

Notton Parish Council
Minutes of the Parish Council Meeting held on the 4th July 2024 in
Notton Cricket Pavilion.

Present: Cllr Hicks (Chair) Cllr Taylor, Cllr Pywell, Cllr Callaghan.

Clerk to the Council: Andrew Woodhead.

District Councillors: None

Public: None

45/0724- To receive comments or questions from members of the public attending
None.

46/0724- To receive and consider apologies for absence.

Resolved to accept apologies from Cllr Jaggar. Apologies noted from Ward Councillors, Cummings, Ali and Heptinstall.

47/0724- To receive any declarations of personal and /or prejudicial interests

Cllr Pywell declared an interest in a planning matter under 50/0724(a).

48/0724- To receive parish information from District Councillors/inform the District Councillors of Parish issues.

Ward Cllr Cummings had sent a report in her absence, from the report:

a)-White edge lines on part of A61 monitored, noted.

b)-Cedar Lodge, noted; 30mph repeater, noted and Parish Council will monitor.

c)-Overgrown Hedges, one may now have been cut the other has a 21day notice, the Council asked if Wakefield Council had any further powers they could use for one of the locations as it seems to require notices to be sent on a regular basis.

Cllr Cummings was thanked for the report.

49/0724- To confirm the minutes of the Ordinary Parish Council meetings held on Thursday 6th June 2024 as a true and accurate record.

RESOLVED to approve the minutes of Notton Parish Council meeting of the 6th June as a true and accurate record.

50/0724- Highway Matters

Noted that the 30mph repeaters will be monitored to see when they will arrive.

51/0724- Planning Matters

a)-To consider planning validated applications

24/00558/FUL 10 Ingswell Drive, extension to rear- Noted

24/01096/FUL 6 Spring Farm, Porch- Noted

b)-To receive information on planning decisions
24/00684/FUL 24 High Ash Close, extension; approved- Noted

c)-To receive information on any appeals
No appeals

52/0724-Financial Matters

a)-To approve accounts for payment for June 2024
The following items were authorised for payment:

PAYMENTS		Jun-24	
Date	Item	Payee	£
04/07/2024	Clerks Salary	A Woodhead	257.35
04/07/2024	PAYE	HMRC	64.40
04/07/2024	Wood Stain (Benches)	P Taylor	44.00
04/07/2024	Training	YLCA	70.00
30/06/2024	Bank Charge	Unity Trust	18.00
Total (Awaiting Payment)			453.75

b)-To receive information on receipts & expenditure
The accounts showing receipts and expenditure presented to the meeting, noted.

c)-To receive the bank reconciliation
The following reconciliation was noted.

Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2023-2024	14626.12
Income to date 'A'	13500.00
Total	28126.12
Expenditure to date 'B'	5878.85
Current Balance	22247.27

Awaiting payment 'D'	453.75
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Date 28th June 2024	Bank Balance	22701.02
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STATEMENT NUMBER after 250

Awaiting payment	453.75
Balance	22247.27

d)-To receive the current budget
The following spend to budget was presented to the Council- noted.

