

Notton Parish Council
Minutes of the Parish Council Meeting held at 7:30pm on the 6th June 2024 in
Notton Village Hall.

Present: Cllr Hicks, Cllr Taylor Cllr Jaggar, Cllr Callaghan.

Clerk to the Council: Andrew Woodhead.

District Councillors: Ali, Mrs Cummings and Mrs Heptinstall.

Public: None

28/0624- To receive comments or questions from members of the public attending

No public in attendance.

29/0624- To receive and consider apologies for absence.

Resolved to accept apologies from Cllr Pywell.

30/0624- To receive any declarations of personal and/or prejudicial interests.

None.

31/0624- To receive Parish information from District Councillors/Inform the District Councillors of Parish Issues.

i)-District Councillors reported:

a)-Cllr Heptinstall introduced herself stating that her e-mail address was now faithheptinstall@wakefield.gov.uk.

b)-Cllr Cummings reported that a 21 day letter had been issued to the owner of the overgrown hedge noted at the last meeting and Wakefield Council would cut and recharge the work if no action was taken. White lining on the highways was on the schedule but the work had yet to be implemented.

c)-The next PACT meeting will be held on 16th July 2024 at 7:00pm

d)-Cllr Ali reported that he had met with officers of Wakefield Council regarding a list of items put together by Cllr Pywell. 30mph repeater signs have been ordered and should be installed as soon as they arrive. The speed traffic van would be placed in the Parish on several separate occasions which will not have any pre warnings in order to gauge traffic speeds, consideration will be given to work required based on the evidence base this generates.

ii)-Parish Councillors reported:

a)-The Parish Council welcomed Cllr Heptinstall back as our Ward Councillor.

b)-The sign on the A61 from Newmillerdam to Kings Glade was not facing the correct way again.

c)-It was asked if Street Scene could be tasked with clearing the vegetation of the narrow footpath along George Lane from the village to the A61 as the farmer has cut the hedge back along this length.

d)-Hedges at Sekar Lane and another at Almshouse Lane/Wood Lane require cutting, or 21 day notices issuing please.

e)-The Parish Council thank our District Councillors for their attendance and work for the Parish.

32/0624- To confirm the minutes of the Annual Parish Council and Ordinary meeting held on Thursday the 2nd May 2024 as a true and accurate record.

RESOLVED to approve the minutes of the minutes for the Annual Parish Council Meeting and the following Ordinary Meeting of the Parish Council of the 2nd May 2024 as a true and accurate record.

33/0624- Highways Matters

a)-It was stated that traffic through the village does seem to have speeded up whilst the Smiley SID unit has been in storage. Cllr Jaggar stated that he would welcome assistance with the oversight of the unit. Cllr Hicks offered assistance.

b)-It was noted that the two battery packs was very useful each lasted 5 days before requiring a recharge.

c)-The amount of data has proven very useful as we can show seasonal variations, speeds and amount of traffic.

34/0624- Planning Matters

a)-To consider planning validated applications

The following applications were noted:

24/00663/FUL 92 George Lane, Demolition of existing and building of new dwelling

24/00032/FUL Hillside Farm, George Lane, Installation of ground mounted Solar PV system (application withdrawn).

24/00859/FUL 11 Ingswell Avenue, Single Storey extension.

The Clerk was instructed to register a comment that the Parish Council did not support development within the green belt, for the following application:

24/00239/FUL 34 George Lane, Conversion of stables to dwelling.

b)-To receive information on planning decisions

None.

c)-To receive information on any appeals

None.

35/0624- Financial Matters

a)-To approve accounts for payment for May 2024

The following items were approved for payment.

PAYMENTS

May-24

Date	Item	Payee	£
05/06/2024	Clerks Salary	A Woodhead	257.35
05/06/2024	PAYE	HMRC	64.40
05/06/2024	Postage Stamps	A Woodhead	10.80
30/06/2024	Bank Charge	Unity Trust	18.00
Total (Awaiting Payment)			350.55

36/0624-To receive information on receipts & expenditure

The accounts showing receipts and expenditure were presented to the meeting, noted.

c)-To receive the bank reconciliation

The following reconciliation was noted.

