

Notton Parish Council
Minutes of the Parish Council Meeting held at 7:30pm on the 1st February
2024 in Notton Village Hall.

Present: Cllr Taylor (Chair) Cllr Hicks, Cllr Pywell, Cllr Callaghan.

Clerk to the Council: Andrew Woodhead

District Councillors: Ali and Cummings

Public: None

136/0224- To receive comments or questions from members of the public attending

No public in attendance.

137/0224- To receive and consider apologies for absence.

Resolved to accept apologies from Cllr Jaggar.

138/0224- To receive any declarations of personal and/or prejudicial interests.

None.

139/0224- To receive Parish information from District Councillors/Inform the District Councillors of Parish Issues.

a)-Cllr Cummings outlined loop survey work in the village, why this was being undertaken and what possible outcomes would be.

b)-CAS439463 An issue brought to the attention of the Parish Council by a parishioner who having reported concerns about access to Notton Wood, asked if the Parish Council could assist. The matter was referred to our elected members as the Wood in question is under the ownership of RMBC. Cllr Cummings was able to report that a gate was to be fitted in March, which is much sooner than was originally anticipated. It was noted that part of the site is in Barnsley.

c)-It was reported that due to increased population Wards in Wakefield where changing and it was currently proposed to take Notton out of the Crofton, Ryhill and Walton Ward and move it to Wakefield South. The changes will take place in 2026 if they are accepted. Objections can be submitted, but the issue is population sizes.

d) The Parish Council Thanked District Councillors for their work and express regret that Boundary changes will change our Ward members.

140/0224- To confirm the minutes of the Parish Council meeting held on Thursday the 4th January 2024 as a true and accurate record.

Resolved to approve the minutes of the 4th January 2024 as a true and accurate record.

141/0224- Highways Matters

It was noted that the at the recent PACT meeting with the Police, speeding traffic was not an issue that was raised. The PACT meeting was well attended and this issue may not be the priority it once was.

142/0224- Planning Matters

a)-To consider planning validated applications.

The following applications were noted;

24/00032/FUL, Hillside Farm, George Lane, Ground Mounted Solar PV System and Battery Storage.

24/00048/FUL, Inglenook, The Green, Extension and alterations.

24/00027/FUL, 19 Manor Close, Demolition of existing and rebuild larger garage.

b)-To receive information on planning decisions.

None

c)-To receive information on any appeals.

None

143/0224- Financial Matters

a)-To approve accounts for payment for January 2024.

The following items were noted and approved for payment.

PAYMENTS January 2024

Date	Item	Payee	£
01/02/2024	Clerks Salary	A Woodhead	214.59
01/02/2024	Safe Scheme Q2	West Yorks Comb Authority	156.12
01/02/2024	Safe Scheme Q3	West Yorks Comb Authority	322.80
01/02/2024	Hall Hire & S137	Notton Village Hall Management	239.25
Total			986.41

b)-To receive information on receipts & expenditure.

It was noted that we have received the 2022-23 VAT repayment to the sum of £1324.12

c)-To receive the bank reconciliation.

The bank reconciliation presented was accepted by the Council.

Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2022-2023	10790.69
Income to date	19807.24
Total	30597.93
Expenditure to date	14656.53
Current Balance	15941.40

Awaiting payment	214.59
ACS carried over	42.00
from Jan due to	53.65
Bank changes	239.25
	156.12
	322.80
Total	1028.41

Bank Balance 16969.81

Awaiting payment	1028.41
Balance	15941.40

Date 26th January 2024

STATEMENT NUMBER after 243

d)-To receive the current budget

The current spend to budget was presented to Council, expenditure is as expected with no areas of concern, noted.