Notton Parish Council Budget 2024-25

To date	Expenditure	Account Head	Approved Budget 2024-25	£ Spend TD	Balance To date
Number	Administration				
1	Clerks salary & staff contributions	I & J	3700	1233.49	2466.51
2	Expenses (All)	K	185	120.00	65.00
3	Insurance (All)	N	370	0.00	370.00
4	Annual Audit fee	N	225	350.00	-125.00
5	YLCA Subscription	L	330	343.00	-13.00
6	Subs to Council Societies (& SLCC Subs)	L	470	0.00	470.00
7	Village Hall Hire	O	190	0.00	190.00
8	Training (All)	M	500	70.00	430.00
9	Printer ink	No spend	100	0.00	100.00
10	Website	O	400	0.00	400.00
	Parks/Open spaces				0.00
11	Planting on the green & Bulb planting	No spend	150	0.00	150.00
12	Grass Cutting/tree maintenance	P	2800	2,875.00	-75.00
13	Allotment costs	N	50	0.00	50.00
14	Playground safety inspection & maintainance	P	650	0.00	650.00
15	Seats & Noticeboard maintainance	O	200	44.00	156.00
16	Refuse collection	P	210	240.36	-30.36
17	Road Salt	No spend	150	0.00	150.00
18	Christmas Tree & lighting	P	900	0.00	900.00
					0.00
	Other				0.00
21	Bank Charges	N	80	18.00	62.00
22	Newsletter printing	O	820	0.00	820.00
23	Parish on-line subs (e.map)	L	40	0.00	40.00
24	Sundry Items	O	450	10.00	440.00
25	Police Safe Scheme	Q	1000	0.00	1000.00
26	Grant Payments (S137)	R	500	0.00	500.00
27	ICO	N	40	0.00	40.00
28	Election costs	O	100	0.00	100.00
29	Hanging Baskets		2000	0.00	2000.00
			VAT	575.00	
		TOTALS	16610	5878.85	10731.15
	Income		2024-25		
	Precept		13500	5878.85	7621.15
	Allotments		235		
	CIL Contribution		1500		

	VAT Claim (2023-24)		1375
			16610

53/0724- To consider correspondence and take action where necessary.

The following correspondence was presented to Council, noted.

- WHITE ROSE BULLETIN – 7 JUNE 2024
- YLCA CHIEF EXECUTIVE'S BULLETIN
- YLCA Information Bulletin & Training 14 June
- YLCA Regional Training Day - 18 July 2024
- Yorkshire Local Councils Associations - Notification of Joint Annual Meeting to Member Councils and Parish Meetings. 20th July.
- Generic Councillor log in details for the YLCA website
- YLCA Planning Themed Summit
- YLCA Training Events
- NFP Workshops Training Events

54/0724- Grounds Maintenance

The paperwork for the tendering of Notton Parish Councils Grounds Maintenance contract was presented to Council for consideration. Following a review several amendments were made. Cllr Taylor volunteered to update the paperwork to be considered at the Councils September meeting.

55/0724 Allotments

Results of Allotment inspection undertaken in June.

RESOLVED that following an allotment inspection that the holders of plots 4, 5, 6, 7 and 8 to 10 be issued with warning notices by the Clerk for lack of cultivation.

56/0724 Governance

a)-Public Statement on Level of reserves

Noted as current and accepted by the Council.

b)-Record management Policy

Noted as current and accepted by the Council.

c)-Grievance and Discipline procedure

Item deferred to September meeting.

57/0724 To receive information on the community spending (CIL) and other projects and agree action.

a)-To receive update on CIL money

The following CIL spend table was accepted by Council.

Notton Parish Council CIL Spend 2021 - 2024

Item	Date	Amount £
Hanging Baskets	2021-22	2140
Electronic Speed Sign	2022-23	590
Christmas Tree	2022-23	1093
Hanging Baskets	2023-24	1617
Christmas Tree	2023-24	386
	Spend	5826
	Remaining	5024.14

It was noted that the remaining £5024.14 is allocated to the works on the Playground equipment (57/0724(b)).

b)-Update on the Children's Play Equipment by the Village Hall

It was stated that the order for the works on the Play Equipment has been given and the works are scheduled to commence from the 15th of this month.

c)-Update on the Memorial Bench project

RESLOVED that from the range offered, the 'Blackburn' bench be fitted on The Green, Cllr Taylor will liaise with all parties. The Clerk will be instructed as required.

58/0724 To receive an update on the Police safe scheme report

The report is expected but didn't arrive in time for this meeting, when received it will be sent on to Councillors.

59/0724 To consider Parish Matters

a)-Cllr Pywell stated that Northern Powergrid are planning to undertake more work on the power supply in the area, he would keep Council informed as required.

b)-Parking on The Green could become problematic with a property nearing completion and contractors' vehicles expected. Noted that talking to the builder before contractors arrive is the way forward.

c)-Cllr Taylor will supply Cllr Callaghan with the password for the mapping system.

Meeting Closed at 8:50pm