Notton Parish Council
Minutes of the Parish Council Meeting held on Thursday the 3rd September 2026 at 7:30 pm in Notton Village Hall.

Present: J Hicks (Chair), P Taylor, D Pywell and M Callaghan.
In attendance: A Woodhead (Clerk).
Members of the public: Two.

64/0926- To receive comments or questions from members of the public attending.
Q1. A member of the public expressed concern with the amount and frequency of fly tipping in part of the Parish, stating that each time the issue had been reported, Wakefield Council had cleared the rubbish quickly, but the service must be costing quite a lot of money and ways to stop the problem should be considered. The matter had been brought to the attention of Ward Councillors and a site visit had been made.
A1. The Parish Council thanked the parishioner for bringing this to the attention of the Council and agreed that the situation was of long standing and our past efforts had failed to address the situation in the long term. The Council supported the efforts and ideas brought forward and would work with our Ward Councillors to find a solution to this long term problem.
Q2. The Parish Council were asked to clear the village pond as it had become overgrown and required attention.
A2. The Council thanked the parishioner for bringing the item to the attention of the Council and instructed the Clerk to contact our contractors to undertake the clearance works in and around the pond.

65/0926- To consider Apologies and reasons for absence
RESOLVED to accept apologies and reasons for absence from Cllr Jaggar and Ward Cllrs Ashton, Mrs Ashton and Watkins.

66/0926- To receive any declarations of personal and/or prejudicial interests appertaining to the agenda.
None.

67/0926- To receive parish information from District Councillors/inform the District Councillors of Parish issues.
a)-Noted that if Ward Councillors are unable to attend a meeting, would they be so kind as to send a short report, as Council is aware that they have undertaken lots of work in the Parish and it allows the Council to understand where issues are and how the Council may assist.

b)-The Council will work with Ward Councillors to find a long term solution to the fly tipping issues raised at 64/0926 A1.

68/0926- To confirm the minutes of the Notton Parish Council meeting held on Thursday 2nd July as a true and accurate record.
RESOLVED to accept the minutes of the Ordinary meeting of Notton Parish Council held on the 2nd July 2026 as a true and accurate record.

69/0926- Highways Matters
To consider Cllr Jaggars proposal to increase safety at the George Lane/ A61/New Road. Item deferred to the October meeting.

70/0926- Planning Matters
The following planning matters were noted;
26/01108/FUL 39 Bleakley Lane Notton Wakefield WF4 2NR Installation of an insulated steel framed domestic garage- application approved.

26/00558/CPL 2 Seckar Lane Woolley Wakefield WF4 2LE Single storey rear extension (following removal of existing rear extension), single storey extension to side (following removal of existing side extension), rear dormer, 2 no. roof windows to front elevation, new window to side elevation, alterations to windows on rear elevation. Demolition of 3 no. existing Outbuildings, and erection of 2 no. Outbuildings. Application Approved

26/00088/FUL 87 George Lane Notton Wakefield WF4 2NQ Proposed two-storey front extension, conversion of existing attached garage to habitable accommodation, alteration to existing rear extension roof and garage to front. Application Approved.

71/0926- Financial Matters
a)-To approve accounts for payment for July and August 2026
RESOLVED that the following items be authorised for payment;

PAYMENTS **July and August**

Date	**Item**	**Payee**	**£**
24/08/2026	Wages	A Woodhead	277.71
24/08/2026	Tax & NI	HMRC	69.60
24/08/2026	Wages	A Woodhead	277.91
24/08/2026	Tree removal	JRA Limited extra	600.00
24/08/2026	Tree removal	JRA Limited (70%)	336.00
24/08/2026	Tax & NI	HMRC	69.40
24/08/2026	Data Protection Fee	ICO	52.00
24/08/2026	External Audit	PKF Littlejohn	252.00
		Total (Awaiting Payment 'D')	**1,934.62**

i)-Noted that the West Yorkshire Police have been paid £222.00 for the April to June Quarter as the item was budgeted the invoice was received after the July meeting and the Police send threatening letters if we don't pay.

ii)-**RESOLVED** that the Insurance quote from Gallagher for £446.77 be accepted and payment authorised upon receipt of an invoice.

b)-To receive information on receipts and expenditure
Resolved to accept the information on receipts and expenditure as presented.

c)-To receive the Bank Reconciliation
Resolved to accept the following Bank Reconciliation;

