

Notton Parish Council
Minutes of the Parish Council Meeting held on the 6th March 2025
in Notton Village Hall at 7:30 pm

Present: Cllr Hicks (Chair) Cllr Pywell, Cllr Jaggar, Cllr Callaghan, Cllr Taylor.

Clerk to the Council: Andrew Woodhead.

District Councillor: Ali.

Members of the Public: None.

138/0325- To receive comments or questions from members of the public attending.

None.

139/0325- To receive and consider apologies for absence

District Councillors Cummings and Heptinstall apologies noted.

140/0325- To receive any declarations of personal and/or prejudicial interest.

No declarations.

141/0325- To receive any parish information from District Councillors/inform the District Councillors of Parish issues.

a)-Ward Cllr Cummings sent a report in her absence; CCTV Keeper Lane is in working order.

b)-Sign on Barnsley Road that kept being turned round has now been removed.

c)-Following a Highways meeting with Parish Councillors and Ward Cllrs Cummings and Ali a crossing from the Village Hall to the Green has been requested. Cllr Cummings noted that once she has an update on this, she will report back to the Parish Council.

d)-Thanks have been sent to Cllr Cummings for the report.

e)-Cllr Ali reported that the meeting referenced in 'c' had resulted in the fitting of the 30mph signs on Grimpit Hill within the week, Cllr Ali was thanked for his contribution.

f)-Parish Councillors reported that the pavement on Grimpit Hill required cleaning as it had mud and detritus from Autumn leaf fall across it.

g)- Ward Councillors were thanked for the recent road sweeping and gully cleaning, two drains had been missed by the chicane on George Lane, surface water was running across neighbouring property as a result, it was asked if these could be cleaned please.

142/0325- To confirm the minutes of the last meeting.

RESOLVED to accept the minutes of Notton Parish Council meeting held on Thursday 2nd January 2025 as a true and accurate record.

143/0325- Highway Matters

Cllr Pywell presented a paper circulated to Councillors prior to the meeting, outlining the outcome of the meeting between Parish and Ward Councillors and Highways. The meeting had been very positive and some works had been carried out within the week of the meeting as noted at 141/0325(e) Speed Camera Vans had been operating in the Parish. Council thanked Cllr Pywell for taking the lead with this item.

144/0325- Planning Matters

The following planning items were noted.

25/00058/CPL Woodlands, Navy Lane Single Storey and dormer extension & new outbuildings.

22/00352/S730 The Barn 14A Applehaigh Lane Variation of conditions

25/00247/TPO 77 George Lane, Tree works

24/01760/SPN Manor Farm Solar Panels, approval not required.

145/0325- Financial Matters

a)-The following items were approved for payment-

PAYMENTS		Mar-25	
Date	Item	Payee	£
06/03/2025	Clerks Salary	A Woodhead	399.43
06/03/2025	PAYE	HMRC	99.80
06/03/2025	Hall Hire	Notton Parish Hall	195.00
06/03/2025	Website	Isuria ACS	354.00
01/02/2025	Clerks Salary	A Woodhead	257.55
01/02/2025	PAYE	HMRC	64.20

Total (Awaiting Payment 'D') 1,369.98

b)-To receive information on receipts and expenditure

The receipts and expenditure papers were presented to the Council- noted.

RESOLVED to accept the quote for Plastic red feet and Rubber Bung feet for the Playground from Sutcliffe Play for £116.12, Clerk instructed to place the order.

c)-To receive the Bank Reconciliation

The following reconciliation was noted.

Bank Reconciliation

Notton Parish Council

Cash brought forward from 2023-2024

£
14626.12

Income to date 'A'	16507.72
Total	31133.84
Expenditure to date 'B'	15543.51
Current Balance	15590.33

Awaiting payment 'D'	1369.98
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Date 7th March 2025	Bank Balance	16960.31
STATEMENT NUMBER after 260	Awaiting payment	1369.98
	Balance	15590.33

d)- To receive the current spend to budget

It was noted that the spend to budget was as expected, the sheet had an error on it which would be corrected and the correct version would be circulated. The error was a missing allocation of £90.

146/0325- To consider correspondence and take action where necessary.

The following correspondence was noted.

