

Notton Parish Council
Minutes of the Parish Council Meeting held on Thursday the 4th September 2025 at
7:30 pm in Notton Village Hall.

Present: Cllrs J Hicks (Chair) P Taylor, D Pywell, M Callaghan.

In attendance: A Woodhead (Clerk) U Ali and M Cummings (Ward Councillors), no members of the public.

43/0925 To receive comments or questions from members of the public attending
No public present.

44/0925 To receive and consider apologies for absence

RESOLVED to accept apologies from Cllr S Jaggar, apologies from Ward Cllr F Heptinstall noted.

45/0925 To receive any declarations of personal and/or prejudicial interests
No declarations received.

56/0925 To receive Parish information from District Councillors/Inform District Councillors of Parish matters.

a)-Cllr Cummings stated that the recent PACT meeting had been very successful.

b)-Ward Councillor Surgeries held in the Post Office were working well with Parishioners attending and issues being picked up and addressed. Cllr Hicks offered to put the dates and times of these on Whatsapp.

c)-Cllr Ali stated that the George Lane Foot Path from the A61 to the start of the village had been flagged for attention as it has excess detritus that requires clearing to ensure the full width of the foot path can be used safely.

d)-Ward Councillors were thanked for their work and updates.

57/0925 Minutes of the last meeting of Notton Parish Council

RESOLVED to accept the minutes of the Parish Council meeting held on Thursday the 3rd July as a true and accurate record.

58/0925 Highways Matters

a)-It was noted that the Council needs to ensure it fully supports Ward Councillor Cummings in her efforts to have a pedestrian crossing on George Lane by the Village Hall.

b)-It was stated that Gateway features can slow traffic and two sites in Notton had been identified. It was wondered if Capital Grants could be used for this purpose, the Clerk was instructed to enquire.

59/0925 Planning Matters

a)-The following application was noted

Notton 92 George Lane Notton Wakefield WF4 2ND Variation of Condition 2 (Approved Plans) of application 24/00663/FUL, dated 18/10/2024 [which granted full planning permission for the demolition of existing dwelling and construction of a 4 bedroomed self-build dwelling and associated works and landscaping] to vary the approved plans to reduce the size of the dwelling, to alter openings and stepped access and to make internal layout changes. Application Approved 23/07/2025

b)-TPO

It was noted that the Parish Council was having issues trying to get a tree preservation order on what is considered to be the second oldest Oak in Wakefield. The Council will await the return of Cllr Jaggar before progressing the matter further.

60/0925 Financial Matters

a)-To approve accounts for payment for July & August 2025

RESOLVED to approve the following items for payment.

PAYMENTS

Sep-25

Date	Item	Payee	£
04/09/2025	Wages	A Woodhead	269.14
04/09/2025	Tax & NI	HMRC	67.40
04/09/2025	ICO Fee	A Woodhead	52.00
04/09/2025	Insurance	Gallagher	440.45
04/09/2025	Wages	A Woodhead	269.34
04/09/2025	Tax & NI	HMRC	67.20

Total (Awaiting Payment 'D') 1,165.53

b)-To receive information on receipts & expenditure

The Clerk presented the receipts and expenditure figures to the Council, it was stated that the £12,000 National Lottery Funding granted to provide a new play surface for the Village Hall Play area has been received, Noted.

c)-To receive the bank reconciliation

RESOLVED to accept the following Bank reconciliation

Bank Reconciliation

	£
Cash brought forward from 2024-2025	15584.33
Income to date 'A'	31454.87
Total	47039.20
Expenditure to date	
Notton Parish Council 'B'	10471.97
Current Balance	36567.23

Date 27th August 2025	Bank Balance	37732.76
STATEMENT NUMBER	Awaiting payment 'D'	1165.53
	Balance	36567.23

d)-To receive the current budget

RESOLVED to accept the spend to budget information as presented.

e)-To consider YLCA NJC Salary increase for 1st April 2025 to 31st March 3.2%

RESOLVED to increase the Clerks salary by 3.2% back dated to 1st April 2025.

61/0925 To consider correspondence and take action where necessary

The following correspondence was noted.

- WMCD Cllr Cummings Road Works Report
- YLCA National Joint Council salary increase for year 1 April 2025 to 31 March 2026
- National Lottery Good news- you got the funding Notton Parish Council, 20318782
- West Yorkshire Police Safe Scheme Report July 2025
- YLCA IOSH safety course
- Introducing SaferPlay “Take Control of Your Playground Inspections” Rospa
- SLCC National Conference 2025
- YLCA Training Sessions for August 2025
- Develop your fundraising and Management Skills
- YLCA Training Programme October 2025 – March 2026
- Rospa- Notification of play area inspection in September for Notton Parish Council
- Barnsley MBC Consultation on draft Hot Food Takeaway SPD & PAN
- WMDC via Cllr Cummings Temporary Traffic order for Notton

62/0925 Grounds Maintenance

No issues to report but noted that the Hanging Baskets look well around the village.

63/0925 Allotments

It was reported that the recent drainage work undertaken in the village had been completed across one allotment plot resulting in one shed being removed.

64/0925 Governance

a)-Notton Parish Council IT Policy

RESOLVED to adopt the Notton Parish Council IT Policy in order to meet new assertion 10 on the AGAR.

b)-Parish Council Insurance

RESOLVED that Gallagher Insurance Broker offer of £440.45 fixed for three years be accepted.

65/0925 To receive information on CIL and other projects and agree action.

a)-To receive CIL update

Noted that there is no CIL funding in the system, and all CIL monies have been received and spent.

b)-Update on Children's Playground

The Clerk was thanked for a successful National Lottery Awards for All Application. It was noted that the balance of funds required for the Playground Safety surface was to be provided by the Village Hall Committee.

After considering the merits of quotes from Soft Surfaces and Playtop.

RESOLVED to contract Playtop to undertake the work as they had visited the site and the quote was more comprehensive. The Clerk was instructed to place the order and Cllr Taylor was to oversee the work.

66/0925 To receive an update on the Police Safe Scheme Report

The Police Safe Scheme Report for July, noted.

The Police Safe Scheme Report for August, noted.

67/0925 To consider Parish Matters

The Clerk was instructed to see if we could ascertain how many speeding tickets have been issued following enforcement activity.

Meeting closed at 8:45pm