

Notton Parish Council

Minutes of the Parish Council Meeting held on the 7th November 2024 in Notton Village Hall at 7:30 pm

Present: Cllr Hicks (Chair) Cllr Taylor, Cllr Pywell, Cllr Jaggar, Cllr Callaghan.

Clerk to the Council: Andrew Woodhead

District Councillors: None.

Members of the Public: None.

92/1124- To receive comments or questions from members of the public attending.

None.

93/1124- To receive and consider apologies for absence

Apologies from District Councillors Ali, Cummings and Heptinstall noted.

94/1124- To receive any declarations of personal and/or prejudicial interest.

No declarations.

95/1124- To receive any parish information from District Councillors/inform the District Councillors of Parish issues.

Cllr Cummings submitted the following report in her absence;

High Ash	520058	Sept24	White lining/give way. 9/9 order place will be done within the month – not done at Oct meeting – monitor – went past 6/11 done
Ingwell	520068	Sept24	As above – not done at Oct meeting – monitor – went past 6/11 done
Manor Farm House	527486	Oct24	Overgrown hedge, photos sent to highways to prepare a letter 25/10. 21-day letter issued, has this been done yet
Bleakley Lane		Nov24	complaint about barrier covering large hole on pavement, 5/11 Highways went out and made safe.
Road Traffic Issues			List emailed to Clerk of roadworks November to early December

The report was noted and thanks given to Cllr Cummings for the update.

96/1124- To confirm the minutes of the last meeting

RESOLVED to accept the minutes of the meeting of the 3rd October 2024 as a true and accurate record.

97/1124- Highways matters.

a)-It was noted that a meeting was to take place between the Head of Wakefield Highways and Notton Parish Councillors to discuss highways issues, Cllr Pywell would ask if the Councils portfolio holder would also attend the meeting, the exact date and time is yet to be determined. Cllr Pywell will review and circulate the papers for the meeting to members for comment, so that they are ready for when the date is set.

b)-It was noted that the post fixed electronic speed signs belonging to Wakefield Council were working so intermittently that they were of no use. The Clerk was instructed to report the issue to Wakefield Council.

98/1124- Planning matters

a)-To consider planning validated applications.

The following items were noted;

24/01812/TPO Manor Farm House, 75 George Lane Tree works

24/00636/FUL 92 George Lane, Demolition of existing and construction of 4 bed house

24/01376/AGR Manor Farm, George Lane, Erection of steel framed building

24/01760/SPN Manor Farm, George Lane, Solar panels to existing building.

24/01537/FUL The Barn, 14A Applehaigh Lane, Proposed Porch.

b)-To receive information on planning decisions

24/01331/FUL 89 George Lane, Extensions to rear- granted.

24/01588/TPO Charnwood House 121A George Lane, Tree works- split decision

The Clerk was instructed to send a letter of support for 24/01588/TPO as it was agreed that the works were needed the trees in question being forest trees with the potential to damage the property.

c)-To receive information on any appeals

None.

99/1124 Financial Matters

a)- To approve accounts for payment

The following items were approved for payment;

PAYMENTS

Oct-24

Date	Item	Payee	£
28/10/2024	Clerks Salary	A Woodhead	257.55
28/10/2024	PAYE	HMRC	64.20
28/10/2024	Rospa Report	Playsafety Ltd	127.20
07/10/2024	Police Safe Scheme	West Yorks Comb Authority	276.79

Total (Awaiting Payment) 725.74

b)- To receive information on receipts and expenditure

Receipts and expenditure were presented to the meeting, the information was noted. It was noted that the cheque received had yet to appear in the Bank account.

c)- To receive the bank reconciliation

Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2023-2024	14626.12
Income to date 'A'	14160.34
Total	28786.46
Expenditure to date 'B'	12944.03
Current Balance	15842.43