144/0224 To consider correspondence and take action where necessary.

a)-The following correspondence received by the Council was noted:

- YLCA WEBSITE – Councillors log-in updated (please retain this e-mail as it contains a new password)
- SLCC- News Bulletin - 4 January 2024
- Horizon - How to Navigate the Changing Risk Landscape
- YLCA White Rose Bulletin 5 January
- YLCA Breakthrough Communications Webinar Training Session
- YLCA WEBSITE – Councillors log-in updated
- NFP Workshops- Jan to Apr Training Dates
- YLCA Various Finance Related Webinar Training Courses
- WMDC Precept upon the rating Authority for Notton : Confirmation of Precept Demand 24/5
- YLCA Biodiversity Webinar - Monday, 26 February
- NALC Chief Executive Bulletin 11 January
- Pension Regulator Automatic enrolment duties: Acknowledgement of declaration
- Dealing with complaints and difficult situations Webinar - Tuesday, 23 January
- WMDC Contact details for company who can repair Play Equipment (Including Paint)
- NFP Workshops Jan to Apr Training Dates
- YLCA Policies, Procedures and Powers Webinar - Tuesday, 30 January
- SLCC News Bulletin - 18 January 2024
- NALC Chief Executives Bulletin 18 January
- White Rose Bulletin - 19 January
- Next meeting of the South Pennine Branch of YLCA on 7 February 2024 - your agenda items please
- Planning applications reference Numbers 24/00032/FUL, 24/00048/FUL, 24/00027/FUL
- SLCC Engage Everyone in Your Community Themed Summit
- YLCA South Pennine Branch Meeting - Wednesday, 7 February
- Resident WMDC CAS-434031-L8V5Y0 at Applehaigh Lane Notton Wakefield
- NFP Workshops Jan to Apr Training Dates
- YLCA Councillors Discussion Forum - Wednesday, 31 January
- Dean Parish Council re- Manor Farm Solar Farm
- WMDC NALC EVENTS

b)- It was noted that following the correspondence regarding Solar Farms, checks had been undertaken and a planning application is expected for the Solar Farm project proposed near to, but not in Notton Parish. The Council would continue to watch for this eventuality.

145/0224- Grounds Maintenance

No issues identified.

146/0224- Allotments

No issues identified.

147/0224 Governance

a)-Data Protection Audit Review

The main data set the Council holds is Allotment holders details, these are up to date and also quite old as there have been very few changes for several years. The information is held on a laptop, which only the Clerk has access to, and on our back-up drive held securely in the Clerks home.

b)-Village Hall Hire requirements and costs

It was stated that the Village Hall Hire Charges have been received and that the Council are happy with the costs and facilities, room hire requirements for 2024-25 would remain the same as the previous year, this information would be passed to the Village Hall Committee.

c)-Standing Orders

It was noted that the Standing orders were last reviewed in March 2023, they are based on a model that was updated in July 2018; despite the age of the document it was felt that it still met the needs of the Council, consideration would be given to a more systematic review in 2025.

148/0224- To receive information on the community spending (CIL) and other projects and agree action.

a)-To receive update on CIL money.

Nothing to report since the last meeting.

b)-To receive an update on Cherry Trees on the Green.

The Cherry trees arrived on site in the afternoon of Monday the 8th January 2024 and all were planted before darkness fell. The work went to plan and this project is now completed, the Clerk was asked to complete and submit the monitoring paperwork required by the funder.

c)-To receive an update on the hanging baskets.

i)-The Clerk reported that the company used for Hanging Baskets was proving difficult to contact regarding provision for this year. It was noted that orders for Hanging Baskets are best placed in November and this should be added to our governance schedule so that it can be picked up in good time.

ii)-It was noted that our grounds maintenance company did provide hanging baskets, the Clerk was asked to contact them and report back to the next Council Meeting.

149/0224- To receive an update on the Police safe scheme.

The Safe Scheme report for December which had been received the day after the January meeting had been circulated to the Council. The report was noted and the Police were thanked for their work.

150/0224- To consider Parish Matters

a)-Memorials to past residents

Following discussions, the Clerk was asked to bring a paper of options based around the provision of a Bench, to the Council for consideration at the next meeting.

b) Meeting with Company identified to undertake Playground works

The Chair and Cllr Pywell had met with a contractor recommended by Wakefield Council to look at works required on the playground. The meeting was very positive and we are currently awaiting a quote for the work.

Matters for inclusion on the agenda of the next meeting

To consider moving the May meeting to the Cricket Pavilion
Notton Bonfire Night 2024

Meeting Closed at 8:30 pm