

Notton Parish Council
Minutes of the Parish Council Meeting held on Thursday the 5th March
2026 at 7:30pm in Notton Village Hall.

Present: Cllrs Hicks (Chair), Callaghan, Taylor and Pywell.

In attendance: A Woodhead (Clerk) U Ali (Ward Councillor)

Members of the Public: None.

146/0326 To receive comments or questions from members of the public attending.

No public present.

147/0326 To receive and consider apologies for absence

Resolved To accept apologies from Cllr Jaggar. Apologies from Ward Councillors Cummings and Heptinstall, noted.

148/0326 Declarations of Interest

Resolved to note Cllr Callaghan's declaration of interest in Planning application 26/00088/FUL 87 it concerning his next door neighbour, which he would abstain from voting on.

149/0326(A) To receive parish information from District Councillors and inform District Councillors of parish issues.

- i)-Ward Councillor Usman stated several highways repairs issues had been raised with the department and he had been informed that action to repair would take place with 28 days of the issue being reported.
- ii)-The Gully Sweeper had been cleaning around Notton, Parish Councillors had noted this and thanked Wakefield Council for the service.
- iii)-The crossing from the Village Hall to the Green was still live and under consideration.
- iv)-The request for lighting on the George Lane/A61 junction was again turned down due to the lack of a suitable power supply.
- v)-Ward Councillors were thanked for their work.

150/0326(B) Parish Councillors Reported the following

- i)- It was noted that the issues flagged at Notton Lane, Navvy Lane, Old Royston which had been investigated but no issues had been identified, was getting to a stage where it cannot be missed, it was asked if this could be booked for repair.
- ii)- The pothole reported by the Post office which was reported has yet to be repaired, marking appeared on the road to indicate a repair was to take place, the pothole has now grown taking the marking with it.

iii)- It was noted that the George Lane sign at the Junction has gone missing, it was asked if this could be reinstated as it acted as a marker to where the junction is at night as it reflects to identify the otherwise hidden junction given the lack of street lighting.

151/0326 To confirm the minutes of the last meeting of the Parish Council

Resolved to accept the minutes of the Notton Parish Council meeting held on the 5th February 2026 as a true and accurate record.

152/0236 Highways Matters

a)-Resolved that the letter to various officers and leaders within Wakefield Council drafted and circulated by Cllr Pywell in response to the long running conversation with Wakefield Highways Department be sent to those identified. Cllr Pywell was thanked for his work.

b)-Notton Gateway Sign

Noted that despite Ward Councillors encouraging the Parish Council to submit a Capital Grant application for the cost of the Gateway project the Parish Council was still awaiting an application form.

Resolved that the Clerk ask Wakefield Councils Neighbourhood Coordinator for assistance in moving this project forward.

153/0236 Planning Matters

The Council considered the following planning matters;

25/02141/CPL Notton 2 Seckar Lane Woolley Single storey rear extension (following demolition of existing rear extension), single storey extension to side (following demolition of existing side extension), rear dormer, 2 no. roof windows to front elevation, new window to side elevation, alterations to windows on rear elevation. Erection of 4 no. Outbuildings (following demolition of 5 no. existing Outbuildings) Split Decision. Noted.

26/00147/OUT Notton Cedar Lodge Notton Lane Notton Wakefield WF4 2PG Farnham Properties Ltd Erection of 2no, Self-Build dwellings (All Matters Reserved)

Resolved that the Clerk object to this application stating that Notton Parish Council consider this project to be an over development of the site, access from the road junction is questionable and the properties are set too close to the highway.

26/00141/FUL Notton Cedar Lodge Notton Lane Notton Wakefield WF4 2PG Mr John Munnely Erection of one dwelling (self-build)

26/00088/FUL 87 George Lane Proposed two storey front extension.

Resolved that the Clerk object to this application stating that Notton Parish Council consider this project to be an over development of the site, the proposed garage is set too close to the highway and appears to be a house.