Awaiting payment 'D'	725.74
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Date 31st Oct 2024	Bank Balance	16568.17
STATEMENT NUMBER after 255	Awaiting payment	725.74
	Balance	15842.43

100/1124 To consider correspondence and take action where necessary

a)- The following correspondence was noted;

- Nimble Training
- SLCC Weekly News Digest - 07/10/2024
- From Zero to Net Zero Hero Webinar 23 October 2024
- Training and Discussion Forum Bulletin 22 to 29 October 2024
- West Yorkshire Mass Transit Phase One Consultation Now Complete
- NFP Forthcoming Training Date
- WMDC via Cllr Cummings Planned Streetworks Ward 5
- NFP Training Dates
- YLCA Training Sessions October to December 2024
- YLCA Training & Discussion Forums Bulletin November 2024
- Bleakley Pavement issue from June raised by member of public
- YLCA Weekly News and Notifications 18 October 2024
- Wish List Cllr Pywell
- NFP Management Training Dates
- SLCC Weekly News Digest - 21/10/2024
- NALC Advice Note - Local Government Services Pay Agreement: 1 April 2024 to 31 March 2025
- NFP Fundraising Training Dates
- YLCA NATIONAL JOINT PAYSCALES 2025/2025 – NALC CIRCULAR WITH 2023/2024 COMPARISON

- YLCA Training & Discussion Forums Bulletin November 2024
- YLCA Weekly News and Notifications 25 October 2024
- Cllr Cummings, Road Works List

b)- Notton Parish Council - Storm Spill Reduction DM, Cllr Taylor agreed to contact the individual to arrange a date and a time to meet, Councillors would be invited to join and the Clerk offered to attend if his dairy allowed.

101/1124 Grounds Maintenance

It was noted that the Tender paperwork was sent out to identified companies last month, no questions have been asked, the tenders are not due back until February, the Clerk will chase in December.

102/1124 Allotments

The Clerk was instructed to send letters reminding plot holders that they need to cultivate plots. Letters to plot holders 4 through to 10 letters to be sent in December.

103/1124 Governance

a) Allotment review

Item discussed under standing item at 102/1124

b) Clerks appraisal

The Clerks appraisal was undertaken via a remote meeting, which worked very well. Paperwork has been completed and will be signed and returned for the next meeting.

c) To consider current Pay Scales

It was noted that there has been a recommend pay increase, the Council asked that the financial implications be brought back to the Council in December for a decision.

104/1124 To receive information on the community spending (CIL) and other project and agree action.

Nothing to report for this meeting.

105/1124 To receive an update on the Police safe scheme report

No report for this meeting.

106/1124 To consider Parish Matters

a)- Projects for future consideration

Cllr Pywell presented a paper to Council, containing a list of possible projects as a method of guiding the Councils future work, the Council accepted the list as it stood and instructed the Clerk to consider any budget implications for items listed, where the Parish Council has authority to act.

b)-Notton Village Hall Christmas event

It was agreed that the Parish Council would pay for the drinks at this event as is now tradition and will use Section 137 funding to do so, a sum in the region of £40 was allocated.

c)-Christmas Tree

It was noted that the Parish Christmas tree will arrive on Monday the Clerk was instructed to ask Wakefield Council to install the lights which are in Wakefield Councils possession.

d)-Northern Power Grid

Cllr Pywell reported that Northern Powergrid have reported to him that works on the network continue although this should not disrupt power supply for Notton, they have also prioritised vegetation cutting for the village. Councillor Pywell was thanked for the update.

e)-Newsletter

It was reported that the next newsletter was to be printed soon, the Chair was asked to submit an article for the newsletter tomorrow (8th November 2024).

107/1124 Matters for inclusion on the next agenda

- List of Projects
- The Green
- Playground
- Hanging baskets
- Smiley SID Risk Assessment
- Clerks Salary

108/1124 Date and time of next meeting

The next meeting of the Parish Council is on 5th December 2024.

The meeting closed at 9:00 pm

End