Bank Reconciliation		£
Cash brought forward from 2025-2026		10299.79
	Income to date 'A'	17388.00
	Total	27687.79
Notton Parish Council	Expenditure to date 'B'	8355.77
	Current Balance	**19332.02**
Date 24th Aug 2026		
STATEMENT NUMBER	**Bank Balance**	21266.64
to 24th August 2026	Awaiting payment 'D'	1934.62
	Balance	**19332.02**
Rugby & Hinkley Building Society	**90 day notice account**	10000.00
	Total	29332.02

d)- To receive the current spend to budget
i)-The current spend to budget was presented to the Council, it was noted that an extra cost to remove the tree was accepted as work had to be undertaken safely and the tree needed to be removed, this did exceed the budget figure but the expenditure was unavoidable on health and safety grounds.
ii)- Council is aware that it has several trees that it is responsible for. Council is advised to note which trees and where they are, and to visually assess them on an annual basis. Noting any trees that have issues or concerns and to bring issues to Council. If required expert advice should be sought on what action should be taken.

72/0926- To consider correspondence and take action where necessary.
a)-The following correspondence was noted:

- Cllr Ashton – Road Closure Notice Applehaigh Lane
- Members Enquiries Case CAS-747699 has been updated Reference Road improvement
- Planning List 6th July
- Planning List 14th July

- Planning List 20th July
- Rospa Playground check scheduled for September
- Weekly Lists 28 July 2026
- Weekly List 3rd Aug 2026
- NFP Workshops training dates
- YLCA Training Programme August to October 2026
- Planning Lists 10 August 2026
- A free defibrillator page for Notton Parish Council
- Training Dates
- Notification of play area inspection in September for Notton Parish Council
- Notton Parish Council Renewal Quote [Version Ref: 174514475] Insurance
- Weekly Lists 17 August 2026
- Training Dates

b)-An email regarding trees between Ingswell Drive and George Lane was circulated to Councillors, it was noted that the trees in question were not under the care of the Parish Council, they were protected and the Council supported the request that works should be done to the trees. The Chair stated that he would raise the issue with Ward Councillors to see if a way forward could be found.

c)-An email regarding fly tipping was discussed at 64/0926 Q1

73/0926- Grounds Maintenance
Item covered under 64/0926 Q2 and 71/0926 (d) ii

74/0926- Allotments
To consider and set the age definition of a pensioner for the qualification of the 50% discount rate on the annual allotment rental fee.
RESOLVED that the age to qualify for the 50% discount rate shall be 70 years.

75/0726- Governance
a)- Annual Playground Safety Check.
Noted that the Annual Playground Safety Check is due and we have received confirmation form RoSPA that it will be carried out within the next month.
b)- Budget six month review and levels of reserve and discretionary spending decisions.
Noted that income and expenditure are as expected with the exception of the Audit fees and extra charge for the tree works.
c)- To consider Parish Council Insurance
Authorisation to pay has been granted at 71/0926 (a) ii. And that next year quotes will be found for alternative providers.
d)- To consider page 3 of the internal audit report (Covered by items 74/0926) and-
To consider the current Model Publication Scheme and agree changes in order to publish the scheme on the Parish Council Web site.
RESOLVED to amend the Model Publication Scheme and publish it on the Councils website.

76/0926- To receive information on the community spending (CIL) and other projects and agree action.
No CIL items this meeting.

77/0926- To receive an update on the Police safe scheme report
No report this meeting.

78/0926- Parish Matters
a)- To consider the Parish Council Website Content and agree any action required
Noted that the Clerk will look at the Parish Council website and if there are any items missing he will send them on to the Chair for loading onto the system.

b)To consider any action required for the Jean Duncan Bench on the Green.
Cllr Taylor presented the costs of the project with the Council, Cllr Taylor will pass the information to the family and if they are happy will contact the Clerk to raise and invoice and place the order. Cllr Taylor was thanked for his work.

c) - To receive an update on the Notton Gateway Signage Project
It was noted that a capital grant application had been submitted and extra information supplied Ward Cllr Watkins had sent an e-mail of support. The Chair stated that he would ask the other two Ward Councillors to confirm support or otherwise so we could understand where we are with the project. The Clerk will ask the funding team for timescales.

d)- To consider the request for outdoor gym equipment in the Parish
No further information had come forward the Council is not minded to progress this project at this time.

79/0926- Date and time of next meeting
RESOLVED that the next meeting of Notton Parish Council will be held on Thursday the 1st October 2026 at 7.30pm in Notton Village Hall.

Agenda items

- Barnsley Road (A61) George Lane, New Road Junction
- Notton Gateway project
- Website content
- Items from the last page of the internal audit report.

Meeting Closed at 8:45pm.