

Notton Parish Council
Minutes of the Parish Council Meeting held on the 3rd April 2025
in Notton Village Hall at 7:30 pm

Present: Cllr Hicks (Chair) Cllr Pywell, Cllr Jaggar, Cllr Callaghan, Cllr Taylor.

Clerk to the Council: Andrew Woodhead.

District Councillors: None

Members of the Public: Three.

153/0425- To receive comments or questions from members of the public attending.

Q1 Resident expressed concern with a proposal to demolish two small properties and replace with one large one, noting that parishioners could not downsize within the parish.

A1 The parish council has no power with regards to housing, it was agreed to discuss this and housing in general as an agenda item at the next meeting.

Q2 It was noted that over time several large trees have been lost within the Parish and it was asked if the Council monitored this or knew where tree preservation orders existed.

A2 The power of tree preservation rests with Wakefield Council, Parish Councillors did not monitor the situation and there were no moves towards putting trees forward for preservation orders.

Q3 When is the Parish Council notified of planning applications.

A3 The Parish Council is on a general circulation list, the Parish Council is given the information only as it is available to the general public, the Parish Council has no prior notification.

154/0425- To receive and consider apologies for absence

District Councillors Ali, Cummings and Heptinstall apologies noted.

155/0425- To receive any declarations of personal and/or prejudicial interest.

No declarations.

156/0425- To receive any parish information from District Councillors/inform the District Councillors of Parish issues.

a)-A paper regarding a possible crossing from the Village Hall to the Green was presented to the Council, this was part of the response from the meeting of Parish Councillors, Ward Councillors and Wakefield Council Highways.

b)-The Parish Council thanked Ward Councillors for the information.

c)-It was determined that Cllr Pywell would contact Wakefield Council Highways department to ask about the other items discussed at that meeting.

157/0425- To confirm the minutes of the last meeting.

RESOLVED to accept the minutes of the meeting of Notton Parish Council held on Thursday 6th March 2025 as a true and accurate record.

158/0425- Highway Matters

Fly tipping has on Smawell Lane could be addressed by CCTV, damage to gates would also have been picked up. Site requires attention to address this reoccurring issue.

159/0425- Planning

25/00252/FUL 104 to 106 George Lane, noted that this property had brought residents to the meeting. It was stated that the proposed property would be better set further back on the site so as not to dominate the road. The Parish Council were supportive of Wakefield Council's conservation officers' comments. The Clerk was instructed to submit comments to the effect.

25/00426/FUL 1 Ingswell Drive, proposed extension. It was stated that the Council were of an opinion that this is an overdevelopment with road safety issues for a proposed driveway exiting to George Lane. The Clerk was instructed to submit comments to this effect.

25/00247/TPO 77 George Lane, Tree Works, application refused, Noted.

160/0425- Financial Matters

a)-The following items were approved for payment-

PAYMENTS		Mar-25	
Date	Item	Payee	£
03/04/2025	Wages	A Woodhead	269.34
03/04/2025	Tax & NI	HMRC	67.20
03/04/2025	Safe Scheme	West Yorks Comb Authority	95.81
03/04/2025	Subscription	YLCA	357.00
03/04/2025	Defib & related	Wel Medical	1,389.00
03/04/2025	Fitting of Defib	Amey	1199.24
03/04/2025	Safe Scheme	West Yorks Comb Authority	333.34
03/04/2025	Refuse collection	Wakefield Council	252.56
Total (Awaiting Payment 'D')			3,963.49

b)-To receive information on receipts and expenditure

The Councils Receipts and expenditure was presented to the Council, noted.

c)-To receive the Bank Reconciliation

The following year end reconciliation was noted.

Bank Reconciliation

Notton Parish Council

	£
Cash brought forward from 2023-2024	14626.12
Income to date 'A'	16507.72
Total	31133.84
Expenditure to date 'B'	15549.51
Current Balance	15584.33
Awaiting payment 'D'	0.00
Date 31st March 2025	Bank Balance
STATEMENT NUMBER 261	15584.33
	Awaiting payment
	Balance
	15584.33

d)- To receive the current spend to budget

The 2024-25 Spend to budget was presented to the Council, the error has been found and corrected, the budget is underspent. Noted.

e)- To consider the AGAR Exemption Statement

The AGAR Exemption Statement was presented to the Council.

RESOLVED to accept and submit the AGAR Exemption Statement 2024-25.

161/0425- To consider correspondence and take action where necessary.

It was stated that there had been a spam issue on the Councils system as such not all correspondence has been forwarded on. The issue now seems to have been addressed.

The following correspondence was noted.

Correspondence March 2025

- YLCA White Rose Bulletin 7 March 2025
- YLCA White Rose Bulletin 21 March 2025
- YLCA Parkinson Partnership Training
- YLCA White Rose Bulletin 14 March 2025
- Play Area Inspection Training

162/0425- Grounds Maintenance

New tender awarded, nothing extra to report.

163/0425- Allotments

Nothing to report.

164/0425- To receive information on Community Infrastructure Levy Spending

The Clerk was asked to circulate CIL income and expenditure to Councillors for information.

165/0425- To receive an update on the Police safe scheme

The March Safe Scheme report was presented to Council, the report was noted. The Police were thanked for their work in the Parish.

166/0425- To consider Parish Matters**a) Development of a project Plan**

An example from a nearby Parish was considered, the Clerk was instructed to develop a plan for Notton, using the same format, and report back to the Council.

b) Play area safety surface

It was noted that two more quotes were required for this project. The text for an awards for all application was brought to the meeting for consideration. It was stated that once costs were known an application could be submitted.

c) Update on Defib

It was noted that the project was now well progressed and all invoices received needed to be paid in order to complete the project.

167/0425 Items for next agenda

- Planning and Housing
- Trees
- Parish Project Plan

Meeting Closed 9:00 pm