Bank Reconciliation	Notton Parish Council	
		£
Cash brought forward from 2023-2024		14626.12
	Income to date 'A'	13500.00
	Total	28126.12
	Expenditure to date 'B'	5443.90
	Current Balance	22682.22
	Awaiting payment 'D'	350.55
Date 5th June 2024	Bank Balance	23032.77
STATEMENT NUMBER 250	Awaiting payment	350.55
	Balance	22682.22

d)-To receive the current budget

The current spend to budget was presented to the meeting, noted.

37/0624- To consider correspondence and take action where necessary.

The following correspondence received by the Council was noted:

- YLCA New website launching next week !!
- NALC Chief's Executive Bulletin - 9 May
- Bluebell Wood Hospice Donation by the Clerk
- YLCA Training & Discussion Forums Bulletin 13 to 23 May
- SBA PKF Data logged – notification of exempt status
- YLCA Consultation being administered by the Committee on Standards in Public Life
- West Yorkshire Police- Safe Scheme report April/May
- SLCC- Planning Themed Summit

- YLCA- Holding Better Meetings Webinar - Monday, 3 June
- WAKEFIELD DISTRICT LOCAL PLAN 2036 BIODIVERSITY NET GAIN DRAFT SUPPLEMENTARY PLANNING DOCUMENT CONSULTATION
- YLCA- CHIEF EXECUTIVE'S BULLETIN
- NFP Workshops- Jun to Aug Training Dates
- YLCA- DISCUSSION FORUM WEBINAR SESSIONS – JUNE 2024
- White Rose Bulletin 24 May
- Gallegher- Read our latest edition of Community Matters
- YLCA- New NALC Micro Councils Network (MCN)
- YLCA Training & Discussion Forum Bulletin 29 May to 27 June
- YLCA- Chief Executives Bulletin
- Automatic reply: ORDER FROM NOTTON PARISH COUNCIL Quote 6914-6130 ORDER NO 25/0524D
- White Rose Bulletin 10 May

38/0624- Grounds Maintenance

No issues identified. A review of the tender paperwork was requested for the next meeting.

39/0624- Allotments

It was noted that Councillors will organise a visit to look at the allotments and report back to the meeting.

40/0624- Governance

a)-Data protection review

Notton Parish Council GDPR Policy was accepted as current.

b)-Identify and appoint Internal Auditor for 2024-25

The Clerk was instructed to gain 3 quotes for the next internal audit.

c)-Website

Item deferred to July meeting.

d)-Complaints procedure

Noted and accepted as current for the Councils needs.

41/0624- To receive information on the community spending (CIL) and other projects and agree action.

a)-To receive update on CIL money

It was noted that information regarding CIL spend has recently been supplied to Wakefield Council, this would be brought to the next meeting.

b)-To receive an update on the hanging baskets

It was noted that the Hanging Baskets are all now in place.

42/0624-To reconsider the placing of a Memorial bench on The Green

a)-To consider NPC Memorial Bench Policy & Design Statement

RESOLVED with minor changes to adopt the NCP Memorial Bench Policy and Design Statement.

b)-To receive Memorial Options paper

The Memorial Options paper was noted and accepted.

c)-To consider the second Memorial Bench Site Options report

The second Memorial Bench site options report was noted and accepted by the Council.

d)-To consider the site of the Memorial Bench on the Green

RESOLVED that the Bench will be installed at the site listed as Option two on the Green.

d)-Update on the Childrens Play Equipment by the Village Hall

Noted that the order for the Play Equipment refurbishment has now been placed, the Clerk was instructed to ask for a timeframe.

43/0624- To receive an update on the Police safe scheme report

The Police Safe Scheme report for April and May was presented to the meeting, noted.

44/0642- To consider Parish Matters

RESOLVED to change the venue for the July meeting to the Cricket Pavilion due to the General Election on Thursday 4th July 2024.

Meeting closed at 9:30pm