

Notton Parish Council
Minutes of the Parish Council Meeting held on the 2nd January 2025
in Notton Village Hall at 7:30 pm

Present: Cllr Hicks (Chair) Cllr Pywell, Cllr Jaggar, Cllr Callaghan.

Clerk to the Council: Andrew Woodhead

District Councillors: Cummings and Heptinstall.

Members of the Public: None.

124/0125- To receive comments or questions from members of the public attending.

None.

125/0125- To receive and consider apologies for absence

RESOLVED to accept Apologies and reason for absence from Cllr Taylor.

District Councillor Ali apologies noted.

126/0125- To receive any declarations of personal and/or prejudicial interest.

No declarations.

127/0125- To receive any parish information from District Councillors/inform the District Councillors of Parish issues.

a)-Ward Cllr Cummings reported that the issue of weeds and grass growing into the track by the side of the green had been sent on the Wakefield Council who would address the issue in March.

b)-The Boundary review has now concluded that Notton will remain in Ward 5 and will not be transferred to a nearby Ward. Notton Council expressed thanks that the current ward boundary would be maintained.

c)-Footway patching at the Oval (Numbers 14 to 21) and Bleakley Lane (Opposite numbers 19 to 35) will be undertaken this month.

d)-Cllr Cummings was thanked for her report.

e)-Parish Councillors reported that the gullies on Applehaigh Lane between the Shop and the crossroad were blocked and required cleaning.

f)- The Parish Council felt that materials used on some of the more recent housing developments was out of keeping with the character of the village, materials and colours never seen before had been permitted and look out of place.

g)- Ward Councillors suggested that the Parish Council send a letter to Wakefield Council Planning Department requesting that materials be given more consideration when assessing planning applications in the village.

h)- A resident had asked that measures be taken to reduce fly tipping on Keeper Lane, it was noted that this was a problem area and a request for action utilising CCTV if possible.

i)- It has been reported in the village that there were moves by Wakefield Council to stop the Garden waste service. Cllr Cumming stated that in her opinion this was unlikely.

J)- Ward Councillors were thanked for the work and support in the Parish.

128/0125- To confirm the minutes of the last meeting.

RESOLVED to accept the minutes of Notton Parish Council meeting held on Thursday 5th December 2024 as a true and accurate record.

129/0125- Highway Matters

Cllr Pywell presented two papers to Council; the first 'Speeding in Notton' and the second 'Notton Village Speeding Issues. Both papers were accepted by the meeting requesting that any items discussed be added if Cllr Pywell felt they were materially beneficial to the rational supported within the documents; Cllr Pywell was thanked by the Council for his work on these papers.

130/0125- Planning Matters

The following planning item was noted.

24/01760/SPN Manor Farm Solar Panels, approval not required.

131/0125- Financial Matters

a)-The following items were approved for payment-

PAYMENTS		Dec-24	
Date	Item	Payee	£
02/01/2025	Clerks Salary	A Woodhead	257.55
02/01/2025	PAYE	HMRC	64.20
Total (Awaiting Payment)			321.75

b)-To receive information on receipts and expenditure-

The clerk presented the current receipts and expenditure papers to the Council- noted.

c)-To receive the Bank Reconciliation

The following reconciliation was noted-

Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2023-2024	14626.12
Income to date 'A'	16477.72
Total	31103.84
Expenditure to date 'B'	14116.53
Current Balance	16987.31

Awaiting payment 'D' 321.75

Date 2nd Jan 2025	Bank Balance	17309.06
STATEMENT NUMBER after 257?	Awaiting payment	321.75
	Balance	16987.31

d)- To consider the Budget for 2025-26 and related financial matters

i)- The Clerk presented a recommended budget for 2025-26 based on the Council's previous spend, the aspirations for the next 12 months and the recent inflation we have suffered raising all the Councils costs.

RESOLVED to accept the recommendation and that the precept for 2025-26 be set at £17,298. The Clerk was instructed to complete and submit the required paperwork.

ii)- Clerks pay rise for 2024-25

RESOLVED that the Clerks pay increase to £14.36 per hour and the increase be back dated to April 2024 with the new rate and back pay being paid from February 2025.

iii)- Hanging Baskets and Future Projects

Noted that there is a provision for both Hanging Baskets and Future Projects within the budget now accepted by the Council.

132/0125- To consider correspondence and take action where necessary.

a)- The following correspondence was noted-

- Notton Safe Scheme Report November
- YLCA Training and Discussion Forum Programme January 2025
- YLCA White Rose Bulletin 6 December 2024
- Law and Governance Bulletin December 2024
- 2nd Defib in Notton
- Ward Cllr M Cummings- Street Works Report December 2024]
- SLCC Weekly News Digest - 09/12/2024
- Management Training Dates
- YLCA White Rose Weekly Bulletin 13 December 2024

- Bus Service Changes Briefing Note - January & February 2025
- Notton Parish Council CIL 2024-25
- December political briefing note- Mass transit
- December political briefing note- attachment
- Temporary Road Works list from Ward Cllr Cummings
- YLCA Planning and Managing Community Events Webinar - Thursday, 9 January 2025
- YLCA Training & Discussion Forum Programme January 2025
- WMDC- Walk Safe App
- YLCA White Rose Weekly Bulletin 13 December 2024
- NFP Upcoming Training Dates

b) Noted that items 127/0125(h) and (i) had been received under correspondence but addressed with the Ward Councillors.

133/0125- Grounds Maintenance

The Clerk stated that the Tenders were due back in February and would contact those invited to tender later this month to ensure that they had the paperwork.

134/0125- Governance

a)- Risk Management Document was reviewed and accepted as current.

b)-Hanging Baskets

The Clerk was instructed to contact First Impressions, Plantscape and T&G Contractors and ask for 2 quotes each, one for 20 Hanging Baskets for Notton Parish and one for 42 Hanging Baskets split between Notton (20) and the Parish of Badsworth (22).

135/0125- To receive information on Community Infrastructure Levy (CIL)

It was noted that a recent e-mail from Wakefield Council had indicated that there was no CIL monies due in 2024-25. It was stated that a house built as a self build by a builder has recently been sold, this property should have a CIL element due. The Clerk was instructed to forward information to Wakefield Council.

136/0125- To receive an update on the Police Safe Scheme

The December Safe Scheme report was presented to the Council; noted.

137/0125- To consider Parish Matters

i)- **RESOLVED** that a parish plan be developed over the next few months

ii)- Play area Safety Surface, the funding application would be developed now that the Christmas period has concluded.

iii)- The Green, the Clerk was instructed to send a letter to Whitshaw Builders (Sheffield) requesting that the reinstate damage to the Green as agreed with Councillors.

iv)- The Clerk was asked to contact the Clerk of Sitlington Parish Council to request the full cost and contacts used to enable the fitting of a defib with public electric supply in that parish so that consideration can be given to a similar request for Notton.

The meeting closed at 9:30 pm