

Notton Parish Council
Minutes of the Parish Council Meeting held on Thursday the 4th June 2026 at 7:30 pm
in Notton Village Hall.

Present: S Jaggar, P Taylor, D Pywell and M Callaghan.

In attendance: A Woodhead (Clerk) Ward Councillors Ashton, Watkins and Ashton.

Members of the public: none.

30/0626- To elect a Chair for this meeting

RESOLVED to elect Cllr Jaggar (Vice Chair) to Chair this meeting.

Introductions where made, Cllr Jaggar congratulated the three newly elected Ward Councillors and welcomed them to the meeting on behalf of Notton Parish Council.

31/0626 To receive comments or questions from members of the public attending.

No public in attendance.

32/0626- To consider Apologies and reasons for absence

RESOLVED to accept apologies and reasons for absence from Cllr Hicks.

33/0626- To receive any declarations of personal and/or prejudicial interests appertaining to the agenda.

None.

34/0626- To receive parish information from District Councillors/inform the District Councillors of Parish issues.

a)- Ward Councillors reported that they had attended the PACT meeting in the Village, which had not been very well attended, it was noted that the next one was scheduled for 3rd November at 6pm in Notton Cricket Pavilion. Ward Councillors where thanked for the information.

b)- Cllr Jaggar outlined the current ongoing discussions that where taking place with Wakefield Council and asked that our new Ward Councillors consider assisting in order to find a resolve.

i)- There are three electronic road signs in the Village, all are working intermittently, all require a service, repair or replacement so that they all operate as they should.

ii)- There have been reports from several sources that farm traffic in the Parish is often travelling at excessive speeds for oversized vehicles, Parish Councillors would attempt to contact farmers, but Ward Councillors were asked to see if Wakefield Council could assist in some way.

iii)- Correspondence has been exchanged between Wakefield Council and Notton Parish Council, Cllr Pywell is leading on this and is coordinating the response. This communication stated following a meeting with Officers of Wakefield Council Highways

Department, Ward Councillors and Parish Councillors. At this meeting actions were agreed and some of those actions were delivered, there are however a number of items outstanding. Cllr Pywell would send the communication to Ward Councillors and asked if they could assist finding ways forward.

iv)- An outline of a project to reduce the width of the junction of George Lane and the A61 was given, noting that the primary purpose was to make the junction safer. It was also noted that given the bus stop opposite has a power supply and street lights are now LED's lighting this junction at night would also help. More details will be brought to the July meeting.

v)- CCTV to combat fly tipping in areas of the village were discussed, past projects had been successful and a request to repeat the exercise at a different location had been made but had been turned down by Wakefield Council, given the issue was still present it was asked if this could be given consideration.

vi)- It was noted that a Gateway improvement project into the village to replace old signage with new was in progress, the Parish Council had all the permissions required and the costs to remove and fit new. This had originally been progressed as a Capital Grant Project. It was asked if the Capital Grants programme would continue under the new Council and if it is to continue would Ward Councillors please give consideration to this project.

vii)-A request was made to litter pick along the sides of the A61, the littering was now more visible as the vergers had been cut, the litter is thrown out of passing cars.

35/0626-(A) To confirm the minutes of the Annual Parish Council meeting held on Thursday 7th May 2026 as a true and accurate record.

Resolved to accept the minutes of the Annual Parish Council meeting held on the 7th May 2026 as a true and accurate record.

35/0626-(B) To confirm the minutes of the Notton Parish Council meeting held on Thursday 7th May 2026 as a true and accurate record.

Resolved to accept the minutes of the Ordinary meeting of Notton Parish Council held on the 7th May 2026 as a true and accurate record.

36/0626- Highways Matters

Items covered under 34/0626

37/0626- Planning Matters

The following planning applications were noted-

26/00406/FUL (2 Applications) 119 George Lane, Resubmission of application Ref: 25/00368/FUL (Approved 3rd September 2025) for: Two storey extension to side and rear with balcony to rear. Application Approved.

26/00260/FUL 16 Manor Close, Retrospective application for a rear first floor dormer extension. Application Approved 27/04/2026

26/00728/FUL 8A Ingswell Drive, Extension to side and rear.

