

## **Notton Parish Council**

### **Minutes of the Parish Council Meeting held at 7:30pm on the 4<sup>th</sup> January 2024 in Notton Village Hall.**

**Present:** Cllr Taylor (Chair) Cllr Hicks, Cllr Pywell, Cllr Callaghan.

**Clerk to the Council:** Andrew Woodhead

**District Councillors:** Ali and Cummings

**Public:** None

**120/0124- To receive comments or questions from members of the public attending**

No public in attendance.

**121/0124- To receive and consider apologies for absence.**

**Resolved** to accept apologies from Cllr Jaggar.

**122/0124- To receive any declarations of personal and/or prejudicial interests.**

None.

**123/0124- To receive Parish information from District Councillors/Inform the District Councillors of Parish Issues.**

a)-Wakefield Council are proposing white lines on the A61 Barnsley Road next financial year, on the section from Seckar Lane to Wood Lane and will consider lining the edge of the carriageway as part of this work.

b)-Jenny Tully Wakefield Council Conservation officer has been to see the pavement uncovered towards Woolley, they are now aware of this York Paving.

c)-Footpaths marked up on Ingswell Drive, work will not be undertaken during the winter months.

d)-Lighting on Grimpit Hill, reported as not been cost effective.

e)-Cllr Cummings circulated materials advertising the Wakefield Councils 'Our Year 2024' and asked that we notify them of any community events for inclusion into the events diary.

f)-Parish Councillors reported that there had recently been a flood from the village pond, across the road; Wakefield Council had delivered and placed flood warning signs on the highway very quickly for which Parish Councillors were very grateful.

g)-It was reported that Alison Lowe the deputy metro Mayor was to visit the Havercroft Learning Centre on the 19<sup>th</sup> January 2024 at 3.30pm Parish Councillors are invited to attend and raise Notton issues.

**124/0124- To confirm the minutes of the Parish Council meeting held on Thursday the 7<sup>th</sup> December 2023 as a true and accurate record.**

**Resolved** to approve the minutes of the 7<sup>th</sup> December 2023 as a true and accurate record.

### 125/0124- Highways Matters

It was stated that Notton Parish Council could give consideration to using CIL monies to pay for speed limit signs or extra road markings. We would need to establish if Wakefield Council would allow such a consideration in the first instance.

### 126/0124- Planning Matters

**a)-To consider planning validated applications.**

None

**b)-To receive information on planning decisions.**

None

**c)-To receive information on any appeals.**

None

### 127/0124- Financial Matters

**a)-To approve accounts for payment for December 2023.**

The following items were noted and approved for payment. Subject to a check on the invoicing of Newsletters of which there have been three this year.

#### PAYMENTS DECEMBER 2023

Date	Item	Payee	£
04/01/2024	Clerks Salary	A Woodhead	214.59
04/01/2024	PAYE (Clerk)	HMRC	53.65
04/01/2024	News Letter	Lindleys	219.00
04/01/2024	Website update 2024	ACS	42.00
04/01/2024	News Letter	Lindleys	220.00
04/012024	Cherry Trees	Barcham Trees	2,401.20
<b>Total</b>			<b>3,150.44</b>

**b)-To receive information on receipts & expenditure.**

It was stated that all Allotment Plot rents have now been received and a grant had been received from WMDC via Notton Village Hall for the Cherry Tree Project of £2692.35, noted.

**c)-To receive the bank reconciliation.**

The bank reconciliation presented was accepted by the Council.

### Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2022-2023	10790.69
Income to date	18483.12
Total	29273.81
Expenditure to date	13889.12
<b>Current Balance</b>	<b>15384.69</b>

Awaiting payment	214.59
	42.00
	53.65
	80.00

	219.00
	220.00
	214.59
	53.65
	2401.20
	45.00
Total	3543.68

## Date 1st January 2024

### STATEMENT NUMBER 243

**Bank Balance** 18928.37

Awaiting payment 3543.68

**Balance** **15384.69**

It was noted that the number of outstanding payments was due to the clerk forgetting to send November's payments on for authorising. The list thus includes November and December payments due.

#### **d)-To receive the current budget**

The current spend to budget was presented to Council, expenditure is as expected with no areas of concern, it was stated that there was a minor overspent on Newsletters but the amount was only £36 over budget, but this is under investigation, noted.

#### **e)-To consider the budget for 2024-25**

**Resolved** That the precept for 2024-25 be set at £13,500.00 and that the balance required would be drawn down from reserves.

#### **128/0124 To consider correspondence and take action where necessary.**

The following correspondence received by the Council was noted:

- NFP Workshops Dec to Feb Training Dates
- NALC Chief Executives Bulletin 7 December 2023
- YLCA Information Bulletin & Training 8 December
- NALC Chief Executives Bulletin 21 December
- YLCA Information Bulletin & Training 21 December
- YLCA Law & Governance Bulletin December 2023

#### **129/0124- Grounds Maintenance**

No issues identified.

#### **130/0124- Allotments**

All plot rental payments have been received.

#### **131/0124 Governance**

a)-To consider adopting updated Public statement on level of reserves.

**Resolved** to adopt the updated Public Statement on level of reserves.

b)-To consider adopting the updated Notton Parish Council Asset Register.

**Resolved** to adopt the updated Notton Parish Council Asset Register.

c)-To consider adopting the Notton Parish Council Biodiversity Policy.

**Resolved** to adopt the Notton Parish Council Biodiversity Policy

d)-Review of Risk Management documents.

The Risk Management document was reviewed and accepted as current.

**132/0124- To receive information on the community spending (CIL) and other projects and agree action.**

**a)-To receive update on CIL money.**

It was noted that the CIL balance held by the Council could be used as match funding for external grants or it could be allocated to extra speed related signage in the village.

**b)-To receive an update on Cherry Trees on the Green.**

It was stated that the Parish Council has the grant funding for the Cherry Tree project and that the order has been placed and payment raised this evening. The Contractor has been organised and the trees should arrive in site in the afternoon of Monday the 8<sup>th</sup> January 2024.

**c)-To receive an update on the hanging baskets.**

The Clerk had spoken to the contractor requesting information regarding the cost of hanging basket provision for 2024, however no correspondence has been received.

**d)-To Consider the state of the playground and equipment**

The Clerk stated that he had asked Wakefield Councils Neighbourhood Coordinator to investigate options for our playground, this would be chased.

**133/0124- To receive an update on the Police safe scheme.**

No report had been received for this meeting.

**134/0124- To consider Parish Matters**

To consider the Councils approach to Memorial Benches, it was noted that in the past a number of plaques had been placed at various locations and two recent requests regarding the placing of a memorial bench on the green had been received. It was noted that there were legacy issues with any of the options available; the item to appear on the agenda for the next meeting in order to give more consideration to the subject.

**135/0124- Matters for inclusion on the agenda of the next meeting.**

Memorials to past residents.

Meeting closed at 9:00 pm