

Notton Parish Council
Minutes of the Parish Council Meeting held on the 5th September 2024 in
Notton Village Hall.

Present: Cllr Hicks (Chair) Cllr Taylor, Cllr Pywell, Cllr Jaggar.

Clerk to the Council: Andrew Woodhead.

District Councillors: Ali, Cummings and Heptinstall.

Public: One

60/0924- To receive comments or questions from members of the public attending

- a) The member of public expressed thanks to the Parish Council for the Hanging Baskets, which this year are stunning.
- b) There have been several power outages recently after a period when the issue had been resolved, there was an awareness that Northern Powergrid where to undertake more works, but Council was asked to use the lines of communication that they have, to enquire about the issue and a resolve. Cllr Pywell was thanked for his work on this issue.
- c) It was requested that the road markings to denote traffic priority at several junctions within the village be reinstated as these have not been applied after the road surface was re-laid.

61/0924- To receive and consider apologies for absence.

Resolved to accept apologies from Cllr Callaghan.

62/0924- To receive any declarations of personal and /or prejudicial interests

No declarations.

63/0924- To receive parish information from District Councillors/inform the District Councillors of Parish issues.

- a)- Overgrown Hedges, one has now been cut the other has a 21day notice, the Council asked if Wakefield Council had any further powers they could use for one of the locations as it seems to require notices to be sent on a regular basis.
- b)- Robertsons, Wakefield Councils contract partner has been given the work to repair Applehaigh Bridge.
- c)- Notton Parish Council has now been sent a copy of the Highways Roadworks list.
- d)- Notton Bleakley Cross Roads is subject to some speeding traffic investigation works. It was noted that the Parish Council had an extensive archive to prove speeding traffic at several locations across the village.
- e)- It was stated that Speed limit indicator markers on the highway where not permitted where street lighting is located. It was noted that the Parish Council wanted the markers in the gap in the streetlights on Grimpit Hill on the section where there are no street

lights and where Wakefield Council have reported that they are unable to install street lights along that section of highway.

Cllrs Ali and Cummings were thanked for their reports.

f)- The poor state of the road junction at the Cul-de-sac and the main carriageway of Applehaigh Lane, was reported to Ward Councillors, it was asked if this could be considered for repair.

64/0924- To confirm the minutes of the Ordinary Parish Council meetings held on Thursday 4th July 2024 as a true and accurate record.

RESOLVED to approve the minutes of Notton Parish Council meeting of the 4th July as a true and accurate record.

65/0924- Highway Matters

a)- It was noted that works on a private driveway on a bend on George Lane within the village were problematic due to a skip located on the highway. It was considered a danger, Councillors agreed to send a communication to the site via a contact.

b)- It was noted that there are 2 blue Police Signs regarding speeding in the village which are both now visible on account of hedges being cut back.

66/0924- Planning Matters

a)-To consider planning validated applications

24/01331/FUL 89 George Lane, Rear extensions, noted.

b)-To receive information on planning decisions- none.

c)-To receive information on any appeals- none.

67/0924 Financial Matters

a)-To approve accounts for payment for July & August 2024

The following payments were noted and approved for payment.

PAYMENTS

Sep-24

Date	Item	Payee	£
01/08/2024	Clerks Salary	A Woodhead	257.55
01/08/2024	PAYE	HMRC	64.20
01/08/2024	ICO	A Woodhead	40.00
13/08/2024	Clerks Salary	A Woodhead	257.55
13/08/2024	PAYE	HMRC	64.20
13/08/2024	Insurance	Gallagher	435.96
05/09/2024	Blue Circle Cement B&Q	P Taylor	62.28
05/09/2024	Hanging Baskets x 20	T&D Contractors	2400
05/09/2024	Blackburn Bench	Broxap	998.40

Total (Awaiting Payment) 4,580.14

b)-To receive information on receipts & expenditure
Papers on Receipts and expenditure presented to the Council, noted.

c)-To receive the bank reconciliation
The following bank reconciliation was accepted by the Council.

Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2023-2024	14626.12
Income to date 'A'	13500.00
Total	28126.12
Expenditure to date 'B'	10458.99
Current Balance	17667.13

Awaiting payment 'D'	4580.14
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Date 1st September 2024	Bank Balance	22247.27
STATEMENT NUMBER 254	Awaiting payment	4580.14
	Balance	17667.13

d)-To receive the current budget
The current budget was presented to the Council, noted.

