

**Notton Parish Council**  
**Minutes of the Parish Council Meeting held on the 3<sup>rd</sup> October 2024 in Notton Village Hall.**

**Present:** Cllr Hicks (Chair) Cllr Taylor, Cllr Pywell, Cllr Jaggar, Cllr Callaghan.

**Clerk to the Council:** Andrew Woodhead

**District Councillors:** Ali, Cummings.

**Public:** One

**76/1024- To receive comments or questions from members of the public attending**

a) It was asked if the Parish Council could try to influence the District Council to introduce measures to slow traffic on Bleakley Lane, crossing the road from the bus stop can be dangerous as the traffic speeds are excessive.

b) Various locations for action to slow traffic speeds were covered; it was stated that the Parish Council is aware of the issues and is working with the District Council, limited budgets and the fact that this issue was wide spread made any meaningful interventions unlikely, the Parish Council would continue to lobby for action. The parishioner was thanked for there attendance.

**77/1024- To receive and consider apologies for absence**

Apology from District Councillor Heptinstall; noted.

**78/1024- To receive any declarations of personal and/or prejudicial interest**

No declarations.

**79/1024- To receive any parish information from District Councillors/inform the District Councillors of Parish Issues.**

a) Cllr Ali stated that he had spoken to Cllr Morley, Wakefield Councils Cabinet member for Highways, regarding issues of speeding traffic in Notton with a view to moving some ideas forward.

b) It was noted that the West Yorkshire Speed Camera Van had not been to the suggested site, the issuing of fines was then most effective way to ensure slower traffic speeds.

c) Cllr Cummings reported that Applehaigh Bridge had now been repaired; the road markings requesting at the September meeting where in the District Councils programme, and that officers had looked at the surface of the road and footpath on Applehaigh Lane and have stated that it has not degraded sufficiently to merit works, it will however be monitored.

d) It was stated that the road at George Lane/Keeper Lane will be closed on the 13<sup>th</sup> November for road works.

e) A rattling manhole cover, reported between meetings has now been repaired. District Councillors Ali and Cummings were thanked for their reports.

**80/1024 To confirm the minutes of the last meeting.**

**RESOLVED** to accept the minutes of the meeting of the 5<sup>th</sup> September 2024 as a true and accurate record.

**81/1024 Highways matters**

The Clerk was asked to write the Barnsley Metropolitan Borough Council asking if they would consider implementing measure to slow traffic heading towards Notton from Royston.

**82/1024 Planning matters**

a)-To consider planning validated applications

The following items were noted;

24/01376/AGR Manor Farm, George Lane, Erection of steel framed building

24/01537/FUL 14A Applehaigh Lane, Proposed porch

24/01588/TPO 121A George Lane, Tree cutting

b)-To receive information on planning decisions

None.

c)-To receive information on any appeals

None.

**83/1024 Financial Matters**

a)-To approve accounts for payment

It was noted that in the past the Parish Council has agreed to pay for the Parishes Christmas Trees, this is budgeted and although no formal resolution has been made, given the late stage of the process and the need to pay for Christmas trees, this is agreed as a necessary expenditure. The following items where approved for payment;

**PAYMENTS**

**Sep-24**

<b>Date</b>	<b>Item</b>	<b>Payee</b>	<b>£</b>
01/10/2024	Clerks Salary	A Woodhead	257.55
01/10/2024	PAYE	HMRC	64.20
01/10/2024	Newsletter (March)	Lindleys	250.00
01/10/2024	Newsletter (Sept)	Lindleys	205.00
03/10/2024	Allotment site Rental	Wakefield Council	5.00
03/10/2024	Christmas Trees	Billingley Christmas Trees	840.00

**Total**

**1,621.75**

b) To receive information on receipts and expenditure

Receipts and expenditure was noted, the two invoices for the memorial bench have been paid, one by cheque which has yet to be presented to the bank.

c) To receive the Bank reconciliation

The following Bank reconciliation was noted;

## Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2023-2024	14626.12
Income to date 'A'	14030.34
Total	28656.46
Expenditure to date 'B'	12200.29
<b>Current Balance</b>	<b>16456.17</b>

Awaiting payment 'D'	1621.75
----------------------	---------

<b>Date 27th September 2024</b>	<b>Bank Balance</b>	18077.92
<b>STATEMENT NUMBER after 254</b>	Awaiting payment	1621.75
	<b>Balance</b>	<b>16456.17</b>

d) To receive the current budget

The current spend to budget had been circulated prior to the meeting, noted.