Correspondence January 2025

- Ward Cllr Cummings List of Current Road Works
- Breakthrough Communications Training
- Parkinson Partnership Training
- SLCC Weekly News Digest - 06/01/2025
- Ward Cllr Cummings Temporary Traffic Order for Notton
- WMDC Notton Precept Demand 25-26 : Confirmation
- NFP Workshops Fundraising and Management Training
- YLCA White Rose Bulletin 10 January 2025
- YLCA Assertiveness Training - Wednesday, 29 January
- YLCA Training & Discussion Forum Programme January 2025
- YLCA White Rose Bulletin 17 January 2025
- Wakefield Council Streetworks List
- SLCC Traffic Management for Community Events - Training Course
- YLCA Regional Training Day - Talking Tables Friday, 21 March 2025
- Parkinson Partnership Finance Training
- YLCA Training & Discussion Forum Programme February 2025
- Committees, Sub-Committees, Working Groups and Terms of Reference Webinar - Thursday, 30 January
- YLCA White Rose Bulletin 31 January 2025
- Ward Cllr Cummings- Highways works report

- Law and Governance Bulletin January 2025
- Your Essential 2025 Guide to Planning Impactful Community Events

Correspondence February 2025

- Notton Parish Council Hanging Baskets- Quote from Hobsons
- REMINDER - Consultation: 'Strengthening the Standards and Conduct Framework for Local Authorities in England
- News Bulletin - 5 February 2025
- YLCA White Rose Weekly Bulletin 7 February 2025
- NFP Workshops- Management Training
- SLCC Weekly News Update
- NFP Workshops- Fundraising Training
- YLCA Councillors Discussion Forum - Wednesday, 19 February
- Cllr M Cummings WMDC- Temporary Traffic Order for Notton
- SLCC Membership
- YLCA White Rose Weekly Bulletin 14 February 2025
- YLCA TRAINING OPPORTUNITIES APRIL – SEPTEMBER 2025
- YLCA TRAINING OPPORTUNITIES APRIL – SEPTEMBER 2025 (2)
- YLCA Play Area Inspection Training - Wednesday, 9 April
- WMDC- Pre Planning Consultation WIG - B-WDC0004-6 (Telephone mast)
- YLCA Biodiversity Webinar - Tuesday, 4 March 2025
- YLCA Management Training
- YLCA White Rose Weekly Bulletin 21 February 2025
- SLCC Weekly News Digest - 24/02/2025
- YLCA Nimble Training
- WMDC Temporary Traffic Order for Wintersett
- YLCA White Rose Weekly Bulletin 28 February 2025
- Notton Safe Scheme reports January / February 2025
- YLCA Biodiversity Webinar - Wednesday, 25 June
- WMDC Traffic Management Course 12th April
- YLCA Training & Discussion Forum Programme March 2025

147/0325- Grounds Maintenance

a)-To consider Grounds Maintenance Tenders

Four companies had been asked to tender for Notton Grounds Maintenance of these one had withdrawn and two others had not submitted any paperwork despite being chased.

RESOLVED- To appoint T&D Contractors for the grass cutting for 2025-26 and 2026-27 for the sum of £2700 per year excluding VAT.

b)-To consider quotes for Hanging Baskets

RESOLVED- to accept the quote for twenty Hanging Baskets for Notton from Hobsons Nurseries Limited for £1600.

148/0325- Allotments

It was reported that an Allotment Plot holder had been sent a final demand for rental, this had prompted them to contact the Clerk and a payment has now been made. All Allotment Plot holders have now paid their rent for the coming growing season.

149/0325- Governance

a) Publication Scheme

Notton Parish Council Publication Scheme was reviewed, updated and adopted.

b) Standing Orders

It was noted that the Councils Standing Orders were out of date. An up-to-date version was presented to the Council.

RESOLVED to adopt the new version of Notton Standing Orders.

150/0325- To receive information on the CIL

It was noted that a property which has been built as self build has recently been sold and should be subject to CIL. The Clerk was instructed to inform Wakefield Council of the situation.

151/0325- To receive an update on the Police safe scheme

January and February Safe Scheme report was presented to Council, the report was noted. The Police were thanked for their work in the Parish.

152/0325- To consider Parish Matters

a) Development of a project Plan

The Clerk would circulate Project Plans from other Parish Councils as a way to start the process to develop a plan for Notton. Ideas to be brought to the next meeting.

b) Play area safety surface

It was noted that two more quotes were required, the application would be brought to the next meeting for consideration. It was stated that the Village Hall would be happy to part fund to a stated value.

c) Grit Bin for the Parish

A Parishioner had requested that the Council give consideration to providing a Grit Bin in the Parish, the council declined the request noting that the usage was too low and winters not sufficiently cold or long to justify the cost.

d) Defibrillator for the Parish

The Council has been asked to support a project to provide a Defib in the Parish, this is a project with several partners.

RESOLVED that the Council would co-ordinate and cover legacy costs involved in the Defib project.

Meeting Closed at 8:55 pm