68/0924 To consider correspondence and take action where necessary.

a)-The following correspondence was noted-

- Yorkshire Water- Notton Scheme
- NFP Workshops, Training Dates July to October
- YLCA Annual Review 2023-24
- SLCC Weekly Digest 15/7/24
- West Yorkshire Mass Transit Public Consultation LIVE
- Weekly lists 24 July 2024
- NFP Workshops Aug to Oct Training Dates
- Notton - Yorkshire Water Sewer Scheme
- SLCC Weekly News and Notifications
- West Yorkshire Police update on safer scheme (pre report)
- WMDC 29th July Planning List
- SLCC Weekly News Digest - 29/07/2024
- YLCA Training Sessions 6 August to 16 August
- YLCA LAW AND GOVERNANCE BULLETIN JULY 2024
- YLCA Weekly News and Notifications
- ICO - Renewal confirmation ICO:00017336841

- NFP Workshops Aug to Oct Training Dates
- Galagher Insurance renewal 2024-25
- YLCA Weekly News and Notifications
- WMDC Weekly lists 09 August 2024
- YLCA Training Sessions 20 to 29 August

b)-A paper submitted to Notton Parish Council by a member of the public, 'Purpose Built Housing for Notton' was received. Councillors stated that they were happy to receive updates on any project; but the Council was not a position to offer assistance, with limited time and resources it was not feasible for the Council to become anything other than a consultee on projects outside of the Councils activities. It was noted that as the recipient of Community Infrastructure Levy (CIL) from developments this further complicates any considerations. The Clerk was instructed to inform the parishioner of this.

c)-A note stating that some Minutes were missing from the Website was presented to the meeting, this will be rectified as soon as possible.

69/0924 Grounds Maintenance

To consider extending the current Grounds Maintenance Contract for a 12 month period.

It was noted that the option of extending the existing contract would not be considered as changes where needed to cover 'missing' areas for grass cutting. The names of the three preferred contractors for the tender were noted. Paperwork for the Contract tender will come to the October meeting.

70/0924 Allotments

a)- Results of letters issued following Allotment inspection undertaken in June.

It was noted that communication has been received from some plot holders, following the request to cultivate letters issued. It was noted that the weather this year had been very poor, the allotments would be visited prior to the next invoice period and consideration given to action required.

b)- Update on meeting held at Allotment Site with Yorkshire Water.

A meeting held on site with Yorkshire Water, Councillors, the Clerk and the plot holder were held on 24th July, the plan is clear and it was agreed that one allotment plot will be disrupted. The Plot holder is happy for the works to take place, Council will be kept informed of progress- noted.

c)-Request for a gate on the Allotment access road.

An allotment holder had contacted a Parish Councillor requesting that a gate be fitted across the access road to the Allotments. It was noted that the access road belonged to the Wakefield Council and the request would need to be sent to Wakefield Council for consideration. The Parish Council would be willing to provide a letter of support for the proposal.

71/0924. Governance

a)-Annual Playground check

The Council have received notification that the inspection will be carried out in the near future- noted.

b)-Budget 6 month review

Item covered under finance, it was stated that this item appears on the governance calendar to remind the Council for the need to do this, however our current accounting practice is that we review spend to budget at every meeting, noted.

c)-Parish Council Insurance

The Council is on a fixed price deal with our current insurance company, noted.

d)-Grievance & Discipline Policy

Both policies were reviewed and accepted as current to the Council's needs.

72/0924 To receive information on the community spending (CIL) and other projects and agree action.

a)-To receive update on CIL money

Noted that upon payment of the Play Equipment Refurbishment Invoice (Which has yet to be received) The Council's CIL funds will be exhausted.

b)-Update on the Children's Play Equipment by the Village Hall

The Play Equipment has now been refurbished, is as good as new, and is being played on and enjoyed once again.

c)-Update on the Memorial Bench project

The memorial bench has now been fitted and the project completed, the Clerk was instructed to raise and send the invoices for payment.

73/0924 To receive an update on the Police safe scheme report.

The Police Safe Scheme Report was presented to the meeting. The report was noted and Thanks from the Council sent to the Police for their work.

74/0924 To consider Parish Matters

a)- Cllr Jaggar was thanked by the Parish Council for repainting Parish Benches.

b)- It was noted that the Hanging Baskets had been a success this year and four people had expressed a wish to sponsor them next year, it was felt that £70 per basket should be asked for as the sponsor fee.

75/0924 Matters for inclusion on the agenda of the next meeting.

- Hanging Baskets and possible sponsorship options
- Grounds maintenance paperwork and preferred tenderer list

Meeting closed at 9:20 pm