

Notton Parish Council
Minutes of the Parish Council Meeting held at 7:30pm on the 4th April 2024 in
Notton Village Hall.

Present: Cllr Taylor (Chair) Cllr Jaggar, Cllr Callaghan, Cllr Pywell.

Clerk to the Council: Andrew Woodhead.

District Councillors: Ali and Mrs Cummings.

Public: None

166/0424- To receive comments or questions from members of the public attending

No public in attendance.

167/0424- To receive and consider apologies for absence.

Resolved to accept apologies from Cllr Hicks.

168/0424- To receive any declarations of personal and/or prejudicial interests.

None.

169/0424- To receive Parish information from District Councillors/Inform the District Councillors of Parish Issues.

i)-District Councillors reported:

a)-It was reported that the areas put forward for litter picking have now been done. Fly tipping within the same area had been reported to WMDC by a local resident.

b)-Cedar Lodge, the premises is secure, and process is ongoing, nothing more to report at this time.

c)-It was reported that a change of WMDC service contractor from Engie to Robertsons has taken place, no issues have been identified and the service seems to have improved.

District Councillors were thanked for their report and work in the Parish.

ii)-Parish Councillors reported:

a)-The sign on the A61 from Newmillerdam to Kings Glade was still not facing the correct way.

b)-30mph roundels had been promised at various locations in the Parish as an outcome from a meeting held between Parish Councillors officers of WMDC Highways department, it was asked if this work could be chased as no indication of schedules has been given.

c)-A Holly Hedge has overgrown the footpath at Manor Farm House, opposite Manor Close, would WMDC please ask the owner of the hedge to cut it back.

d)- District Cllrs were asked to chase up a quote for repainting the play equipment arranged through Dale potter of Robertsons – Cllr Taylor will email details.

170/0424- To confirm the minutes of the Parish Council meeting held on Thursday the 7th March 2024 as a true and accurate record.

RESOLVED to approve the minutes of the 7th March 2024 as a true and accurate record, noting that Cllr Jaggar had opposed the bench site at item 165/0342(b) and had offered an alternative.

171/0424- Highways Matters

Nothing to report extra to 169/0424(ii)b. There was some discussion as to whether CIL money could be used as a contribution to WMDC' expenditure on road markings.

172/0424- Planning Matters

a)-To consider planning validated applications.

24/00048/FUL Inglenook, The Green, Two storey extension; Noted.

24/00343/AGR Hillside Farm, George Lane, Steel framed building; Noted. (exempt).

b)-To receive information on planning decisions.

None

c)-To receive information on any appeals.

None

173/0424- Financial Matters

a)-To approve accounts for payment for March 2024.

The following items were noted and approved for payment.

PAYMENTS MAR 2024

Date	Item	Payee	£
04/04/2024	Refuse Collection	WMDC	240.36
04/04/2024	Membership Subs	YLCA	343.00
04/04/2024	Clerks Salary	A Woodhead	214.59
04/04/2024	PAYE (Clerk)	HMRC	53.65
Total			851.60

b)-To receive information on receipts & expenditure.

No receipts since the last meeting, expenditure presented to the Council, Noted.

c)-To receive the bank reconciliation.

The bank reconciliation to the year-end was presented was accepted by the Council.

Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2022-2023	10790.69
Income to date	19807.24
Total	30597.93
Expenditure to date	15971.81
Current Balance	14626.12

Awaiting payment	
Total	0.00

Date 31st March 2024	Bank Balance	14626.12
STATEMENT NUMBER 247	Awaiting payment	0.00
	Balance	14626.12

d)-Year end accounts and internal audit

The year end accounts were presented to the Council.

RESOLVED to accept the accounts and send them for internal audit.

e)-AGAR Exemption Statement

RESOLVED to complete and submit the Certificate of Exemption 2023/24 Form 2, signed by the Clerk and the Chair.

f)-Payroll

The Clerk reported that a third price had yet to be received from an external provider and the item would be brought to the next meeting.

174/0424- To consider correspondence and take action where necessary.

The following correspondence received by the Council was noted:

- NFP Workshops Mar and Apr Training Dates
- Pavement work – issue raised by a Parishioner
- Gallegher Read our Community Event Guide for 2024
- YLCA CHIEF EXECUTIVE'S BULLETIN
- WMDC Streetworks and Events Report 07/03/2023
- WMDC CIL Spend since 2016 to present
- YLCA Information/Vacancies Bulletin & Training Bulletin 8 March
- WYCA Mass Transit in West Yorkshire - Notton
- March to June Training Dates NFP
- YLCA CHIEF EXECUTIVE'S BULLETIN
- YLCA White Rose Bulletin 15 March
- Resident e-mail: Cedar Lodge Grimpit Hill
- WMDC 20th March Planning List
- NFP Workshops Mar to Jun Training Dates
- WMDC Town and Parish Council Liaison Group
- NFP Apr to Jun Training Dates
- WMDC Minutes - TOWN AND PARISH COUNCIL LIAISON GROUP - 26 March 2024
- YLCA Chief Executive's Bulletin
- YLCA White Rose Bulletin 28 March

175/0424- Grounds Maintenance

It was noted that despite the very wet weather the first cut of the year on the Green had taken place. No issues identified.

176/0424- Allotments

The Clerk informed the Council that a letter reminding a plot holder that the land has to be under cultivation by Easter and that a trailer on the site requires removal, had been sent. It was noted that some work has been done on one plot, but the year has been very wet.

177/0424- Governance

a)-Code of Conduct,

The Councils code of conduct adopted in May 2022 was reviewed and accepted as current to the Councils needs.

b)-Clerks Pay and Hours review.

RESOLVED that the Clerks rate of pay be increased from the 1st April 2024 to Scale 12, currently £13.73 per hour.

It was stated that the hours of work were sufficient to meet the Councils needs.

c)-VAT return

It was noted that this item on our governance Calendar is to remind the Council that we do claim VAT back, we claim the previous financial year in the current year, the date of the claim is not undertaken on a fixed date.

178/0424- To receive information on the community spending (CIL) and other projects and agree action.

a)-To receive update on CIL money.

It was noted that a return had been requested by WMDC regarding CIL spend, this has been submitted. It was requested that CIL be an agenda item for the next meeting.

c)-To receive an update on the hanging baskets.

The Clerk reported that Hanging Baskets for 2024 have been ordered from T&D as per the Councils instruction.

It was noted that a few Brackets have sponsor information on them, Cllr Jaggar agreed to remove these. The Council thanked Councillor Jaggar for this.

179/0424- To receive an update on the Police safe scheme.

The Safe Scheme report for March had been circulated to the Council. The report was noted, and the Police were thanked for their work. Cllr Pywell will put an item on the Notton Forum Whatsapp to note that the police have issued Notices of Prosecution for speeding traffic.

180/0424- To consider Parish Matters

a)- Memorial Bench to past residents of Notton.

It was noted that an alternative Bench had now been agreed with the donators, the first being outside of the available budget.

b)-Painting Childrens Play Equipment

It was noted that the Council was awaiting a price for the works, the Clerk was instructed to contact the organisation to move this forward. See also 169/0424(ii)d).

c)- Notton Bonfire

Nothing extra to report for this meeting.

d)- Cedar Lodge

Item covered under 169/0242(i)b.

Matters for inclusion on the agenda of the next meeting

- CIL funding
- Memorial Bench project
- Notton Bonfire
- Payroll

Meeting closed at 9:00 pm