26/00080/CPE 28 Bleakley Avenue Detached outbuilding to rear. Noted.

154/0326 Financial Matters

a)- To approve accounts for payment for January

Resolved that the following items be authorised for payment.

PAYMENTS		Feb-26	
Date	Item	Payee	£
05/03/2026	Wages	A Woodhead	277.91
05/03/2026	Tax & NI	HMRC	69.40
05/03/2026	Safe Scheme Q3	West Yorks Comb Auth	715.30
05/03/2026	Website	Isuria ACS	486.00
05/03/2026	Newsletter	Lindleys	276.00
Total (Awaiting Payment 'D')			1,824.61

b)-To receive information on receipts and expenditure

Resolved to accept the information on receipts and expenditure as presented. The Clerk stated that an adjustment would be made on the accounts as a transfer was shown as an expenditure in order to balance the account, this will be resolved for the next meeting.

c)-To receive the Bank Reconciliation

Resolved to accept the following Bank Reconciliation.

Bank Reconciliation

	£
Cash brought forward from 2024-2025	15584.33
Income to date 'A'	37335.71
Total	52920.04
Expenditure to date	
Notton Parish Council 'B'	42620.05
Current Balance	10299.99
Date 05 March 2026	
STATEMENT NUMBER 272	Bank Balance 12124.60
to 28 Feb 2026	Awaiting payment 'D' 1824.61
	Balance 10299.99

d)-High interest Hinckley and Rugby Building Society Account Update

The Clerk reported that a total of £10,000 has now been transferred to the Hinckley and Rugby Building Society and we have today received a letter from the Building Society confirming this.

e)- Update on adding all Councillors to the Bank Account to ensure that we have signatories and oversight of transactions

The Clerk reported that we have a letter from the Unity Trust Bank stating that Cllrs Jaggar and Pywell have been put on to the Unity Trust Account, Cllr Pywell stated that he had yet to access the system, and was asked to do so as soon as possible in order to complete the process. Noted that Cllr Callaghan needed to be added to the system.

153/0326 To consider correspondence and take action where necessary.

The following correspondence was noted:

- Cllr Cummings Temporary Traffic order for Notton
- Rugby Branch Hinckley and Rugby Building Society
- YLCA White Rose Weekly Bulletin 20 February 2026
- Cllr Cummings, Roadworks notice
- NFP Workshops training dates from February to June
- West Yorkshire Mass Transit Spatial Development Framework joint Development Plan Document Consultation
- Rugby & Hinckley Building Society confirmation of 90 Day High Interest Account opened with £10,000 balance.
- Unity Trust confirmation the Cllr Pywell and Jaggar have been added to the Bank Account.

155/0326 Grounds Maintenance

No items to report this meeting, noted that the Grass Cutting Contract is current.

156/0326 Allotments

a)-Clerk reported that a plot holder had not paid for his plot, a reminder has been issued requesting payment within seven days.

Resolved the Clerk to issue a notice to quit the allotment plots to the tenant.

157/0326 Governance

a)- To consider the Data Protection Audit Review

Resolved to note the Data Protection Audit Review

b)- To consider Notton Parish Councils Publication Scheme

Resolved to note Notton Parish Councils Publication Scheme.

158/0326 To receive information on the community spending (CIL) and other projects and agree action.

No items for this meeting.

159/0326 To consider the Police safe scheme report

No report this meeting.

160/0326 To consider Parish Matters

a)-Bench update

No update for this meeting.

b)-Notton Parish Council Noticeboards

Resolved the Councillor Taylor would contact the contractor to fit the donated notice board and fix in place and repair that and the Councils other as required.

161/0326 Matters for inclusion on the agenda of the next meeting.

Website and .gov.uk e-mail hosting

Items to be sent to the Clerk if required.

162/0326 Date and time of next meeting

Resolved that the next meeting of Notton Parish Council will be held at 7.30 pm on Thursday the 2nd April 2026.

Meeting Closed at 8:25