### **84/1024 To consider correspondence and take action where necessary**

The following correspondence was noted;

- YLCA Weekly News and Notifications 23 August 2024
- Fwd: RE: Review of Polling Districts, Polling Places and Polling Stations - Launch date Monday 19th August 2024 (Parish/Town Council Clerks)
- Fwd: RE: Review of Polling Districts, Polling Places and Polling Stations - Launch date Monday 19th August 2024 (Parish/Town Council Clerks (Correction))
- Prepare Your Site for Autumn (Sky High)
- Next meeting of the South Pennine Branch of YLCA, 9 October - request for agenda items
- WMDC Weekly lists 09 September 2024 (planning)
- SLCC Weekly News Digest - 09/09/2024
- BMBC Further consultation on draft Financial Contributions for Educational Provision SPD
- Minutes of the meeting of the Town and Parish Councils' Liaison Group - 30 July 2024
- YLCA Weekly News and Notifications 20 September 2024
- Notton Parish Council - Charge for memorial bench
- SLCC Weekly News Digest - 23/09/2024

- Training sessions October to December 2024
- YLCA Planning Webinar Session - Wednesday, 2 October
- Tour of the new YLCA Website

### **85/1024 Grounds Maintenance**

#### a)-Grounds Maintenance tender paperwork

It was reported that the updated maps and tender paperwork has now been sent out to four companies; It states that all quotes need to be returned in February 2025.

#### b)-To consider Hanging Basket Sponsorship

It was noted that 9 people had expressed an interest in sponsoring hanging baskets next year. The Clerk was instructed to find old sponsorship lists with a view to contacting them for next year.

#### c)- To consider the RoSPA report

The RoSPA report was presented to the meeting, it was noted that it had identified an area that had been missed under the refurbishment of the playground equipment; the Clerk was asked to flag this to the contractor to find if this can be corrected. Cllr Hicks agreed to look at the equipment and report back, Councillors are encouraged to join him for the inspection.

### **86/1024 Allotments**

Nothing to report this meeting, noted that the Yorkshire Water planned works had yet to start.

### **87/1024 Governance**

#### a)-Staff review

It was noted that the Clerks appraisal should be completed this month, it was agreed that this would be done online this year, Cllrs Hicks and Jaggar would undertake the task, the Clerk will complete the paperwork and suggest dates and times.

#### b)-Public statement on level of reserves

The public statement was reviewed and agree as current, noted.

#### c)-Check Clerks pay versus hours

It was noted that the hours are sufficient for the work required, the Clerk was asked to find equivalent pay scales for similar Parish for comparison with Notton.

#### d)-Risk Review

A review of Notton Parish Councils Risk Management Scheme was undertaken, the scheme was accepted as current.

**88/1024 To receive information on the community spending (CIL) and other projects and agree action.**

No updates this meeting.

**89/1024 To receive an update on the Police Safe Scheme**

No report this meeting.

**90/1024 To consider Parish matters**

a)-It was noted that parking had been inappropriate at a car boot sale held on the Green and that the organisers needed to ensure that the trees were protected from vehicles.

b)-It was noted that any similar events or car parking on the Green would similarly need to ensure that trees and benches were cordoned off to prevent vehicle damage.

c)-It was reported that a stack of plastic barriers left within the Parish bounds had been set on fire, there is a long and unfortunate history of random acts of arson, the perpetrator is unknown.

**91/1024 Items for the next agenda**

It was asked if Councillors would consider projects and the formation of a possible plan to help direct Council discussions in the future.

The meeting closed at 9:10 pm