DETACHED DWELLING AND ASSOCIATED WORKS, it was noted that works have now started on site. The Chair stated he would draft an objection response on planning grounds to the application and the Clerk would send it on to the planning department on behalf of the Council.

b)-To receive information on planning decisions.

None.

c)-To receive information on any appeals.

None.

96/1123-Financial Matters

a)-To approve accounts for payment for October 2023.

The following items were noted and approved for payment.

PAYMENTS OCTOBER 2023

Date	Item	Payee	£
3rd Nov	Clerks Salary	A Woodhead	214.59
3rd Nov	PAYE (Clerk)	HMRC	53.65
3rd Nov	Election charge 2023	WMDC	125.00
3rd Nov	External Audit Fee	PFK Littlejohn	48.00
		Total	441.24

b)-To receive information on receipts & expenditure.

It was noted that £75 in Allotment rental has been received and a further £75 in cash for Allotment plots 1, 2 and 3 was received at this meeting.

c)-To receive the bank reconciliation.

The bank reconciliation presented was accepted by the Council.

Bank Reconciliation

Notton Parish Council

£

Cash brought forward from 2022-2023	10790.69
Income to date	15628.27
Total	26418.96
Expenditure to date	10322.44
Current Balance	16096.52

Awaiting payment	214.59
	53.65
	125.00
	48.00
Total	441.24

Date 25th October 2023

STATEMENT NUMBER after number 239 **Bank Balance** 16537.76

Awaiting payment	441.24
Balance	16096.52

d)-To receive the current budget.

The current spend to budget was presented to the meeting, Noted.

97/1123.-To consider correspondence and take action where necessary.

Correspondence for October, Noted.

- WMDC Search for potential sites for public electric vehicle charging infrastructure
- Paul Hamby Hanging Basket Provision
- YLCA Breakthrough Communications Webinar Training Sessions
- YLCA Training Day - Friday, 10 November
- YLCA White Rose Bulletin - 6 October
- YLCA Role of the Clerk/RFO Webinar for COUNCILLORS ONLY - Thursday, 19 October
- NFP Oct to Dec Training Dates
- YLCA Training Day - Friday, 10 November
- NALC COMMITTEE ELECTIONS 2023 - Deadline for Nominations 25 October!
- Allotment Plot numbers 1 to 3 Mr Brearley
- NFP Oct to Dec Training Dates
- NALC Chief Executives Bulletin - 12 October
- YLCA Training Day - Friday, 10 November
- NFP Nov to Feb Training Dates
- YLCA Overview of Data Protection for Local Councils Webinar - Monday, 6 November
- SLCC Community Engagement Summit 2023

98/1123-Grounds Maintenance

No issues reported.

99/1123 Allotments

a)-Allotments Policy

Resolved to adopt the Amended 'Notton Parish Council's Allotment Lettings Policy & Allotment Rules' as presented to the Council.

b)-**Resolved** that for 2024-25 Allotment Rentals will increase to £30 per plot per year with pensioners rate at £15 per plot per year.

c)-**Resolved** that the holder of Plots 1, 2 and 3 be allowed to continue to hold all three, the Clerk to send a letter to the tenant stating that the plots must be under cultivation by Easter 2024. Otherwise a notice to quit one plot will be issued, the Council will determine which plot, if not surrendered at that point.

100/1123-Governance

a)- Review allotment rents & request allotment rents (check/review rates & age definition of OAP) & compliance with GDPR.

It was noted that the Council has 10 Allotments let to 7 tenants, this has been unchanged for several years. The information was GDPR compliant, other items covered under 99/1123.

101/1123-To receive information on the community spending (CIL) and other projects and agree action.

a)-To receive update on CIL money

No change

b)-To receive an update on Cherry Trees on the Green

Outstanding paperwork submitted for the grant application, Clerk to follow this up.

c)-To receive an update on the hanging baskets

It was stated that the supplier had been informed that the Council wanted a reduction in price for next year's Hanging Baskets, the contractor accepted that the Baskets this year had been below expectations and he would ask his manager for direction. Clerk to chase this up.

d)-To Consider the state of the playground and equipment and the possibility of a repainting contract.

Minor repairs are to be undertaken following the Rospa report, the rubber matting under the cone climber frame will be used under the monkey bars once the frame has been removed.

e)-To receive an update on the Police safe scheme

The Police Safe Scheme for October was received and noted by the Council, West Yorkshire Police were thanked for their work.

102/1123-To consider Parish Matters

15.1- Internal Auditor 2023-24

It was reported that the Clerk now has a list of Internal Auditors and prices will be requested from two.

103/1123-Matters for inclusion on the agenda of the next meeting.

- Notton Christmas Tree provision 2024 – cost can no longer be covered by the Village Hall.
- Notification of future roadworks in the Parish and surrounding area – take up with District Councillors.

The meeting closed at 8:45pm

Andrew Woodhead

Clerk to the Council