25/00426/S7301 1 Ingswell Drive, Variation of conditions, Application Approved.

38/0626- Financial Matters

a)-To approve accounts for payment for May 2026

RESOLVED that the following items be authorised for payment

PAYMENTS	May-26		
Date	Item	Payee	£
07/06/2026	Wages	A Woodhead	277.91
07/06/2026	Tax & NI	HMRC	69.40
		Total (Awaiting Payment 'D')	347.31

b)-To receive information on receipts and expenditure

Resolved to accept the information on receipts and expenditure as presented. It was noted that the precept of £17,298.00 had been received back in April.

c)-To receive the Bank Reconciliation

Resolved to accept the following Bank Reconciliation.

Bank Reconciliation		£
Cash brought forward from 2025-2026		10299.79
	Income to date 'A'	17388.00
	Total	27687.79
Notton Parish Council	Expenditure to date 'B'	5468.84
	Current Balance	22218.95
Date 31st May		
STATEMENT NUMBER 275	Bank Balance	22566.26
to 1st May 2026	Awaiting payment 'D'	347.31
	Balance	22218.95
Rugby & Hinkley Building Society	90 day notice account	10000.00
	Total	32218.95

d)- To receive the current spend to budget

The current spend to budget was presented to the Council, noted.

39/0626- To consider correspondence and take action where necessary.

a)-The following correspondence was noted:

- Ward Councillors e-mail addresses
- NFP Forthcoming Courses
- YLCA Training – definitive map modifications
- Regarding your Traffic Calming and Speed Cameras enquiry: CAS-699060-L2W3S5 at George Lane Notton Wakefield
- YLCA Training Programme June 2026
- Weekly Planning List to 18th May
- Data Logged AGAR part 3 SBA
- Ms C Smith WMDC Community Infrastructure Levy Report 2025-2026
- Amey quote - Notton Parish Council Gateway Signage
- Planning Weekly list to 11th May
- Planning Weekly list to 8th May

b)- By e-mail, resident concerned that our Ground Maintenance contractor is cutting the daffodils down too early. The Clerk was instructed to send a note to the contractor to leave them longer before being cut.

c)- By e-mail, resident asking for outdoor Gym equipment to be fitted. Clerk instructed to ask for more information and report back to the next meeting.

40/0626- Grounds Maintenance

No items to report this meeting.

41/0626- Allotments

No items to report this meeting.

42/0626- Governance-

a)- To consider the updated Asset Register (June 2026)

RESOLVED to accept the updated Asset Register

b)- To consider the updated Governance Review Schedule 2026/27

RESOLVED to accept the updated Governance Review Schedule 2026/27

c)- To consider the Data Protection Policy (March 2026)

RESOLVED to note that the Data Protection Policy (March 2026) meets the Councils needs.

d)- To consider the Complaints Procedure (May 2024)

RESOLVED to accept at Complaints Procedure as current for the Councils needs.

e)- To consider the Parish Council Web Site

Item deferred to next meeting, noted that the Councils Website had been off line several times over the last month.

f)- To consider the Appointment of the internal auditor for 2026-27

RESOLVED to appoint Ms Windham to be the Councils internal auditor for 2026-27

43/0626- To receive information on the community spending (CIL) and other projects and agree action.

To receive update on CIL money, no items this meeting.

44/0626- To receive an update on the Police safe scheme report

No report this meeting.

45/0626- To consider Parish Matters

To consider the purchase of CCTV signage for Parish Councillors to position around the Parish. Noted that the Council had some of these in stock, the signs to be utilised at strategic locations in the Parish.

46/0626 Matters for inclusion on the agenda of the next meeting.

- Highways Matter- George Lane/A61 road marking suggestion
- Website and inboxes
- Outdoor Gym equipment
- Items from page two of the internal audit

47/0626 To consider the date and time of the next meeting of Notton Parish Council.

RESOLVED that the next meeting of Notton Parish Council will take place on Thursday the 2nd July 2026.

Meeting closed at 8:45pm